

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** April 4, 2017
FROM: Jeffrey P. Sheffel, City Attorney
SUBJECT: Proposed Blanket Purchase Order with Allied Universal Corporation

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Cooperative Purchase (Bid Number 2017-008) competitively bid by the City of Margate, Florida. Section 38.46 of the City of Hollywood Code of Ordinances provides that the Director shall have the authority to join with other governmental entities in cooperative purchasing plans when the best interests of the city would be served thereby.
 - 4) Term of Contract
 - a) initial – One year
 - b) renewals (if any) – Two additional one-year periods
 - c) who exercises option to renew – Mutual agreement of the parties
 - 5) Contract Amount – \$202,000.00
 - 6) Termination Rights – City, acting through its City Manager or his/her designee, reserves the right to terminate the purchase order in whole or in part for default (a) if Contractor fails to perform in accordance with any of the requirements of the purchase order or (b) If Contractor becomes insolvent or suspends any of its operations or if any petition is filed or proceeding commenced by or against Contractor under any State or Federal Law relating to bankruptcy, reorganization, receivership or assignment for the benefit of creditors. Any such termination will be without liability to City except for completed items delivered and accepted by the City. Contractor, will be liable for excess costs of reprourement.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractor shall supply sodium hydroxide (full truckload) used in the pH control in the finished water at the Water Treatment Plant.
 - 9) Other Significant Provisions – n/a
- cc: Dr. Wazir Ishmael, City Manager