

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** February 5, 2024

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Contract with Structural Preservation System, LLC. to provide Turnkey Design and Construction Services for Exterior Structural Repairs for City Hall in an Amount Up to \$262,281.60 in Accordance with Section 38.41(C)(9) of the Procurement Code. (Best Interest)

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Design and Construction Management
- 2) Type of Agreement – Construction Contract
- 3) Method of Procurement (RFP, bid, etc.) – Pursuant to Section 38.40(C)(9) of the City’s Code of Ordinances, the City Commission may, when in the best interests of the City, by a 5/7 vote, waive competitive bidding and competitive proposal requirements for the purchase of, and contracts for, supplies, materials, equipment or services.
- 4) Term of Contract:
 - a) initial – 189 calendar days beginning upon the issuance of the notice to proceed
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$262,281.60
- 6) Termination Rights – City’s standard termination clauses for cause and also for convenience.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall furnish all labor, materials, equipment and perform all the work in the manner and form provided by the Contract Documents for structural repairs to City Hall.
- 9) Other Significant Provisions: n/a

cc: George R. Keller, Jr. CPPT, City Manager