

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE A BLANKET PURCHASE ORDER WITH CATHEDRAL CORPORATION FOR BILL PRINTING AND MAILING SERVICES IN AN ESTIMATED ANNUAL AMOUNT OF \$263,658.58.

WHEREAS, the Department of Public Utilities requires a qualified vendor for billing services including printed stock, printed envelopes, printing, folding, insertion and mailing of customer user statements; and

WHEREAS, the required bill printing and mailing services were competitively bid by Hernando County, Florida; and

WHEREAS, the Hernando County's solicitation number 18-T00039/DK was opened on April 18, 2018, and was awarded to the lowest responsive and responsible bidder, Cathedral Corporation, for a two year initial term with three additional one year renewal periods; and

WHEREAS, Cathedral Corporation has agreed to extend the same pricing, terms and conditions to the City of Hollywood as provided to Hernando County, Florida; and

WHEREAS, the Director of Public Utilities and the Director of Procurement & Contract Compliance recommend that the City Commission approve and authorize the issuance of the attached blanket purchase order for bill printing and mailing services to Cathedral Corporation in an estimated annual amount of \$263,658.58; and

WHEREAS, Section 38.40 (C)(5) of the Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided that the goods and services are (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference; and

WHEREAS, award is subject to the City's receipt and approval of all insurance certificates and endorsements required by the City's Risk Manager; and

WHEREAS, funding for the purchase has been appropriated and exists in account number 42.4003.00000.536.004201.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it approves and authorizes the issuance, by the appropriate City officials, of the attached blanket purchase order with Cathedral Corporation, together with such non-material changes as may be subsequently agreed to by the City Manager and approved as to form and legal sufficiency by the City Attorney.

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2018.

JOSH LEVY, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC
CITY CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY for the use and reliance of the City of Hollywood, Florida, only.

DOUGLAS R. GONZALES
CITY ATTORNEY