

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE A CHANGE ORDER TO A BLANKET PURCHASE AGREEMENT WITH GENUINE PARTS COMPANY, D/B/A NAPA AUTO PARTS AND SUPPLIES, FOR AFTERMARKET VEHICLE PARTS AND SUPPLIES TO INCREASE THE CONTRACT AMOUNT BY UP TO \$160,000.00 ANNUALLY.

WHEREAS, on December 1, 2021, the City Commission passed and adopted Resolution No. R-2021-320, approving a Blanket Purchase Agreement (“BPA”) PA600420 in the amount up to \$240,000.00 annually with Genuine Parts Company, d/b/a Napa Auto Parts and Supplies (“Napa”) for aftermarket vehicle parts and supplies for the period from December 1, 2021 to May 19, 2025, with an additional one-year renewal option; and

WHEREAS, on January 17, 2024, the City Commission passed and adopted Resolution No. R-2024-020, approving an increase to BPA PA600420 in the amount up to \$100,000.00 with Napa for aftermarket vehicle parts, to a total of \$340,000.00 annually; and

WHEREAS, the Department of Public Works needs to issue a change order to BPA PA600420 to increase the contract amount by \$160,000.00, from \$340,000.00 to \$500,000.00 annually; and

WHEREAS, the auto supplies and parts industry has seen an increase of over 20% within the past year, and supply chain issues and inflation have also contributed to the increase in motor vehicle parts and supplies; and

WHEREAS, the increase is also due to new technologies being used by auto manufacturers, the age of the City’s fleet, and the addition of vehicles and equipment; and

WHEREAS, Section 38.48(A) of the Procurement Code defines “change order” as changes, due to unanticipated conditions or developments, made to any contract, which are reasonably and conscientiously viewed as being in fulfillment of the original scope of the contract and/or matters directly related thereto; and

WHEREAS, Section 38.48(B) of the Procurement Code states that all change orders that the City Manager is not authorized to approve must be formally approved by the City Commission, which includes this desired change order; and

WHEREAS, the Director of the Department of Public Works recommends that the City Commission approve a change order to BPA PA600420 with Napa to increase the

contract amount by \$160,000.00, increasing the amount of the BPA from \$340,000.00 to \$500,000.00 annually; and

WHEREAS, a portion of the funding for the change order to the BPA is available in account numbers 557.510101.51900.552120.000000.000.000 and 001.215101.52200.552120.000000.000.000, and will be budgeted in subsequent fiscal year's operating budgets subject to the approval and adoption by the City Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the issuance, by the appropriate City officials, of a change order to BPA PA600420 with Napa, together with such non-material changes as may subsequently be agreed to by the City Manager and approved as to form by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2024.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM:

DOUGLAS R. GONZALES
CITY ATTORNEY