

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** 8/20/24

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Contract with Thermo Air, Inc. to Provide Construction Services for the City Hall Chiller Removal and Replacement in an Amount Up to \$593,700.00.

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Design and Construction Management
- 2) Type of Agreement – Construction Contract
- 3) Method of Procurement (RFP, bid, etc.) – IFB
- 4) Term of Contract:
  - a) initial – 120 days beginning upon issuance of the notice to proceed
  - b) renewals (if any) – n/a
  - c) who exercises option to renew – n/a
- 5) Contract Amount – \$593,700.00.
- 6) Termination Rights – City’s standard provision.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall provide construction services for the removal and replacement of the chiller in City Hall including furnishing all labor, materials, equipment and perform all work required.
- 9) Other Significant Provisions: n/a

cc: George R. Keller, Jr. CPPT, City Manager