

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** November 25, 2015
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Proposed Contract with Infinity Roofing and Sheet Metal, Inc.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Department of Public Utilities
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – Bid (City Project No. 15-4040)
 - 4) Term of Contract
 - a) initial – 60 calendar days from the Notice to Proceed
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$117,586.00
 - 6) Termination Rights – Either party may terminate with cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor to replace the existing roof on the Water Treatment Plant High Service Building, repair existing roof on the Chemical Feed Building, and repair the existing roof on the Control Room/Administration Building, and install new roof on the Aeration Building in order to prevent additional leaks and damage to the facility, its occupants, and equipment.
 - 9) Other Significant Provisions – n/a
- cc: Wazir Ishmael, City Manager