





CITY OF HOLLYWOOD, FLORIDA



OFFICE OF PROCUREMENT SERVICES



DATE: August 1, 2023 **FILE: PR-23-191**

TO: George R. Keller, Jr. CPPT, City Manager

VIA:  Adam Reichbach, Assistant City Manager for Finance and Administration

VIA:  Gus Zambrano, Assistant City Manager for Sustainable Development

THRU:   Steve Stewart, Director, Procurement and Contract Compliance

FROM:   Jose Cortes, Director, Department of Design and Construction Management

PROJECT: Fire Station 105 Roof Replacement

SUBJECT: Recommendation to approve a Change Order to Provincial South, Inc., DBA: PSI Roofing for the additional pricing for the new tiles on Fire Station 105. The Change Order amount is \$2,900.00.

ISSUE:

On May 11, 2023, Design and Construction Management (DCM) issued Purchase Order PFY-2302656 to Provincial South, Inc., DBA: PSI Roofing ("PSI Roofing") for the complete roof replacement on Fire Station 105 in the amount of \$287,600.00.

The City of Hollywood procured PSI Roofing through The Interlocal Purchasing System (TIPS) piggyback program. The contract included the pricing for a specific tile that was previously agreed to by the City of Hollywood. Once PSI Roofing began the purchasing process, it became known that the lead time for the tiles would be 25 weeks, which will be well after the completion of the reroof project. In order to minimize that timing, the City requested PSI Roofing to find a different roofing tile of the same quality and appearance with a shorter lead time. A new tile was selected that will add an additional \$2,900.00 to the contract but is reduced to a 15 week lead time.

It is the recommendation of the Department of Design and Construction Management, to approve this change order to include the additional \$2,900.00 for a different tile to the purchase order.

AUTHORITY:

§ 38.48 CHANGE ORDERS.

(B) City Manager's authority.

- (1) Subject to the restrictions contained in (B)(2) below, the City Manager is authorized to approve and initiate work on the following types of change orders determined in his or her judgment to be in the public interest, as follows:
 - (a) All change orders decreasing the cost of the contract to the City that do not materially alter the character of the work contemplated by the contract.
 - (b) A change order, consisting of one or more changes permitted by division (A) above, where the net change, taking into account both increases and decreases in cost, increases the cost of the contract to the City by an amount not in excess of \$50,000.
 - (c) A change order extending the contract completion date by not more than 90 calendar days.
 - (d) A change order comprised of administrative changes with no change in cost or completion date.
 - (e) Any change orders where the sum of all change orders and the original contract amount do not exceed \$100,000.
- (2) Notwithstanding the provisions of (B)(1) above, the City Manager is not authorized to approve a change order under either of the following conditions:

- (a) Where the sum of all change orders issued under the contract exceed \$100,000 or 10% of the original contract amount, whichever is less, except as authorized in § 38.48(B)(1)(e) above; or
- (b) Where the cumulative effect of all approved change orders will result in the extension of a contract completion date by more than 180 calendar days.

Pursuant to Section 38.48 of the [Procurement Code](#), the City Manager or designee will have authority to approve and execute change orders under the contract that do not exceed \$100,000 or 10% of the original contract amount.

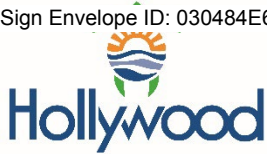
Funding has been provided in the fiscal year 2023 budget from the Public Works Account Number 334.219901.51900.564530.001662.000.000 and the Fire Account Number 117.215101.51900.546360.001660.000.000

RECOMMENDATION:

Recommendation to approve a Change Order to Provincial South, Inc., DBA: PSI Roofing for the additional pricing for the new tiles on Fire Station 105. The Change Order amount is \$2,900.00.

