

Print

Advisory Board & Committee Interest Form - Submission #2564

Date Submitted: 1/14/2019

First Name\*

Stephanie

Last Name\*

Anderson

District # You Live In.\*

2

Home Address\*

1923 CLEVELAND ST

City\*

HOLLYWOOD

State\*

FL

Zip Code\*

33020

Home Phone

7863409408

Cell Phone

305-699-1324

Email Address\*

anointedbusiness@yahoo.com

Owner or Renter \*

Owner

Number of years as city resident\*

6

Are you registered to vote in Broward County?\*

Yes

Education (highest degree / level)

Masters

Occupation\*

Small Business Consultant

Work Phone

786-340-9408

Business Name\*

Anointed Business Complex

Business Address

P.O. Box 813196

City

Hollywood

State

FL

Zip Code

33081

Identify the board / committee(s) to which you request appointment (Please rank in order of preference)

Selection (1)\*

Affordable Housing Advisory Committee

Selection (2)\*

Green Team Advisory Committee

Selection (3)\*

Education Advisory Committee

Selection (4)\*

Community Development Advisory Board

**Affordable Housing Advisory Committee - Questions\***

1. The greatest challenge to keeping housing affordable in Hollywood is foreign ownership of multiple properties.
2. Home Purchase Education and Affordable Housing Activism.
3. Ownership & Rental Housing Affordability.
4. I grew up in an under-served community in Kansas City with very poor housing. There were many issues in my neighborhood that needed addressing. At the age of 12 I joined the Boys & Girls Club and began volunteering in the areas of need. By the age of 16 I was nationally recognized the President of the US for service to my community; then again for volunteering more than 1000 hours in a year.
5. Housing diversity is critical to Hollywood's economic health. If housing prices are too high for the area there will be constant turnover which could lead to migrant crime. The history of Hollywood is also affected when housing diversity is limited as it forces out pillars of the community who can no longer afford to reside here. It is also critical in maintaining a diversified work force.

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? • Home Purchase Education, • Housing Market Employment, • Housing Market Stability, • Affordable Housing Construction, • Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? • Ownership Housing Affordability, • Rental Housing Affordability, • Housing Market Stability, • New Housing Construction, • Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

**African American Advisory Council - Questions\***

Please answer these five questions above. 1. What is the greatest challenge facing the African American Community in Hollywood? 2. How many hours per month can you dedicate to AAAC initiatives? 3. Which of the following disciplines are you most skilled? \* Education, \* Employment, \* Economics, \* Cultural Awareness, \* Housing. 4. Which of the following disciplines are you most passionate? \* Education, \* Employment, \* Economics, \* Cultural Awareness, \* Housing. 5. What (if any) life experience motivated you toward volunteerism?

**Artwork Selection Committee - Questions\***

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. Why do you want to join the Artwork Selection Committee? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Monday each month at 5:30pm? 5. What is your one area of highest interest related to the Arts within the City of Hollywood?

**Civil Service Board - Questions\***

Please answer these five questions above. 1. Describe your involvement with establishing, reviewing and interpreting policies and procedures? 2. Describe your involvement in employment practices including interviewing, testing, hiring, selection and promotion, demotions, transfers, etc. 3. Describe your knowledge of Civil Service and its purpose. 4. Why do you want to serve on this Civil Service Board? 5. Are you a continuous resident of and continuous registered elector in the City of Hollywood?

**Community Development Advisory Board - Questions\***

1. Yes I reside in a low to moderate income neighborhood.
2. Expanding the affordable housing choices.
3. A healthy neighborhood in my opinion is one in which neighbors know and watch out for each other and our children. It is one with good schools and businesses especially places for healthy and fresh food options within walking distance. Businesses are supported and they are stakeholders in the community.
4. I believe the primary work of the community advisory board is to promote healthy neighborhoods and communities by advocating on behalf of residents and valuing resident taxpayers needs.
5. I have worked in the area of community development from the business owner's side helping them to expand hiring through SBA and community development loans. I have also helped individuals who are interested in learning how to make their small home based businesses into more viable sources of income.

Please answer these five questions above. 1. Do you reside in a low and moderate income (LMI) neighborhood in Hollywood per the most recent US Census data? A Hollywood LMI Map is located at [www.hollywoodfl.org](http://www.hollywoodfl.org) on the Community and Economic Development webpage. 2. What Community Development issues do you believe are the most important to Hollywood? 3. What is your definition of a healthy neighborhood? 4. What do you believe is the vision and primary work of the Community Development Advisory Board? 5. What do you believe uniquely qualifies you to serve on the Community Development Advisory Board?

**Dune Master Plan Task Force - Questions\***

Please answer these four questions above. 1. Do you live on the Hollywood's barrier island? If so, how long? 2. Do you operate a business on Hollywood's barrier island? If so, what kind of business and for how long? 3. How often do you visit Hollywood beach and/or Broadwalk? 4. What three things do you love the most about Hollywood beach?

**Education Advisory Committee - Questions\***

1. The challenges facing education now are funding and that children are not taught how to become lifetime learners.
2. My vision for education in Hollywood is one in which there is a larger partnership between the student, schools, teachers, parents, and local business.
3. The primary work of the Education Advisory Committee in my opinion is to expand the partnership mentioned in #2 and ensure unique educational opportunities to the residents of Hollywood.
4. The items that are most time sensitive.
5. The committee can measure outcomes through participation and whether or not unique and enriching opportunities are being offered on a regular basis.

Please answer these five questions above. 1. What are the current challenges facing education? 2. What is your vision for education in Hollywood? 3. What do you see as the primary work of the Education Advisory Committee? 4. With only one meeting a month, the Committee is limited in what it can do. How does/should the Committee decide what's most important? 5. How can the Committee know if its mission and goals are being accomplished?

**Employees' Retirement Plan - Questions\***

Please answer these five questions above. 1. What is your primary interest in serving on the Board of the City of Hollywood Employees' Retirement Fund? 2. What relevant organizations, clubs, or associations are you currently (or previously been) involved with? 3. Are you available to attend in person the regular monthly Board meetings (typically held the 4th Thursday of each month)? 4. What knowledge, skills and/or abilities will you bring to the Employees' Retirement Fund Board? 5. Are you familiar with municipal defined benefit retirement plans and/or have previous experience serving on a municipal retirement plan board?

**Firefighters' Pension Board - Questions\***

Please answer these five questions above. 1. What knowledge, skills and abilities would you bring to the meetings? 2. What experience do you have with firefighter pensions? 3. What is your financial background? 4. How many years have you lived in Hollywood? 5. How familiar are you with local retirement systems?

**Green Team Advisory Committee - Questions\***

1. I would like to join the Green Team because I am very concerned over environmental and conservation issues.
2. I wasn't aware that the Green Team was a board until recently. I plan to attend the next meeting.
3. I am very aware of local environmental issues. I am organized and a good communicator and I have interactions with a large cross section of people so I can get information to many different groups.
4. I am a member of GMO-Free Florida and several other environmental groups. I am also involved with youth organizations.
5. Yes.
6. Educating youth on ways to help the environment, inter-generational programs, gardening projects, community clean-ups.

Please answer these five questions above. 1. Why do you want to join the green team? 2. Have you attended any green team meetings? If so, how many? 3. What knowledge, skills, and abilities would you bring to the green team if appointed? 4. What other organizations, clubs, or associations are you involved in? 5. Are you available to attend regular committee and subcommittee meetings? Regular meetings are on the 4th Thursday of the month and 1st Thursday for subcommittee meetings. 6. What types of projects would you like to see the committee work on?

**Historic Preservation Board - Questions\***

Please answer these five questions above. 1. How have you prepared yourself to serve on the Historic Preservation Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. \* Personal experiences, \* Professional experiences. 3. What is your perspective on balancing growth of the City's tax base, within the Historic Districts, while maintaining neighborhood stabilization? 4. How would you balance historic architecture with modern architectural styles? 5. What do you like about the City's different Historic Districts?

**Hollywood Housing Authority - Questions\***


Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? \* Property Management, \* Affordable Housing Administration, \* Housing Market Stability, \* Affordable Housing Construction, \* Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? \* Property Management, \* Rental Housing Affordability, \* Housing Market Stability, \* New Housing Construction, \* Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

**Marine Advisory Board - Questions\***


Please answer these five questions above. 1. What is your involvement with the City of Hollywood's Waterways? 2. What will guide your decisions on this board? 3. Are you able to dedicate 2-3 hours a month to attend the meetings? Attendance is paramount to this Board being able to get things done. 4. Are you currently or have you been a boater, marine industry professional or involved in any other marine related industry? 5. What is your vision for the city of Hollywood's Waterway system?

**Neighborhood Watch Advisory Board - Questions\***


Please answer these five questions above. 1. What do you see as the function of the Neighborhood Watch program? 2. What do you feel you could bring as a member of the Neighborhood Watch Advisory Board? 3. How do you plan to recruit Area Coordinators and grow the network of Neighborhood Watch members? 4. Are you proficient in social media and computer skills? 5. This position requires 8 hours a month, are you able to commit time that this position requires?

**Parks, Recreation & Cultural Arts Advisory Board - Questions\***


Please answer these six questions above. 1. How many events have you attended in the past year at any of the parks and athletics facilities in the City? 2. How many City-sponsored special events have you attended for the past year? 3. Are you available to attend regular Board meetings? Regular meetings are on the 1st Thursday of the month for 8 months per calendar year. 4. What is your one area of highest interest related to the parks, recreation and cultural arts for the City? 5. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 6. How does parks, recreation and cultural arts contribute to quality of life?

**Planning & Development Board - Questions\***


Please answer these five questions above. 1. How have you prepared yourself to serve on the Planning and Development Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. \* Personal experiences, \* Professional experiences. 3. What is your perspective on balancing growth of the City's tax base while maintaining neighborhood stabilization? 4. What recent developments within the City are most proud of? 5. What is a Comprehensive Plan?

**Police Officer's Pension Board - Questions\***


Please answer these five questions above. 1. What is a fiduciary? And what is your responsibility to the police pension plan as a fiduciary? 2. What is the Sunshine Law? 3. What is Asset Allocation & Diversification? 4. Explain the history of Chapter 99-1 and Chapter 185? 5. Define the role of the Actuary and the Auditor?

Unsafe Structures Board - Questions\*

[Empty text box for Unsafe Structures Board questions]

Please answer these five questions above. 1. What legal document describes the process by which buildings and structures are designated unsafe? 2. What is the difference between unsightly and unsafe? 3. Once a notice is posted on an unsafe structure by the Building Official, how many occupants are allowed to enter the structure? 4. Can construction work that was commenced without a building permit be deemed unsafe? 5. What is the significance of the code requiring a citizen with experience and background in social problems to sit on the Unsafe Structures Board?

Young Circle ArtsPark Advisory Board - Questions\*

[Empty text box for Young Circle ArtsPark Advisory Board questions]

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. How many ArtsPark events have you attended within the past year? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Tuesday each month at 5:30 pm? 5. What is your one area of highest interest related to the ArtsPark at Young Circle?

Are you interested in serving on more than one board/committee?\*

Yes

If so, how many?\*

2

Applicant must attend at least one board/committee meeting prior to consideration of application for every board applied. Please list board/committee meetings you attended in the last year?\*

April or May last ye

Are you currently on a County or City Board?\*

No

If yes, please describe

[Empty text box for board description]

If you are applying for a board / committee, which has specific requirements / categories, please detail how your background and/or experience meets the required criteria.\*

Environmental Group Member -Green Committee; As member of GMO-Free Florida, I organized programs & helped educate public. Citizens Representing Employers -Affordable Housing Committee; I have represented small and mid-size businesses for over 20 yrs.

Please describe your professional and/or volunteer experience or background, which best qualifies you for selection to the board / committee.\*

I have over 30 years of volunteer and community service experience serving a variety of groups in different functions from clean-up crews to Board Chairman. I have also been self-employed as a business consultant for over 20 years & a former college prof.

Are you presently employed by the City of Hollywood?\*

No

If so, in what capacity?\*

n/a

Attach Resume (only .doc and .pdf files)\*

Stephanie Anderson MSM 18 resume.pdf

**Stephanie Anderson, MSM**

PO Box 813196  
Hollywood, FL 33081  
305-699-1324  
Anointedbusiness@yahoo.com

**Summary**

Demonstrated ability to procure funding for small businesses utilizing the Small Business Administration. Exceptional knowledge of the Export/Import Bank Program, 504 and 7A loan programs.

10 + years working with Sr. Staff at Charlotte's Business Expansion Funding agencies; including BEFCOR & Self-Help.

Ability to consult and lead corporations and non-profit agencies through the funding process, including government, faith based grants and loans.

Skilled at communicating ideas clearly and effectively. Experienced college Professor, Corporate Trainer and Public Speaker.

**Board & Volunteer Service:**

- ❖ Board of Directors (Supervisory/Audit Committee)  
**First Legacy Federal Credit Union**, one of the oldest and strongest credit unions in North Carolina
- ❖ Chairman of the Board  
**First Tee Lake Norman/Walter T. Morgan Golf Foundation**
- ❖ **Democratic National Convention Committee Sr. Volunteer~ Charlotte, NC** Called upon by the Mayor and National DNC representatives to serve in positions with senior responsibilities requiring Secret Service credentials for the week as well as months leading to the convention as special liaison to the Chairman
- ❖ Church Trustee  
**Charlotte Immanuel Church of all Nations**
  
- ❖ Recognized by 2 sitting US Presidents for Leadership, and community involvement including being recognized by President Reagan in the Oval Office as Youth of the Year for speaking on youth inner-city issues.

**Education**

**Masters of Science Degree ~ Business Management** 1999  
*Letourneau University, Longview, TX*

Christian University ranked in top 20 graduate schools in the US.

**Bachelor of Science Degree ~ Double Majors: Corporate Law & Commerce & Business Administration** 1995  
*University of Alabama, Tuscaloosa, AL*

**Concentration in Finance**

**Minors in Political Science & English**

- Double majored and minored while working full-time in management positions at nonprofit agencies and banks.
- Member of 1988-1989 National Championship Speech & Debate Team
- Served as Sorority President 2 years

- Served on Student Alumni Association 4 years
- US Representative to Australia for International Youth Leadership Conference (Freshman Year)

### **Career History and Accomplishments**

2010 to Present

Business Consultant, **NFLPA**- Charlotte, NC

- Worked with retired and current professional football players to facilitate the development of a new nonprofit group for economic development and community service among the players collectively.
- Ensure that the current organization is in compliance with IRS regulations as well as NFLPA & NFL guidelines.
- Work with individual players in vetting projects and offers for business opportunities.
- Advise players through the business formation, capitalization, and management of their personal corporations.

Successfully filed the first NFL Disability claim in which NFL doctors admitted that playing Professional Football causes brain injuries in 1998. This claim was used to keep the current NFL concussion suit alive and resulted in the success of the plaintiffs in an over \$700 million dollar settlement.

