

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: December 26, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Agreement with AT&T for Wired Communications Services

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Information Technology
- 2) Type of Agreement – Pricing Schedule, Letter of Election and Addendum
- 3) Method of Procurement (RFP, bid, etc.) – “Best interest” exemption
- 4) Term of Contract
 - a) initial – 3 yrs.
 - b) renewals (if any) –
 - c) who exercises option to renew –
- 5) Contract Amount - \$830,000 (est.)
- 6) Termination rights – City can terminate without cause but would have to pay termination charges.
- 7) Indemnity/Insurance Requirements – None.
- 8) Scope of Services – Analog voice lines, local, Intra-LATA long distance, PRI circuits to carry voice traffic between the INET (Institutional Network) and the Public Switched Network, and Megalink circuits for four-digit dialing between City facilities.
- 9) City’s prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager