



Piggyback/Cooperative Contract Request Form and Checklist

(Use for purchase(s) over \$5,000, when piggybacking off other contracts)

Department(s): Public Works	Division/Area: Urban Forestry
Requestor: Roberto Travieso	Title: Assistant Director
Phone: x4306	Email: rtravieso@hollywoodfl.org

Requested Vendor: Boulder Construction LLC	Vendor Number: 104861
Address: 5181 Kim Ct, West Palm Beach, FL 33415	
Contact Person: Richard Rama	Title: Operations Manager
Phone: 561-404-5050	Email: boulder@boulderconstructions.com

Total cost of the requested product/service: \$1,187,500.00	Total estimated annual (fiscal year) cost of requested product/service: \$750,000.00
Account Number(s): 116.160502.51900.583440.001247.000.000	

Piggyback/Cooperative Contract Summary

Piggyback/Cooperative Contract Number and Title:	Contract C25-08-900 Roadway Surfacing, Reconstruction, and Preservation
Awarding Agency:	St. Lucie County, FL
Services/Supplies to be provided:	Concrete work and sidewalk repairs
Why are the Services/Supplies being obtained via a piggyback or cooperative contract (as opposed to issuing a solicitation or obtaining quotes):	St. Lucie County contract C25-08-900 was negotiated in 2024, which allows us to take advantage of better pricing as the cost of concrete work continues to increase rapidly. The prices are locked in for a five-year period.

Procurement Code, Section 38.41(C)(5) AND 38.47:

§ 38.41(C)(5) Piggyback purchases. The CPO (Chief Procurement Officer) may procure, without following formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference. Utilization of other governmental entities' contracts shall be permitted only during the term of the other governmental entity's contract.

§ 38.47 Cooperative Purchasing. The CPO shall have the authority to join with other governmental entities in cooperative purchasing plans when the best interest of the City is served.

No.	Piggyback Justification Criteria	YES	NO	COMMENT
1	Is the piggyback contract's pricing/terms more favorable than pricing/terms we would obtain from issuing our own solicitation or obtaining our own quotes? Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing? Please explain.	Yes		St. Lucie County contract C25-08-900 offers the best overall quality, selection of products, services, and price. This contract was negotiated in 2024, which allows us to take advantage of better pricing as the cost of concrete work continues to increase rapidly. This price also locks us in for a five-year period, allowing us to take advantage of any price increases that occur.
2	Will use of the piggyback contract save City staff administrative time, efforts and resources? Please explain.	Yes		Using this piggyback contract bypasses protracted steps of negotiations & approvals, workload & processing times. This saves Public Works staff time, efforts and resources that can be dedicated to other areas of need.
3	Will the requested services/supplies be purchased with funds other than grant funds or funds that prohibit the use of piggybacking? If you answered "NO", state the grant source and provide documentation proving piggybacking or cooperative purchasing is allowed by the grantor.	Yes		ILA Grant

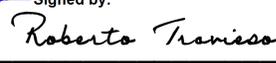
***If you answered "No" to any of the questions above in this section, please disregard piggybacking the desired services/supplies and terminate any further completion of this form unless otherwise granted administrative approval to piggyback by authorized City Management or Procurement staff.**

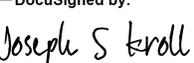
No.	ITEMS VERIFIED	YES	NO	COMMENT
4	Piggyback/Cooperative Contract and Awarding Agency documentation are attached? This includes: <ul style="list-style-type: none"> • Solicitation Packet; • Vendor's Original Bid/Proposal to the Solicitation • Bid/Evaluation Tabulation; • Award Notice; • Executed Contract and any Amendments; • Any additional relevant documents 	Yes		See attached.

5	Piggyback Contract is Valid? Please state the contract expiration and renewal dates.	Yes	Exp. Date: October 19, 2027 1 st Renewal: October 20, 2028 2 nd Renewal: October 20, 2029 3 rd Renewal: October 20, 2030
6	Does the piggyback contract allow the utilization of the contract by other entities, including use in the state of FL if it's an out of state contract? Please explain.	Yes	St. Lucie County Contract C25-08-900 allows for use by all government entities.
7	Was the contract awarded through a solicitation or other acceptable competitive process that was publicly advertised? If yes, please provide the solicitation number.	Yes	St. Lucie County Bid no. 25-059
8	Goods/Services/Pricing requested by the Using Department(s) match those allowed under the piggyback contract and do not extend beyond the expiration date of the piggyback contract? Please explain. Note: All vendor quotes or cost proposals prepared for the City must match the piggyback pricing and must reference the piggyback contract/number.	Yes	The services needed match perfectly with the repairs and concrete work currently needed for the city.
9	Does the piggyback contract have acceptable terms and conditions? Please explain.	Yes	
10	Piggyback Contract Certificate(s) of Insurance (COI) is acceptable to the City's Risk Management? Please attach COI/Risk approval, if applicable.	Yes	Approvals and COI attached
11	Piggyback Contract has Warranty Conditions? If yes, please list section or attach a copy of the warranty details.	No	
12	Piggyback Contract has liquidated damages? If yes, provide the daily liquidated amount or alternative damages.	No	

REQUESTING DEPARTMENT RECOMMENDATION

Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract(s) and recommend its/their approval to the Office of Procurement based on compliance with the City's procurement requirements and all applicable laws and regulations to the best of your knowledge.

Signed by:  
Requestor's Signature: _____
Date: 2/10/2026
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Director's Signature: _____
Date: 2/10/2026
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OFFICE OF PROCUREMENT APPROVAL

Chief Procurement Officer's Signature:

Date: 2/10/2026

DocuSigned by:

Otis Thomas

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