

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** April 15, 2014

FROM: Daniel L. Abbott
City Attorney

SUBJECT: Proposed Agreement with Dr. Katz for the provision of services as the City's Medical Director

I have reviewed the above captioned agreement for form and legality. The general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Fire Rescue & Beach Safety Department
- 2) Type of Agreement – n/a
- 3) Method of Procurement (RFP, bid, etc.) – RFP No. 4402-14-JE
- 4) Term of Contract
 - a) initial - 3 years
 - b) renewals (if any) – two (2) additional two (2) year periods
 - c) who exercises option to renew – mutual acceptance
- 5) Contract Amount – In an amount not to exceed \$60,000.00.
- 6) Termination rights – City reserves the right to cancel with or without cause with 30 days notification.
- 7) Indemnity/Insurance Requirements - Dr. Katz shall provide insurance for himself and any assistants.
- 8) Scope of Services - Dr. Katz will serve as the City's Medical Director when the City provides advanced emergency medical services.
- 9) City's prior experience with Vendor (if any) – n/a
- 10) Other significant provisions – n/a

cc: Cathy Swanson-Rivenbark, City Manager