DocuSigned by:  APPROVED BY: <u>George R. Keller, Jr. CPPT</u> City Manager	<u>8/2/2023</u> Date:
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Attachments: PSI Roofing Change Order #1 Proposal
Approved Certificate of Insurance
Purchase Order PFY-2302656



CHANGE ORDER #1
Fire Station 105 Roof Replacement

Date: August 1, 2023

TO: George R. Keller, Jr. CPPT, City Manager

THRU: Jose Cortes, Director, Department of Design and Construction Management 

FROM: Karyn Sashi, Project Manager, Department of Design and Construction Management 

Recommended Scope Change:

Addition to Existing Scope:

On May 11, 2023, Design and Construction Management (DCM) issued Purchase Order PFY-2302656 to Provincial South, Inc., DBA: PSI Roofing ("PSI Roofing") for the complete roof replacement on Fire Station 105 in the amount of \$287,600.00.

The City of Hollywood procured PSI Roofing through The Interlocal Purchasing System (TIPS) piggyback program. The contract included the pricing for a specific tile that was previously agreed to by the City of Hollywood. Once PSI Roofing began the purchasing process, it became known that the lead time for the tiles would be 25 weeks, which will be well after the completion of the reroof project. In order to minimize that timing, the City requested PSI Roofing to find a different roofing tile of the same quality and appearance with a shorter lead time. A new tile was selected that will add an additional \$2,900.00 to the contract but is reduced to a 15 week lead time.

It is the recommendation of the Department of Design and Construction Management, to approve this change order to include the additional \$2,900.00 for a different tile to the purchase order.

Deletion to Existing Scope:

None

Budget Change:

Additional Money Required: \$2,900.00 Reduction in Money Required: \$0.00
 Proposed Source of funding:

Funding has been provided in the fiscal year 2023 budget from the Public Works Account Number 334.219901.51900.564530.001662.000.000 and the Fire Account Number 117.215101.51900.546360.001660.000.000

Schedule Change:


NO SCHEDULE CHANGE

Approval Required by:

Required by Director Yes No

Signature:  8/1/2023
DocuSigned by: Jose Cortes C069F87040BD40B...
 Jose Cortes, Director, Design and Construction Management Date

Required by City Manager Yes No

Signature:  8/2/2023
DocuSigned by: George R. Keller, Jr., CPPT B825DD053627405...
 George R. Keller, Jr. CPPT, City Manager Date

Required by City Commission Yes No



Provincial South Inc dba PSI Roofing

792 NE 45th Street
Oakland Park FL 33334
954 791-7663

Change Order

Order#: 1

Order Date:07/27/2023

License: CCC047136

To: City of Hollywood
2600 Hollywood Blvd
Hollywood FL 33020

Project: 12330671
City of Hollywood Fire St #105
2600 Hollywood Blvd
Hollywood FL 33020

PSI Roofing agrees to perform and the owner agrees to pay for the following changes to this contract.

Plans Attached

Ordered By: 842 Cynthia Yalcindag

Customer Order:

Specifications Attached

Description of Work	Amount
Tile Selection Change	2,900.00

As per client request this change order proposal is being submitted to reduce the project lead time due to industry tile production lead times, from approximately 25 weeks to approximately 15 weeks. The reduced lead time tile is from a different manufacturer than the original choice and there is a cost difference. The additional cost is roughly \$20.50 per SQ (SQ=100 sq feet) or \$2,911.00 increase for the tile cost for the project.

Notes

Negative changes will lower the overall contract price requiring no additional payment by owner.