1995 to 2015

Managing Member, **Anointed Business Complex, LLC**- TX, CA, NC & FL

- Managing Member of a full service consulting firm that managed accounting functions for 10-20 clients on average.
- Prepared and managed budgets and provided job forecasting functions. Prepared corporate tax returns. Managed accounts payables and receivables. Managed corporate credit accounts. Prepared payroll and federal payroll documents.
- Secured business loans and grant funds. Set up factoring agreements to lower accounts receivables.
- Prepared business plans and other written reports.
- Organized and facilitated employee trainings.
- Secured Small Business Administration funding for clients in excess of \$16 million and grant funding for nonprofits over \$8 million.

Adjunct Professor of Business, **Rowan Cabarrus Community College** – NC

2006-2010

- Prepared lecture and course material for Business and Corporate Law courses; as well as Marketing, Business Communication & Leadership courses taught on both campuses.
- Nominated for a Teacher of Excellence Award 2<sup>nd</sup> year of teaching. (1 year before award eligibility)
- Consistently maintained high student class attendance and high student- professor evaluations.
- Served on committees that evaluated new textbooks for accuracy and effectiveness in classroom instruction.

Asst. to Comptroller, **Vertex Communications, RSI**, -Kilgore, TX

1998-1999

- Reviewed and approved field staff expense reports based on company policy.
- Maintained balance reports for all field staff. Provided general ledger

reports to field staff supervisors.

- Reported directly to company Controller and performed administrative functions on his behalf.
- Researched smaller related companies using Duns & Bradstreet

Executive Director **East Texas Area Council Camp Fire Boys & Girls-** Longview, TX 1996-1998

Executive Director

- Responsible for budget and endowment funds.
- Responsible for grant writing and fundraising.
- Managed daily operations of nonprofit organization
- Organization comprised of camp, childcare and club operations.
- Responsible for board development, staff hiring, supervision and training.
- Created new programming for underserved youth.
- Created job descriptions for organization.
- Represented council on several boards in the community.

Director of Operations **Boys & Girls Clubs of Tuscaloosa Co**—Tuscaloosa, AL 1989- 1991

- Began in 1989 as Girls Program Director promoted several times.
- Spent last 2 years as Director of Operations for Northport Clubs.
- Wrote and managed the grant that funded and created Valley Hills B&G Club
- Managed daily operations and staff of 5 clubs in the Northport area.
- Responsible for club and staff development, Grant writing, fundraising and budget.
- Worked with parents and community leaders to promote organization.
- Wrote grant that funded building and current operations for 2 New Clubs.

References Available Upon Request

Objective My objective is to utilize my education and training to enrich nonprofit or community-minded for profit organizations.

#### STATEMENT OF QUALIFICATIONS

My educational experiences at the University of Alabama and LeTourneau University were practical and hands on. Both of these institutions prepared me to go out and not only make an impact in my own businesses, but to also serve the needs of other very diverse companies as an employee and as a consultant.

While an undergrad, I worked my way up to Director of Operations in a nonprofit agency, putting into practice many of the concepts I was learning at the time. For example, marketing classes enabled me to promote the organization in many unique ways, by determining our target market. The management classes I completed enabled me to lead a staff of over 15 individuals at the age of 21. Finance classes taught me how to develop and maintain an operating budget of almost one million dollars and how to best allocate those funds to receive maximum returns.

My graduate education specifically, taught me among other things, to develop working business plans that could be used to later run the organization for years to come with few minor adjustments. I studied industry leading companies such as Starbucks® and Cirque du Soleil and made comprehensive evaluations and recommendations based on their complete operations including: finance, as well as possible debt reduction, marketing, brand identity, new emerging markets and products, and the evaluation of their competition including their strengths, weaknesses, opportunities and threats.

I have used these skills post-graduation in the startup of my own business. For the past



19 years I have been self-employed. I have had to manage staffs in multiple cities, develop operating budgets, identify and market to my target population and develop relationships with suppliers and forecast and plan short-term, midterm and long-term strategies for growth. I have had to focus on research a great deal because as a consultant, I have worked with clients in a variety of industries including: entertainment, construction, faith-based and nonprofits, automotive, sports, dining, hotel and tourism, and investment companies with differing needs.

My education and experience have allowed me to counsel these companies in a variety of areas such as: accounting, loan and grant procurement, business law, business and organization set-up, board development, personnel management, corporate tax preparation, and capital reinvestment. I have worked with some of these companies in taking existing resources and divesting into new and different markets.

I attended institutions that stressed and required strong business writing skills. Upon graduation, I soon learned the importance of this skill and I am grateful to be able to include it here as a qualification. I minored in English and my second minor was in Political Science. This area of education has also served me in that it is impossible to make business decisions without carefully considering the political and economic climates of those business environments. I have worked with companies doing business in Jamaica, and spent a good deal of time in Latin speaking countries.

#### **Volunteer Service:**

Miami Open

Honey Shine Inc.

Animal Recovery Mission, Inc.

