

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** April 22, 2021
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Contract with Juniper Landscaping of Florida, LLC

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation & Cultural Arts
- 2) Type of Agreement – Contract
- 3) Method of Procurement (RFP, bid, etc.) – Bid #F-4664-21-RL– Athletic Field Maintenance
- 4) Term of Contract:
 - a) initial – Three years
 - b) renewals (if any) – Two additional one year renewal terms
 - c) who exercises option to renew – Mutual agreement of the parties
- 5) Contract Amount – Not to exceed \$400,000.00
- 6) Termination Rights – Either party may terminate for cause. City may terminate for convenience.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall provide athletic field maintenance for the following facilities Boggs Field - East, Boggs Field - West, Driftwood, Hollywood West, Rotary Park, and Washington Park.
- 9) Other Significant Provisions: n/a

cc: Dr. Wazir Ishmael, City Manager