Approved Amount of Change

2,900.00

The original Contract Sum was	287,600.00
Net change by previous Change Orders	0.00
The Contract Sum prior to this Change Order	287,600.00
The Contract Sum will be changed by this Change Order	2,900.00
The new Contract Sum including this Change Order will be	290,500.00
The Contract Time will be changed by	0 Days

Owner: _____

Date: _____

Contractor: _____

Date: _____



Purchase Order PFY-2302656

Order	PFY-2302656
Order Date	11-MAY-2023
Change Order	0
Change Order Date	11-MAY-2023
Revision	0
Ordered	287,600.00 USD

Sold To **City of Hollywood, Florida**
2600 Hollywood Blvd
HOLLYWOOD, FL 33020Broward

Supplier **Provincial South, Inc., DBA: PSI Roofing**
792 NE 45th St
Oakland Park, FL 33334

VENDORS MUST INCLUDE THE CITY'S PURCHASE ORDER NUMBER ON ALL INVOICES. PLEASE SUBMIT ALL INVOICES TO ACCOUNTSPAYABLE@HOLLYWOODFL.ORG.

OR **City of Hollywood**
 Mail To **Accounts Payable, Room 119**
P.O. Box 229045
Hollywood, FL 33022-9045

Ship To **2600 Hollywood Blvd**
Hollywood, FL 33020

Customer Account Number	Supplier Number	Payment Terms	Freight Terms	FOB
	103784	Net 30	None	Destination

Deliver To Contact	Shipping Method
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Tiffany Phillip
 E-mail tphillip@hollywoodfl.org

File Docusign Summary.pdf Docusign Summary.pdf
 File PSI Roofing_Fire_Station_105_E
 Roofing_Fire_Station_105_Executed Docusing Package.pdf

Line	Item	Price	Quantity	UOM	Ordered	Taxable
1	To provide labor services and materials to complete the roofing replacement on Fire Station 105's roof.	287,600.00				
Attachments						
	Type	File Name or URL	Title	Description		
	File	Docusign Summary.pdf	Docusign Summary.pdf			
	File	PSI Roofing_Fire_Station_105_Executed Docusing Package.pdf	PSI Roofing_Fire_Station_105_E			
			Promised		287,600.00	
			5/10/23			
			Requested			
			5/10/23			

Line	Item	Price	Quantity	UOM	Ordered	Taxable
Requested and Promised Dates correspond to the date of arrival at the Ship-to Location.						
				Line Total	287,600.00	
				Total	287,600.00	

TERMS AND CONDITIONS

The following Terms and Conditions are applicable to this order entered into by and between the City of Hollywood (referred to as Buyer) and Vendor (referred to as Seller).

MODIFICATIONS

This purchase order form and any other document pertaining to this transaction which has been acknowledged in writing by the Director is a complete and exclusive statement of this order. Accordingly no modification or amendment shall be binding upon the Buyer unless signed by the Director. The City Attorney has approved these standard terms and conditions as to form and legality. Accordingly no modification of these terms and conditions shall be binding upon buyer unless they are endorsed and approved by the City Attorney. In the event of a conflict between these terms and conditions and any other document pertaining to the transaction covered by this order, these terms and conditions shall prevail.

ASSIGNMENT

Any assignment of this order or the performance of work hereunder, in whole or in part, is prohibited.

EXCUSABLE DELAYS

The Buyer may grant additional time for any delay or failure to perform hereunder if the delay will not adversely impact the best interests of the Buyer and is due to causes beyond the control of to Seller. Such grant must be in writing and made part of the order.

DEFAULT

In the event of default by the Seller, Buyer may procure the articles or services covered by this order from other sources and hold to Seller responsible for any excess costs occasioned thereby, in addition to all other available remedies at law or equity.

TERMINATION

Buyer, acting through its City Manager or his/her designee, reserves the right to terminate this order In whole or in part for default (a) if Seller fails to perform In accordance with any of the requirements of this order or (b) If Seller becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Seller under any State or Federal Law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to Buyer except for completed Items delivered and accepted by the Buyer. Seller, will be liable for excess costs of reprourement.

F.O.B.

In those cases where F O.B. point is not Destination, Seller is required to prepay freight charges and list separately on invoice. Collect shipments will not be accepted.

TERMS

By accepting this order, the Seller agrees that payment terms shall be Net 30 unless otherwise stated.

