

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: September 25, 2018

FROM: Douglas R. Gonzales
City Attorney

SUBJECT: Proposed Memorandum of Agreement with FDOT for maintenance of sidewalk and bicycle lane improvements within the City's Right-of-Way, specifically Park Road, 35th Avenue, Polk Street, Rainbow Drive, Circle Drive, and Van Buren Street.

I have reviewed the above captioned agreement for form and legality. The general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Development Services/Engineering Division
- 2) Type of Agreement – Highway Maintenance Memorandum of Agreement
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract
 - a) initial – n/a.
 - b) renewal - n/a
 - c) who exercises option to renew - n/a
- 5) Contract Amount – City is required to establish a contingency account in the amount of \$80,000.00 in the FY20 CIP to pay for any project costs determined to be Federal aid non-participating such as tree location and tree removal mitigation. City will also be responsible for all ongoing maintenance related costs.
- 6) Termination rights –n/a
- 7) Indemnity/Insurance Requirements – n/a
- 8) Scope of Services – FDOT will provide sidewalk and bicycle lane improvements within City's right-of-way, specifically Park Road, 35th Avenue, Polk Street, Rainbow Drive, Circle Drive and Van Buren Street.
- 9) City's prior experience with Vendor (if any) – yes.
- 10) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager