

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AGREEMENT WITH MARCUM, LLP TO PROVIDE FINANCIAL AUDITING SERVICES IN AN ESTIMATED TOTAL AMOUNT OF \$674,250.00 OVER A THREE YEAR PERIOD.

WHEREAS, the Financial Services Department desires to contract with a certified public accounting firm to audit the City's financial statements for the fiscal years ending September 30, 2021 through 2023 ("Financial Auditing Services"); and

WHEREAS, Section 218.391, Florida Statutes, establishes auditor selection procedures for local governments, including guidelines for establishing an auditor selection committee for the purpose of assisting the governing body in selecting an auditor to conduct the annual financial audit required by statute; and

WHEREAS, on January 20, 2021, an auditor selection committee was established by Resolution No. R-2021-016 that consisted of all members of the City Commission (the "Auditor Selection Committee"); and

WHEREAS, on February 3, 2021, the Auditor Selection Committee approved the factors to be used in the evaluation and selection of an auditor in compliance with applicable statutes ("Evaluation Criteria"); and

WHEREAS, on March 11, 2021, Request for Proposals Number 4667-21-SS for Financial Auditing Services ("RFP") was electronically advertised via BidSync in accordance with the Section 38.43(A), Code of Ordinances, and closed on April 22, 2021; and

WHEREAS, the RFP resulted in proposals from the following five firms:

Caballero, Fierman, Llerena & Garcia, LLP (Miramar, Florida)
Keefe McCullough (Fort Lauderdale, Florida)
Marcum, LLP (Fort Lauderdale, Florida)
RSM US LLP (Fort Lauderdale, Florida)
S. Davis & Associates, P.A. (Hollywood, Florida) ; and

WHEREAS, on May 19, 2021, the Auditor Selection Committee met to evaluate and rank the proposals; and

WHEREAS, evaluation of the proposals was based upon the approved Evaluation Criteria established in the RFP: Firm Qualifications and Experience; Partner Supervisory

and Staff Qualifications and Experience; Similar Engagements with Other Governmental Entities and Specific Audit Approach; and

WHEREAS, based on the Evaluation Criteria, the Auditor Selection Committee evaluated the five proposals and the scores were compiled to arrive at the following rankings, with the highest score being the highest ranked:

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|----|-------------------------------------------|-----------|-------|
| 1. | S. Davis & Associates, P.A. | 93 Points | |
| 2. | Marcum, LLP | 91 Points | |
| 3. | Caballero, Fierman, Llerena & Garcia, LLP | 88 Points | |
| 4. | RSM US, LLP | 86 Points | |
| 5. | Keefe McCullough | 83 Points | ; and |

WHEREAS, the top three ranked firms were shortlisted and invited to provide oral presentations for further consideration by the Auditor Selection Committee in its evaluation and selection of a firm to provide Financial Auditing Services; and

WHEREAS, on June 9, 2021, oral presentations were provided by the three shortlisted firms, followed by a public Auditor Selection Committee meeting during which the Auditor Selection Committee ranked the shortlisted firms; and

WHEREAS, scores were compiled to arrive at the following rankings, with the lowest score being the highest ranked:

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|----|-------------------------------------------|-----------|-------|
| 1. | Marcum, LLP | 9 Points | |
| 2. | S. Davis & Associates, P.A. | 12 Points | |
| 3. | Caballero, Fierman, Llerena & Garcia, LLP | 21 Points | ; and |

WHEREAS, the Auditor Selection Committee recommends that the City Commission authorize the negotiation and execution of an agreement with the highest ranked firm, Marcum, LLP, for a term of three years with an option to renew for two additional two-year periods to provide Financial Auditing Services; and

WHEREAS, award is subject to the City receiving all insurance documents and endorsements required by the City's Risk Manager, along with Hold Harmless and Indemnity provisions to the City; and

WHEREAS, funding for this agreement has been provided in the Fiscal Year 2022 auditing services accounts appropriated in several City funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves the ranking of the firms as follows:

1. Marcum, LLP
2. S. Davis & Associates, P.A.
3. Caballero, Fierman, Llerena & Garcia, LLP

Section 3: That it authorizes the appropriate City officials to negotiate and execute an agreement, embodying the terms and conditions approved by the City Commission this date, with Marcum, LLP, in a form acceptable to the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 4: That if the appropriate City officials are unable to negotiate an agreement with the highest ranked firm, they are authorized to terminate negotiations with that firm, and proceed to negotiate and execute an agreement with the next highest ranked firms, in order, until an agreement is reached.

Section 5: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2021.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY for the use and reliance
of the City of Hollywood, Florida, only.

DOUGLAS R. GONZALES
CITY ATTORNEY