INVOICING

Seller must render original invoice to the City of Hollywood, Department of Financial Services, P.O. Box 229045, Hollywood, Florida 33022-9045.

TAX

The City of Hollywood is exempt from Federal and State taxes for tangible personal property. Sellers doing business with the City, which are not otherwise exempt, shall not be exempt from paying sales tax to their suppliers for materials to fulfill contractual obligations with the City, nor shall any Seller be authorized to use the City Tax Exemption Number in securing such materials.

RESPONSIBILITY

Responsibility will not be accepted for any goods delivered or services performed unless covered by a duly signed and authorized City of Hollywood order, issued by the Procurement Services Division.

ACCEPTANCE

Seller's acceptance of this order will be presumed unless Seller acknowledges exception, in writing, to Buyer within ten (10) calendar days after date of order.

DELIVERIES

Deliveries are to be made during the hours of 7:30 a.m. to 4:00 p.m. Monday through Friday, excluding holidays, unless otherwise stipulated. Seller shall notify the Buyer of deliveries that require special handling and/or assistance for off-loading. Failure to notify the Buyer concerning this type of delivery will result in the billing to Seller of any add-on redelivery, storage or handling charges.

INSPECTION

All Commodities delivered on this order are subject to inspection upon receipt by a representative of the Buyer. All rejected commodities shall remain the property of the Seller and will be returned at the Seller's expense.

QUANTITIES

Quantities specified in the order cannot be changed without Buyer approval. Goods shipped in excess of quantity designated may be returned at the Seller's expense.

PAYMENT CHANGES

Payments will be made only to the company and address as set forth on order unless the Seller has requested a change thereto on

official company letterhead, signed by an authorized officer of the company.

ANTI-DISCRIMINATION

Sellers doing business with the Buyer are prohibited from discriminating against any employee, applicant or client because of race, creed, color, national origin, sex or age with regard to but not limited to the following: employment practices, rates of pay or other compensations, methods and training selection.

UNIFORM COMMERCIAL CODE

Florida law, including without limitation the Uniform Commercial Code (Chapter 670 – 680, Florida Statutes), shall apply to and supplement the terms and conditions of this order. Venue shall lie in a court of competent jurisdiction in Broward County, Florida.

LEGAL RESPONSIBILITY

By accepting this order, Seller understands and agrees that the items covered herein, or services to be rendered, shall be manufactured, sold or performed in compliance with applicable Federal, State, County and Local laws, ordinances, rules and regulations. Lack of knowledge by the Seller shall in no way be a cause for relief from responsibility.

LIABILITY - COPYRIGHT/PATENT/TRADEMARK

Seller shall save and hold harmless Buyer, its officers, employees and agents from liability for infringement of any United States patent, trademark or copyright for or on account of the use of any product sold to Buyer or used in the performance of this order.

INDEMNIFICATION

Seller shall indemnify, hold harmless and defend Buyer, its officers, employees and agents from and against any and all claims, damages, liability, judgments or causes of action, including costs, expenses and attorney fees, incurred as a result of any error, omission or negligent act by the Seller, its officers, employees, agents, subcontractors or assignees arising out of this order.

OCCUPATIONAL SAFETY AND HEALTH

Seller must comply with requirements under Chapter 442, Florida Statutes, that any toxic substance delivered as a part of this order must be accompanied by a Materials Safety Data Sheet (M.S.D.S.).

REPRESENTATIVE

All parties to this order agree that the representatives named herein are, in fact, bonafide and possess full and complete authority to bind said parties.

PUBLICITY

No endorsement by the City of the product and/or service will be used by Seller in any way, manner or form in product literature or advertising.

INSURANCE

The Seller of services must have secured and maintained the required amount of \$1,000,000 general and \$500,000 automobile liability limits and must list the City as an additional insured of this coverage. The Seller must have worker's compensation coverage as required by law. Any exception to the above stated limits or other requirements must be endorsed and approved by the City of Hollywood Risk Manager.