We Are Lending A Hand, Inc.

Trayvon Martin Foundation

Guardian Ad Lithem of Broward (Training)

Coffee Break With Charley, Inc.

Democratic National Convention 2012 (Senior Volunteer/ Secret Service Clearance for Chairs & Presidential functions)

Miami Beach Polo World Cup

Teach Boys & Girls Success

Walter T. Morgan Foundation/ First Tee of Lake Norman

First Legacy Federal Credit Union (Supervisory Committee Performed bank audits)

Pro Athletes Sports Counsel

Charlotte Immanuel Church

Boys & Girls Clubs of Kansas City

Probation Station

Service recognized by Presidents Reagan and Bush, Sr.

Print

Advisory Board & Committee Interest Form - Submission #2455

Date Submitted: 9/26/2018

First Name\*

Jacquelyn

Last Name\*

Noval

District # You Live In.\*

5

Home Address\*

804 Harrison Street

City\*

Hollywood

State\*

FL

Zip Code\*

33019

Home Phone

Cell Phone

9543941263

Email Address\*

jacquelynanoval@gmail.com

Owner or Renter\*\*

Student

Number of years as city resident\*

18

Are you registered to vote in Broward County?\*

Yes

Education (highest degree / level)

high school student

Occupation\*

Student

Work Phone

Business Name\*

South Broward High School

Business Address

City

State

Zip Code

Identify the board / committee(s) to which you request appointment (Please rank in order of preference)

Selection (1)\*

Green Team Advisory Committee

Selection (2)\*

None

Selection (3)\*

None

Selection (4)\*

None

**Affordable Housing Advisory Committee - Questions\***

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? • Home Purchase Education, • Housing Market Employment, • Housing Market Stability, • Affordable Housing Construction, • Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? • Ownership Housing Affordability, • Rental Housing Affordability, • Housing Market Stability, • New Housing Construction, • Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

**African American Advisory Council - Questions\***

Please answer these five questions above. 1. What is the greatest challenge facing the African American Community in Hollywood? 2. How many hours per month can you dedicate to AAAC initiatives? 3. Which of the following disciplines are you most skilled? \* Education, \* Employment, \* Economics, \* Cultural Awareness, \* Housing. 4. Which of the following disciplines are you most passionate? \* Education, \* Employment, \* Economics, \* Cultural Awareness, \* Housing. 5. What (if any) life experience motivated you toward volunteerism?

**Age-Friendly Community Task Force - Question\***

Please answer these five questions above. 1. What steps do you believe the City needs to take in creating an Action Plan that will help Hollywood become more age friendly? 2. How can you be most effective in the area you plan to represent on the Committee? 3. Do you have experience in encouraging and promoting public policies? 4. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. a. Personal experiences: b. Professional experiences: 5. How have you prepared yourself to serve on the Age Friendly Committee?

**Artwork Selection Committee - Questions\***

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. Why do you want to join the Artwork Selection Committee? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Monday each month at 5:30pm? 5. What is your one area of highest interest related to the Arts within the City of Hollywood?

**Civil Service Board - Questions\***

Please answer these five questions above. 1. Describe your involvement with establishing, reviewing and interpreting policies and procedures? 2. Describe your involvement in employment practices including interviewing, testing, hiring, selection and promotion, demotions, transfers, etc. 3. Describe your knowledge of Civil Service and its purpose. 4. Why do you want to serve on this Civil Service Board? 5. Are you a continuous resident of and continuous registered elector in the City of Hollywood?

**Community Development Advisory Board - Questions\***

Please answer these five questions above. 1. Do you reside in a low and moderate income (LMI) neighborhood in Hollywood per the most recent US Census data? A Hollywood LMI Map is located at [www.hollywoodfl.org](http://www.hollywoodfl.org) on the Community and Economic Development webpage. 2. What Community Development issues do you believe are the most important to Hollywood? 3. What is your definition of a healthy neighborhood? 4. What do you believe is the vision and primary work of the Community Development Advisory Board? 5. What do you believe uniquely qualifies you to serve on the Community Development Advisory Board?

**Dune Master Plan Task Force - Questions\***

Please answer these four questions above. 1. Do you live on the Hollywood's barrier island? if so, how long? 2. Do you operate a business on Hollywood's barrier island? If so, what kind of business and for how long? 3. How often do you visit Hollywood beach and/or Broadwalk? 4. What three things do you love the most about Hollywood beach?

**Education Advisory Committee - Questions\***

Please answer these five questions above. 1. What are the current challenges facing education? 2. What is your vision for education in Hollywood? 3. What do you see as the primary work of the Education Advisory Committee? 4. With only one meeting a month, the Committee is limited in what it can do. How does/should the Committee decide what's most important? 5. How can the Committee know if its mission and goals are being accomplished?

**Employees' Retirement Plan - Questions\***

Please answer these five questions above. 1. What is your primary interest in serving on the Board of the City of Hollywood Employees' Retirement Fund? 2. What relevant organizations, clubs, or associations are you currently (or previously been) involved with? 3. Are you available to attend in person the regular monthly Board meetings (typically held the 4th Thursday of each month)? 4. What knowledge, skills and/or abilities will you bring to the Employees' Retirement Fund Board? 5. Are you familiar with municipal defined benefit retirement plans and/or have previous experience serving on a municipal retirement plan board?

