

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners **DATE:** June 12, 2017

**FROM:** Alan Fallik, Acting City Attorney

**SUBJECT:** Proposed Issuance of Two Purchase Orders with Applied Concepts, Inc.  
for Stalker SAM-R Trailers and Stalker Radars

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I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Police Department
- 2) Type of Agreement – Two (2) Purchase Orders
- 3) Method of Procurement (RFP, bid, etc.) – Quotes. Section 38.43 of the City’s Purchasing Ordinance, provides that all purchases of supplies and contractual services of less than the estimated annual value of \$50,000 shall be purchased in the open market, without advertisement and without observing the procedures prescribed in Section 38.40 of the Purchasing Ordinance.
- 4) Term of Contract
  - a) initial – One time purchase..
  - b) renewals (if any) – n/a
  - c) who exercises option to renew – n/a.
- 5) Contract Amount – The amount for the Trailers is \$36,115.00 and the amount for the Radars is \$13, 875.00 (for an aggregate of \$49,990.00)
- 6) Termination rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor will comply with applicable City requirements.
- 8) Scope of Services – Vendor will supply the trailers and radars.

TERM SHEET FOR APPLIED CONCEPTS, INC.

9) City's prior experience with Contractor (if any) – Satisfactory

10) Other significant provisions – n/a

cc: Wazir A. Ishmael, Ph.D., City Manager