WARRANTY

For purposes of this order, Seller warrants: (a) the goods shall strictly conform to all specifications, drawings, instructions, advertisements, statements on containers or labels, descriptions and samples; (b) the goods shall be free from defects in workmanship and material and shall be new and of the highest quality; (c) Buyer shall receive title to the goods that is free and clear of any liens, encumbrances and any actual or claimed patent, copyright or trademark infringement; (d) the goods shall be merchantable, safe and fit for the Buyer's intended purposes, which purposes have been communicated to Seller; (e) the goods shall be adequately contained, packaged, marked and labeled; and (f) the goods shall be manufactured in compliance with all applicable federal, state and local laws, regulations or orders, and agency or association standards or other standards applicable to the manufacture, labeling, transporting, licensing, approval or certification, including by way of illustration and not by way of limitation, the Occupational Health and Safety Act, the Fair Labor Standards Act, and any law or order pertaining to discrimination.

In the event that services are provided in connection with the supply of goods, Seller expressly warrants that the services will be performed: (a) with due professional care; (b) in a workmanlike, professional, timely and diligent manner; (c) in accordance with all applicable industry standards and industry best practices; (d) by qualified workers experienced in performing the work specified; (e) in strict conformance with applicable specifications and industry accepted performance criteria; and (f) in strict conformance with this order, including but limited to any statement(s) of work issued, or quote(s) received, by Buyer.

The warranty period shall be 12 months from the date of first use of the goods by Buyer or 12 months from the date of acceptance by Buyer, whichever occurs later, unless otherwise mutually agreed to by the Buyer and Seller.

Notwithstanding the foregoing, Seller agrees to waive the expiration of the warranty period in the event there are failures or defects discovered after the warranty period of a material nature or in a significant portion of the goods, or a defect is discovered which, in Buyer's opinion, constitutes a threat of damage to property or to the health and safety of any person.

Signature: Steve Stewart
Director, Procurement and Contract Compliance



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/26/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Brown & Brown of Florida, Inc. 1201 W Cypress Creek Rd Suite 130 Fort Lauderdale FL 33309		CONTACT NAME: Scott Buser	
		PHONE (A/C, No, Ext): (954) 776-2222	FAX (A/C, No): (954) 776-4446
		E-MAIL ADDRESS: 053.Certs@bbrown.com	
INSURER(S) AFFORDING COVERAGE			
		INSURER A: Falls Lake Fire and Casualty Company	NAIC # 15884
		INSURER B: Brierfield Insurance Company	10993
		INSURER C: The Burlington Insurance Company	23620
		INSURER D:	
		INSURER E:	
		INSURER F:	
INSURED Provincial South, Inc., DBA: PSI Roofing 792 NE 45th Street Oakland Park FL 33334			

COVERAGES **CERTIFICATE NUMBER:** CL2352699299 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			PPC000017900	06/01/2023	06/01/2024	EACH OCCURRENCE	\$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:							MED EXP (Any one person)	\$ 5,000
	<input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PERSONAL & ADV INJURY	\$ 1,000,000	
	OTHER:						GENERAL AGGREGATE	\$ 2,000,000	
				PRODUCTS - COMP/OP AGG	\$ 2,000,000				
B	AUTOMOBILE LIABILITY			CA10005755703	06/01/2023	06/01/2024	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000	
	<input checked="" type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$	
	<input type="checkbox"/> OWNED AUTOS ONLY	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$	
	<input checked="" type="checkbox"/> HIRED AUTOS ONLY	<input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	\$	
C	<input type="checkbox"/> UMBRELLA LIAB			852BE0599401	06/01/2023	06/01/2024	EACH OCCURRENCE	\$ 5,000,000	
	<input checked="" type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE	\$ 5,000,000	
	DED <input checked="" type="checkbox"/> RETENTION \$ 0	<input type="checkbox"/> CLAIMS-MADE						\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE	Y / N	OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	<input type="checkbox"/>	N / A
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE		
							E.L. DISEASE - POLICY LIMIT		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Hollywood is an additional insured with respect to General Liability and Auto Liability if required by written contract.

