

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: October 30, 2017

BIS 18 – 021R

FILE: TMP-2017-592

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING THE PROPOSER FOR TUTORING SERVICES; AND FURTHER AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER BETWEEN RUSSELL LIFE SKILLS READING FOUNDATION DBA RUSSELL EDUCATION FOUNDATION AND THE CITY OF HOLLYWOOD FOR AN ESTIMATED ANNUAL AMOUNT OF \$94,800.00.

Statement of Budget Impact:

1. No Budget Impact associated with this action;
2. Sufficient budgetary resources identified/available;
3. Budgetary resources not identified/unavailable;
4. Potential Revenue is possible with this action;
5. Will not increase the cost of Housing;
6. May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks authorization for the appropriate City Officials to rank the proposers for the Tutoring Services and negotiate and execute an agreement with Russell Life Skills and Reading Foundation, Inc. Db a Russell Education Foundation for the Department of Parks, Recreation and Cultural Arts in an estimated annual amount of \$94,800.00 for an initial term of three (3) years commencing on December 1, 2017 and ending on November 30, 2020, with two (2) optional one (1) year renewal terms.

On June 28, 2017, Request for Proposals Number RFP-4557-17-RL was electronically advertised via BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A) for the purpose of soliciting qualified individual or firms to provide tutoring for

approximately four hundred summer camp (400) students, and homework assistance and project based learning projects for approximately seventy five (75) aftercare Kindergarten through fifth grade students at Kay Gaither and forty (40) students at McNicol.

On July 26, 2017 at 3:00 p.m. RFP-4557-17-RL was opened and resulted in one (1) response from Russell Life Skills and Reading Foundation, Inc. dba Russell Education Foundation located in Davie, FL. On October 5, 2017, the proposal was evaluated by a four (4) member committee from the Parks, Recreation and Cultural Arts Department, who determined that Russell Life Skills and Reading Foundation, Inc. dba Russell Education Foundation would meet the City's operational needs and the respondent was ranked as number one (1).

Funding for the attached blanket purchase order has been provided for in the Department of Parks, Recreation and Cultural Arts Account Numbers 11.3100.77336.574.003117 and 11.3100.77336.574.005201 in the City of Hollywood Adopted Fiscal Year 2018 Operating Budget (R-2017-288) passed and adopted by the City Commission on September 27, 2018 and Amended by the City Commission (R-2017-295) on October 4, 2017.

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