



## CITY OF HOLLYWOOD, FLORIDA

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### OFFICE OF PROCUREMENT AND CONTRACT COMPLIANCE

#### Sole Source Justification Form (Use for Purchases(s) over \$5,000)

**Per City of Hollywood Ordinance § 38.41 (C) (2), sole source purchases are exempt from competitive bid and competitive proposal requirements. Sole-source goods, supplies, materials, equipment and services, such as unique, patented, or franchised goods, supplies, materials, equipment or services, are exempt if the CPO determines, after conducting a good faith review of available sources, that the particular supply or service is available from only one source.**

Date 05/28/2024

Department/Office Fire Rescue

Division/Area 215101

Requestor Alexander N. Poli

Title Division Chief of Administration

Phone 954-967-4248

Email Apoli@hollywoodfl.org

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1. Requested Vendor WHP Training Towers

Vendor Number 104132

Address 519 Duck Road  
Grandview, MO, 64030

Contact Person Chris Lacombe

Title Sales

Phone (225) 715-8300

Email chrisl@trainingtowers.com

2. Product/Service being requested (be specific). The installation and replacement of Padgenite panels, window shutters, assemblies, and doors at our Fire Training Tower.

3. Detailed description of the product/service's function and purpose. The Fire Training Tower is utilized to conduct live fire training and is a specialized building to train firefighters.

The Padgenite panels at our Fire Training Tower are being replaced. The strongest training towers merit the strongest insulating panels. WHP Training Towers offers the best system on the market. Padgenite™ insulating panels are attached to metal mounting channels. The system is designed to allow for an additional insulating air space between the panels and the walls of the building.

The insulating properties of the panels are such that if the temperature on the face of the Padgenite Interlock™ panel is 1000° F, the temperature on the opposite side is only 269° F. When burning in one of our metal buildings, the Padgenite Interlock™, coupled with the air space, insulate so effectively that you can touch the outside of the building.

In addition to, window shutters, assemblies, and doors are being replaced.

4. Please explain in detail why this vendor is the sole source supplier for the required product/service. Be sure to explain the necessary features this vendor provides which are not available from any other vendor.

WHP Training Towers is the sole source provider of Padgenite, Padgenite Super and Padgenite Interloc thermal lining systems. These insulating products are exclusively manufactured to their proprietary specifications and are only available from WHP Training towers™. WHP Training Towers is the exclusive dealer of Padgenite Super and the wear plates, doors, windows, miscellaneous props, and the Florida Shutters. Please see attached Sole Source Letter from WHP Training Towers.

5. Please explain in detail what process the Department/Office took to verify that there are no other vendors or products/services available to perform the required function. The Department has contacted several fire training facilities and searched the internet for other companies that can provide the same product; however, WHP Training Towers is the exclusive dealer of this specific material and the goods required to make the repairs. Please see attached Sole Source Letter from WHP Training Towers.

6. Please submit supporting documentation from the vendor or other sources certifying that this vendor is a sole source for the required product/service being requested. For example, the vendor holds the distribution rights, productions rights, copyrights, trademark and/or patent:

Vendor holds the exclusive rights for the product/service.

Vendor is the sole provider of the product/service that has unique characteristics essential to the required function which no other product/service is capable of satisfying.

Product is replacing existing product and necessary to maintain warranty or service contract.

Product is replacing existing product and is not interchangeable with any other product.

Other (Please explain). \_\_\_\_\_

7. Total cost of the requested product/service? \$121,270.00

8. Total estimated annual (fiscal year) cost of requested product/service? \$121,270.00

Account Number(s) 334.219901.52200.546301.001850.000.000.

9. Is this product/service covered by a warranty?  Yes  No

If yes, please attach a copy of the warranty details.

10. Will grant funds be used to pay for the requested product/service?  Yes  No

If yes, please explain N/A

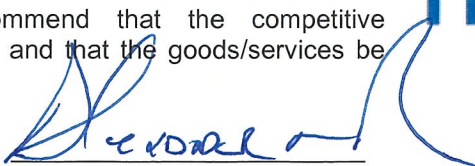
#### REQUESTING DEPARTMENT RECOMMENDATION

**WARNING: Per Florida Statutes 838.22(2) – “It is unlawful for a public servant or a public contractor who has contracted with a governmental entity to assist in a competitive procurement to knowingly and intentionally obtain a benefit for any person or to cause unlawful harm to another by circumventing a competitive solicitation process required by law or rule through the use of a sole-source contract for commodities or services.”**



I recommend that the competitive  
waived and that the goods/services be

quoting/bidding process be  
purchased as a sole source.

  
Requestor's Signature

5/22/27  
Date

  
Director's Signature

5/28/24  
Date