CERTIFICATE HOLDER City of Hollywood 2600 Hollywood Blvd. Hollywood FL 33022	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Additional Named Insureds

Other Named Insureds

Dina N Gockerell Rev Trust Additional Named Insured

Living Hope Enterprises, LLC Additional Named Insured

PSI Restorations, Inc. Additional Named Insured

**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)

11/22/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FRSA Self Insurers Fund, Inc. 4099 Metric Drive Winter Park, FL 32792	CONTACT NAME: Debra Guidry, CPCU PHONE (A/C, No, Ext): (800) 767-3772 E-MAIL ADDRESS: cert@frsasif.com	FAX (A/C, No): (407) 671-2520
	INSURER(S) AFFORDING COVERAGE INSURER A: FRSA Self Insurers Fund / Evanston Insurance Co.	
INSURED Provincial South, Inc. d/b/a PSI Roofing & PSI Restorations 792 N.E. 45th Street Oakland Park, FL 33334	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			N/A			EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			N/A			COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			N/A			EACH OCCURRENCE \$ AGGREGATE \$ \$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	N	870-033364 / 3EN8747	01/01/2023	01/01/2024	X PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

REMARKS: Non-cancelable, without 30 days prior written notice, except for non-payment of premium which will be a 10 day written notice.

Complete Named Insured to read: Provincial South, Inc. dba PSI Roofing and PSI Restorations, Inc.

CERTIFICATE HOLDER**CANCELLATION**

Attn: To Whom It May Concern City Of Hollywood 2600 Hollywood Blvd. Hollywood, FL 33022	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Debra Guidry CPCU Underwriting Manager 
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Karyn Sashi

From: Certificate of Insurance
Sent: Tuesday, August 1, 2023 3:35 PM
To: Certificate of Insurance; Karyn Sashi
Subject: FW: PSI Roofing updated COI
Attachments: City of Hollywood.pdf; 0133 - City Of Hollywood - WC 2024.pdf

Both are acceptable.

From: Karyn Sashi <KSASHI@hollywoodfl.org>
Sent: Tuesday, August 1, 2023 2:25 PM
To: Certificate of Insurance <COI@hollywoodfl.org>
Subject: PSI Roofing updated COI

Good afternoon,

Can you please review the attached updated COI. The original was expired.

Karyn Sashi
Project Manager, R.A.
City of Hollywood
Design and Construction Management

2207 Raleigh Street
Hollywood, FL 33020
Office: 954-921-3996 (ext: 3996)
E-mail: KSASHI@hollywoodfl.org



 Think Green! Please do not print this e-mail unless necessary!

Certificate Of Completion

Envelope Id: 030484E6BD26440183A47BAD9CD28966	Status: Completed
Subject: DocuSign: FS105 Roof - PSI Roofing	
Source Envelope:	
Document Pages: 12	Signatures: 3
Certificate Pages: 3	Initials: 8
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	KSASHI@HollywoodFL.org
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	KSASHI@HollywoodFL.org
	IP Address: 72.55.24.66

Record Tracking

Status: Original	Holder: KSASHI@HollywoodFL.org	Location: DocuSign
8/1/2023 3:54:06 PM	KSASHI@HollywoodFL.org	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Hollywood, Florida	Location: DocuSign

Signer Events

Karyn Sashi
 ksashi@hollywoodfl.org
 Security Level: Email, Account Authentication (None)

Signature



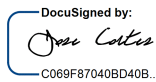
Timestamp

Sent: 8/1/2023 3:58:28 PM
 Viewed: 8/1/2023 3:58:47 PM
 Signed: 8/1/2023 3:59:05 PM