**Firefighters' Pension Board - Questions\***

Please answer these five questions above. 1. What knowledge, skills and abilities would you bring to the meetings? 2. What experience do you have with firefighter pensions? 3. What is your financial background? 4. How many years have you lived in Hollywood? 5. How familiar are you with local retirement systems?

**Green Team Advisory Committee - Questions\***

1. I want to join the Green Team committee to further my education on environmental issues our city is facing and to learn about the applications of environmental policy in the real world. By participating in the Green Team I hope to help make a difference in my community.

2. Yes, I have attended one Green Team meeting so far. I enjoyed participating in the meeting and learning all that is occurring in the City of Hollywood and their efforts involving environmental sustainability. I was thoroughly impressed by the detailed City of Hollywood Sustainability Action Plan as it noted all of the efforts the city plans to take to further improve our environment's protection.

3. Being a senior in high school, I have taken several college-level classes regarding the environment and real-world applications. I took courses in AICE Environmental Management, AICE Thinking Skills, AICE Global Perspectives, AP AB/BC Calc. These courses have helped me develop exceptional critical thinking skills, contextual comprehension, real-world applications, and understanding how the world and environment coincide in our everyday lives.

4. In my school, I am involved in Math Honor Society, National Honor Society, National English Honor Society, Science Honor Society, and C.O.R.A.L. Club. I am currently President of Math Honor Society and President/Founding member of C.O.R.A.L. Club. C.O.R.A.L.'s mission is to build an artificial reef and educate the community on the importance of coral through restoration, conservation, and presentation. We are partnered with several honorable organizations. Just a few include the Coral Restoration Foundation (CRF), the Guy Harvey Ocean Foundation and Girl Scouts of South East Florida.

5. Yes I am available to attend regular committee meetings.

6. I would like to see the committee work on planting more trees, protecting coral populations, cleaning our beaches, and educating the youth in schools.

Please answer these five questions above. 1. Why do you want to join the green team? 2. Have you attended any green team meetings? If so, how many? 3. What knowledge, skills, and abilities would you bring to the green team if appointed? 4. What other organizations, clubs, or associations are you involved in? 5. Are you available to attend regular committee and subcommittee meetings? Regular meetings are on the 4th Thursday of the month and 1st Thursday for subcommittee meetings. 6. What types of projects would you like to see the committee work on?

**Historic Preservation Board - Questions\***

Please answer these five questions above. 1. How have you prepared yourself to serve on the Historic Preservation Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. \* Personal experiences, \* Professional experiences. 3. What is your perspective on balancing growth of the City's tax base, within the Historic Districts, while maintaining neighborhood stabilization? 4. How would you balance historic architecture with modern architectural styles? 5. What do you like about the City's different Historic Districts?

**Hollywood Housing Authority - Questions\***

Please answer these five questions above. 1. In your opinion what is the greatest challenge to keeping housing affordable in Hollywood? 2. Which of the following disciplines are you most skilled? \* Property Management, \* Affordable Housing Administration, \* Housing Market Stability, \* Affordable Housing Construction, \* Affordable Housing Activism. 3. Which of the following disciplines are you most passionate? \* Property Management, \* Rental Housing Affordability, \* Housing Market Stability, \* New Housing Construction, \* Fair Housing. 4. What (if any) life experience motivated you toward volunteerism? 5. What role does housing diversity play in Hollywood's economic health?

**Marine Advisory Board - Questions\***

Please answer these five questions above. 1. What is your involvement with the City of Hollywood's Waterways? 2. What will guide your decisions on this board? 3. Are you able to dedicate 2-3 hours a month to attend the meetings? Attendance is paramount to this Board being able to get things done. 4. Are you currently or have you been a boater, marine industry professional or involved in any other marine related industry? 5. What is your vision for the city of Hollywood's Waterway system?

**Neighborhood Watch Advisory Board - Questions\***

Please answer these five questions above. 1. What do you see as the function of the Neighborhood Watch program? 2. What do you feel you could bring as a member of the Neighborhood Watch Advisory Board? 3. How do you plan to recruit Area Coordinators and grow the network of Neighborhood Watch members? 4. Are you proficient in social media and computer skills? 5. This position requires 8 hours a month, are you able to commit time that this position requires?

**Parks, Recreation & Cultural Arts Advisory Board - Questions\***

Please answer these six questions above. 1. How many events have you attended in the past year at any of the parks and athletics facilities in the City? 2. How many City-sponsored special events have you attended for the past year? 3. Are you available to attend regular Board meetings? Regular meetings are on the 1st Thursday of the month for 8 months per calendar year. 4. What is your one area of highest interest related to the parks, recreation and cultural arts for the City? 5. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 6. How does parks, recreation and cultural arts contribute to quality of life?

