

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** 10/28/25

FROM: Damaris Henlon, City Attorney

SUBJECT: Proposed Interlocal Agreement with the City of Hollywood Community Redevelopment Agency to Receive Funding for Construction Engineering Inspection Services In the Amount of \$63,257.04.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Design and Construction Management
- 2) Type of Agreement – Interlocal Agreement
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract:
 - a) initial – Agreement shall continue until either party delivers written notice to the other party of its intent to terminate this agreement, or 60 days after the City receives the final invoice from the contractor or professional for the Signage Projects
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$63,257.04
- 6) Termination Rights – n/a
- 7) Indemnity/Insurance Requirements – n/a
- 8) Scope of Services – CRA will provide funding for CEI services for the signage project.
- 9) Other Significant Provisions: n/a

cc: George R. Keller, Jr. CPPT, City Manager