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February 15, 2024

Mr. Feng Jiang, P.E.  
Assistant Director - Engineering  
Support Services  
City of Hollywood  
Department of Public  
Utilities  
P.O. Box 229045  
Hollywood, FL 33022-9045

Subject: Professional Engineering Services for Emergency  
Hurricane Assistance

Dear Mr. Jiang:

As requested, Brown and Caldwell is pleased to prepare this professional engineering services for an emergency hurricane assistance work order that provides a mechanism whereby the City of Hollywood Department of Public Utilities (DPU) may engage the services of Brown and Caldwell on an as-needed basis.

#### BACKGROUND

Since 2009, Brown and Caldwell has served as one of the City's engineering consultants and is well aware that, as with most utilities of comparable size and complexity, the City faces wide-ranging challenges that need to be addressed appropriately in order to continue to move the City forward.

This specific work order will facilitate as-needed assistance during a hurricane emergency should catastrophic failure or unpredictable damage to utilities infrastructure occur.

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#### COMPENSATION

Brown and Caldwell will perform the aforementioned services an amount not-to-exceed fee of \$15,000.

The terms of compensation shall be in conformance with our Professional Services Agreement for General Engineering Consultant Services dated October 19, 2023 between the City of Hollywood and Brown and Caldwell.

#### SCHEDULE

Brown and Caldwell's services will commence upon receipt of written authorization and will terminate once the \$15,000 limit is reached.

We appreciate the opportunity to continue to serve the City. Please let us know if you require additional information.

Very truly yours,

**Brown and Caldwell**



Celia D. A. Earle, Ph.D., BCEEM  
Vice President

cc: Albert Perez, Brown and Caldwell  
Nigel Grace, Brown and Caldwell