**Planning & Development Board - Questions\***

Please answer these five questions above. 1. How have you prepared yourself to serve on the Planning and Development Board? 2. Explain how your personal and/or professional experiences will contribute to the meeting the goal(s) of the Board or City. \* Personal experiences, \* Professional experiences. 3. What is your perspective on balancing growth of the City's tax base while maintaining neighborhood stabilization? 4. What recent developments within the City are most proud of? 5. What is a Comprehensive Plan?

Police Officer's Pension Board - Questions\*

Please answer these five questions above. 1. What is a fiduciary? And what is your responsibility to the police pension plan as a fiduciary? 2. What is the Sunshine Law? 3. What is Asset Allocation & Diversification? 4. Explain the history of Chapter 99-1 and Chapter 185? 5. Define the role of the Actuary and the Auditor?

Unsafe Structures Board - Questions\*

Please answer these five questions above. 1. What legal document describes the process by which buildings and structures are designated unsafe? 2. What is the difference between unsightly and unsafe? 3. Once a notice is posted on an unsafe structure by the Building Official, how many occupants are allowed to enter the structure? 4. Can construction work that was commenced without a building permit be deemed unsafe? 5. What is the significance of the code requiring a citizen with experience and background in social problems to sit on the Unsafe Structures Board?

Young Circle ArtsPark Advisory Board - Questions\*

Please answer these five questions above. 1. What are your primary interest in City Government and City Services? 2. How many ArtsPark events have you attended within the past year? 3. What other relevant organizations, clubs, or associations were you previously, and/or currently are involved in? 4. Are you available to attend regular committee board meetings scheduled for the Second Tuesday each month at 5:30 pm? 5. What is your one area of highest interest related to the ArtsPark at Young Circle?

Are you interested in serving on more than one board/committee?\*

No ▾

If so, how many?\*

1 ▾

Applicant must attend at least one board/committee meeting prior to consideration of application for every board applied. Please list board/committee meetings you attended in the last year?\*

July 28, 2018

Are you currently on a County or City Board?\*

No ▾

If yes, please describe

If you are applying for a board / committee, which has specific requirements / categories, please detail how your background and/or experience meets the required criteria.\*

I am a high school student. In the question section above I indicated a few of a plethora of college level courses I have completed related to the environmental/real-world application fields.

Please describe your professional and/or volunteer experience or background, which best qualifies you for selection to the board / committee.\*

I helped to found C.O.R.A.L. and we travel across South Florida to educate the youth and adults on the importance of protecting our environment in order to help save coral populations. I also have experience in networking and marketing.

Are you presently employed by the City of Hollywood?\*

No ▾

If so, in what capacity?\*

None

Attach Resume (only .doc and .pdf files)\*

Resume College Apps.docx

**CLASS STANDING**

CLASS RANKING: 9 out of 524  
CUMULATIVE GPA: 3.9  
ACADEMIC CORE GPA: 4.3  
WEIGHTED CUMMUL GPA: 5.1583

**TEST SCORES**

SAT 1220 Test Date March 10, 2018  
ACT 24 Test Date September 8, 2018

**Awards:**

**Cambridge International AICE Diploma (M)**  
**Cambridge International AICE Merit Scholar Award**  
Congressional Debate Semi-Finalist Award  
2<sup>nd</sup> place in Broward Schools District Literary Fair  
Science Fair Winner

**Honor Societies:**

Math Honor Society (Mu Alpha Theta):  
Treasurer (9<sup>th</sup> & 10<sup>th</sup>)  
1<sup>st</sup> Vice President (11<sup>th</sup>)  
President (12<sup>th</sup>)

National Honor Society: Member: 2016 – Present  
National English Honor Society: Member: 2017- Present  
Science Honor Society: Member: 2015 – 2018

**Extracurricular Activities/Clubs:**

Magnet Program Debate I Honors - Two-Time Semi-Finalist  
Cambridge Program  
\*C.O.R.A.L. Club: Debate Club/Team – Treasurer  
Vice President (11<sup>th</sup>) Shark Club  
President (12<sup>th</sup>) Interact Club

\* **C.O.R.A.L. Club** – (Conserving Our Reefs at Artificial Levels). Founding cabinet member. Objective: Conserve and protect Coral Reefs by implementing an artificial reef in our local waters. Granted a permit by State of Florida to do so North of the Dania Beach Pier. We are currently growing corals in tanks at South Broward High School to eventually transplant them onto our artificial reef.

**Academic Competitions/Events:**

Envirothon Competition – 2016-2017 Regionals  
Envirothon Competition – 2016-2017 States  
American Mathematics Competition – 2015-2016, 2016-2017  
Youth Ocean Conservation Summit at Mote Marine Laboratory in Sarasota, Florida. 2017 and 2018.  
Environmental Art Sea Festival – 2018  
Art Sea Festival Miami – 2018  
Heal the Planet Earth Day – 2018

**Sports**

Swim Team -- JV  
Water Polo Team – JV  
Flag Football



**Academic Courses pursued to achieve the Cambridge International AICE Diploma:**

<b>Course</b>	<b>AICE Grade</b>
AICE General Paper	(C)
AICE Thinking Skills	(E)
AICE International History	(C)
AICE English Language	(C)
AICE Environmental Management	(C)
AICE Global Prospective	(C)
AICE English Literature	(C)
AICE U.S. History	(D)
AICE Mathematics AS	2019

**Additional Academic Courses:**

Chemistry Honors	2016	BC Intro to Ethics	2018
BC Public Speaking	2016	Physics Honors	2018
UF Sociology	2017	HOPE	2018
GIS 1 & 2	2017	Economics Honors	2018
FIU Intro to Literature	2018	AP Calculus AB	(3)
FIU American Government	2018	Maritime Technology I, II, and III	
GIS 3 & 4	2018		

**Community Service: 244 Hours**

- Beach Cleanups
- Math Tutoring
- Science Tutoring
- Relay for Life
- Feeding South Florida

[jacquelynanoval@gmail.com](mailto:jacquelynanoval@gmail.com)

Jacquelyn A. Noval  
Academic Resume

954-394-1263

CITY OF HOLLYWOOD  
ADVISORY BOARD/COMMITTEE INTEREST FORM

(Must Attach a Resume or Brief Biography and print/type all information)  
Form must be filled out completely

Name: VANESSA MARIA VALLEJO Date: DEC/20/2018  
Home address: 400 N. 19 AVE HOLLYWOOD, FL (old) Zip Code: 33020  
320 NE 6th St. Hallandale, FL AP+3 Zip 33309 (new)  
Home phone: N/A Cell phone: 786-440-2165 E-mail: VANEMARJE@hotmail.com  
Number of years City resident: 2 owner?:      renter?: Y District # you live in:       
Occupation: Graphic Designer / Artist

Business name: N/A  
Business address: N/A Zip Code: N/A  
Work phone: N/A Fax: N/A  
Education (highest degree/level): Bachelor Are you registered to vote in Broward County? (y/n) Y  
Identify the board/committee(s) to which you request appointment (Please rank in order of preference):  
(1) Green team Advisory committee.  
(2) Parks, Recreation and Cultural Arts Advisory Board.  
(3)       
(4)     

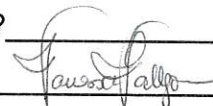
Are you interested in serving on more than one board/committee? (y/n) N  
If so, how many? N/A

Please describe your professional and/or volunteer experience or background which best qualifies you for selection to the board/committee (attach additional documentation if desired): LANDSCAPE DESIGNER  
- FINE ARTS - Graphic Designer

If you are applying for a board/committee which has specific requirements/categories (see board/committee booklet), please detail how your background and/or experience meets the required criteria: N/A

Applicant must attend at least one board/committee meeting prior to consideration of application for every board applied. Please list board/committee meetings you attended in the last year? ABOVE (1) ↑ (2)

Are you currently on a County or City board? If yes, please describe: N

Please indicate if you are presently employed by the City of Hollywood? (y/n): N  
If so, in what capacity? N/A  
Signature: 

**Please return this application to:**  
**By Mail:** Office of the City Clerk, 2600 Hollywood Blvd, Room 221, Hollywood, Florida 33020,  
**Fax:** 954-921-3233 or **email:** [pcerny@hollywoodfl.org](mailto:pcerny@hollywoodfl.org) For more information, call 954-921-3211.



400 N. 19 Ave Hollywood, FL 33020

jobsvallejo@gmail.com

786-579-0708

**Objectives:**

Seeking to use my skills, experience and education for the growth of your business.

**skills:**

1. Computer Proficiency in word Applications Design Workshop, Programming Languages such as C++, Visual Basic and Html.
2. Bilingual, English and Spanish.
3. Public Relations.
4. Problem Solving and Issue Resolution.
5. Well organized, with good time management skills.
6. Ability to read and interpret computer manuals and programs documentation.
7. Independent and cooperative team worker.

**Employment:**

MPC GAS 10/2010-05/2012  
Bilingual, Customer Services Representative Santo Domingo, DR  
Computer data entry, keep records of customer interactions and transaction. Record details of inquiries, complains and comments. Receiving all incoming calls and visitors.

BCC Financial Management 05/2009-11/2009  
Health Care Collections Fort Lauderdale, FL  
Keep records of all incoming calls placed and payment made. Listen to customers request and answer questions about their account.

Florida House of Representative 10/2008-04/2009  
District Executive Secretary Coconut Creek, FL  
Performing varied secretarial administrative and office management duties. Maintains supervisor's calendar and arranging appointments. Assisting in handling constituent's request.

Center of Counseling and Development 01/2008-07/2008  
Responsibilities included management the office Boca Raton, FL  
reception desk, scheduled appointments for patients, answered phone and maintained of medical records.

**Education:**

Florida Atlantic University 1998-2003  
Bachelor in computer and Graphic Design Boca Raton, FL

Atlantic Technical Center 2002  
Business Computer Certificate Coconut Creek, FL

**Training:**

Real Estate, Sales Training  
Florida House of Representative, District Executive Secretary Training

**Reference:**

Upon request.....