Signature Adoption: Pre-selected Style
 Using IP Address: 72.55.24.66

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Jose Cortes
 JCORTES@hollywoodfl.org
 Security Level: Email, Account Authentication (None)



Sent: 8/1/2023 3:59:06 PM
 Viewed: 8/1/2023 5:22:34 PM
 Signed: 8/1/2023 5:23:23 PM

Signature Adoption: Pre-selected Style
 Using IP Address: 72.55.24.66

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

William Varandas
 WVARANDAS@HollywoodFL.org
 Security Level: Email, Account Authentication (None), Login with SSO



Sent: 8/1/2023 5:23:25 PM
 Viewed: 8/2/2023 8:56:42 AM
 Signed: 8/2/2023 8:57:34 AM

Signature Adoption: Pre-selected Style
 Using IP Address: 72.55.24.66

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Steve Stewart
 SSTEWARD@hollywoodfl.org
 Director / Chief Procurement Officer
 City of Hollywood, Florida
 Security Level: Email, Account Authentication (None)




Sent: 8/2/2023 8:57:38 AM
 Viewed: 8/2/2023 9:20:58 AM
 Signed: 8/2/2023 9:21:01 AM

Signature Adoption: Pre-selected Style
 Using IP Address: 72.55.24.66

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Signer Events	Signature	Timestamp
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Gus Zambrano
GZAMBRANO@hollywoodfl.org
Sustainable Dev
Security Level: Email, Account Authentication (None)


Signature Adoption: Pre-selected Style
Using IP Address: 72.55.24.66

Sent: 8/2/2023 9:21:02 AM
Viewed: 8/2/2023 10:12:05 AM
Signed: 8/2/2023 10:12:17 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

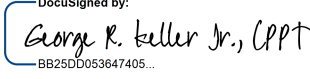
Adam Reichbach
AREICHBACH@hollywoodfl.org
Finance and Administration
Security Level: Email, Account Authentication (None)


Signature Adoption: Pre-selected Style
Using IP Address: 72.55.24.66

Sent: 8/2/2023 10:12:23 AM
Viewed: 8/2/2023 10:20:57 AM
Signed: 8/2/2023 10:21:35 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

George R. Keller Jr., CPPT
GKELLER@HollywoodFL.org
City Manager
Security Level: Email, Account Authentication (None)

DocuSigned by:

BB25DD053647405...
Signature Adoption: Pre-selected Style
Using IP Address: 72.55.24.66

Sent: 8/2/2023 10:21:37 AM
Viewed: 8/2/2023 4:05:23 PM
Signed: 8/2/2023 4:05:32 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
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Editor Delivery Events	Status	Timestamp
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Agent Delivery Events	Status	Timestamp
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Intermediary Delivery Events	Status	Timestamp
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Certified Delivery Events	Status	Timestamp
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Carbon Copy Events	Status	Timestamp
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Kendra Parker
KPARKER@hollywoodfl.org
Administrative Assistant II
City of Hollywood - DCM
Security Level: Email, Account Authentication (None)

COPIED

Sent: 8/1/2023 3:58:28 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Jessica Gonzalez
JEGONZALEZ@HollywoodFL.org
Security Level: Email, Account Authentication (None)

COPIED

Sent: 8/2/2023 10:12:21 AM
Viewed: 8/2/2023 10:24:36 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Carbon Copy Events	Status	Timestamp
Mary Johns MJOHNS@hollywoodfl.org Security Level: Email, Account Authentication (None)	COPIED	Sent: 8/2/2023 10:21:36 AM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	8/1/2023 3:58:28 PM
Certified Delivered	Security Checked	8/2/2023 4:05:23 PM
Signing Complete	Security Checked	8/2/2023 4:05:32 PM
Completed	Security Checked	8/2/2023 4:05:32 PM

Payment Events	Status	Timestamps
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