

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** September 30, 2024

FROM: Douglas R. Gonzales, General Counsel

SUBJECT: Proposed Blanket Purchase Agreement with Sulphuric Acid Trading Company, Inc. (Piggyback contract from Deerfield Beach)

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Blanket Purchase Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – Section 38.41 (C)(5) of the Code of Ordinances allows the Chief Procurement Officer to procure, without following formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference; utilization of other governmental entities' contracts shall be permitted only during the term of the other governmental entity's contract.
 - 4) Term of Contract:
 - a) initial – 3 years June 1, 2019 – May 31, 2022 (City of Deerfield Beach)
 - b) renewals (if any) – 3 additional 1 year renewal options; June 1, 2024 – May 31, 2025.
 - c) who exercises option to renew – City
 - 5) Contract Amount – estimated annual amount \$504,000.00.
 - 6) Termination Rights –City's Terms and Conditions.
 - 7) Indemnity/Insurance Requirements – City's Terms and Conditions.
 - 8) Scope of Services –Supply and delivery of sulfuric acid.
 - 9) Other Significant Provisions: ITB 2018-19/22 (City of Deerfield Beach).
- cc: George R. Keller, Jr. CPPT, City Manager