



# City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **January 1, 2014**

RE: **BLANKET ORDER # (REVISED) B002419**

PRODUCT/SERVICE: **Sodium Hypochlorite**

**Odyssey Manufacturing Company  
Mr. Patrick Allman  
1484 Massaro Blvd.  
Tampa, FL 33619**

Telephone Contact: **813-635-0339**

Fax: **813-630-2589**

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- |                                                                                                   |        |
|---------------------------------------------------------------------------------------------------|--------|
| <input type="checkbox"/> FORMAL BID #                                                             | DATED: |
| <input type="checkbox"/> INFORMAL BID #                                                           | DATED: |
| <input type="checkbox"/> RENEWAL OF FORMAL BID #                                                  | DATED: |
| <input type="checkbox"/> EXTENSION OF FORMAL BID/RFP#                                             | DATED: |
| <input type="checkbox"/> WRITTEN QUOTATION #                                                      | DATED: |
| <input type="checkbox"/> VERBAL QUOTATION PER                                                     | DATED: |
| <input type="checkbox"/> STATE OF FLORIDA CONTRACT #                                              | DATED: |
| <input type="checkbox"/> BROWARD COUNTY BID #                                                     |        |
| <input checked="" type="checkbox"/> OTHER: <b>City of N. Miami Beach Cooperative Bid #2012-15</b> |        |

The term of this order is **1/1/2014** through **12/31/2015**.

The estimated dollar value is **\$80,000.00**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Ian Superville** at (954) 921-3552

c: Water Treatment Plant  
Wastewater Treatment Plant  
Finance



**CITY OF HOLLYWOOD**  
**INTER-OFFICE MEMORANDUM**  
*Public Utilities Administration*

**DATE:** November 4, 2013 **File:** PU14-01

**TO:** Joel Wasserman, Director  
Procurement Services Division

**VIA:** Steve Joseph, P.E., Director  
Department of Public Utilities *[Signature] 11/4/13*

**FROM:** Francois Domond, P.E., Deputy Director Operations  
Department of Public Utilities *[Signature] 11/4/2013*

**SUBJECT:** Increase amount of existing Blanket Contract B002419 / Renewal of Blanket Contract B002419 (for the purchase of commercial grade sodium hypochlorite)

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**ISSUE:**

Increase amount of existing Blanket Contract B002419 and Renewal of Blanket Contract B002419 for the purchase of commercial grade sodium hypochlorite for the City of Hollywood - Water Treatment Plant.

**EXPLANATION:**

The City of Hollywood Water Treatment Plant uses sodium hypochlorite to provide disinfection for the drinking water before distribution. The Water Treatment Plant operates an on-site Electrolytic Sodium Hypochlorite Generation System, which consists of two generating units, which work independently and alternatively, to produce 0.8% concentration of sodium hypochlorite. When operating continuously this two-part split system provides adequate primary and alternative supply of sodium hypochlorite to meet the plant's treatment requirements.

On August 7, 2013, one of the two vessels of the west generating unit for the Sodium Hypochlorite System experienced a catastrophic rupture, setting the west unit out of service. Since the damaged vessel was replaced in July 2010 and the vessel has an existing prorated warranty, the Water Treatment Plant promptly approached the sole source supplier, Severn Trent Water Purification, Inc. to evaluate the reasons for the catastrophic rupture and to honor the prorated warranty.

On September 11, 2013 staff from Severn Trent Water Purification visited the Water Treatment Plant and began their on-going investigation of the failure of the vessel. Although Severn Trent is taking longer than anticipated to honor the warranty, the Department of Public Utilities intends to have the system back in service in the near future.

Commercial grade (or 12.5% concentration) sodium hypochlorite is used at the Water Treatment Plant as a third-tier alternative in case of additional disinfection requirements (as required during annual water distribution system flushing), or in case one of the generating units fails or maintenance is required. Therefore, the Department of Public Utilities, through the City's Procurement Division, usually secures an annual contract with a selected commercial grade sodium hypochlorite supplier.

Currently, Odyssey Manufacturing Company has a blanket purchase order (B002419) on an estimated amount originally stated in the blanket purchase order is \$34,152.00 for the supply of commercial grade sodium hypochlorite for the Water and Wastewater Treatment Plants from January 1, 2013 through December 31, 2013.

During calendar year 2013, the Department of Public Utilities has used this existing blanket purchase order to meet its operational needs, and to deal with other issues, such as several pipeline breaks, system and equipment malfunctioning, and mandatory boil water orders that have prompted higher than usual disinfection needs. Therefore, the amount stipulated in the blanket purchase order has been exceeded, and at this point it has surpassed the City Manager's dollar amount approval limit of \$50,000.00. Public Utilities staff has estimated that the purchases of commercial grade sodium hypochlorite could reach additional \$30,000.00 by the end of the effective supply period, December 31, 2013.

Odyssey Manufacturing Company has confirmed that their bid unit price of \$0.655/1000 gallon of sodium hypochlorite is valid and effective until August 15, 2015; and the supplier confirmed that it has the production capacity to supply the additional loads of the chemical as required by the City of Hollywood Water Treatment Plant.

#### **RECOMMENDATION:**

Since securing the proper supply of sodium hypochlorite is essential for the constant treatment of Hollywood's drinking water, the Department of Public Utilities requests immediate approval of purchases from Odyssey Manufacturing Company under blanket purchase B002419 and exceeding the City Manager's approval amount by approximately \$30,000.00.

The Department of Public Utilities also recommends renewal of the existing blanket contract B002419, for an additional (1) year period, and in estimated annual expenditure amount of \$54,700.00.

C: Taylor Calhoun, Public Utilities Manager  
Ian Superville, Procurement Contracts Officer



**CITY OF HOLLYWOOD, FLORIDA**

**PROCUREMENT SERVICES DIVISION**

2600 HOLLYWOOD BLVD. • ROOM 303 • P. O. BOX 229045 • ZIP 33022-9045  
PHONE: 954-921-3299 • FAX: 954-921-3086

November 22, 2013

Odyssey Manufacturing Company  
Attn: Mr. Patrick Allman  
1484 Massaro Blvd.  
Tampa, FL 33619

Dear Mr. Allman:

Our current Agreement for Sodium Hypochlorite based upon the City of North Miami Beach Cooperative bid # 2012-15, Blanket Purchase Order B002419, expires on December 31, 2013.

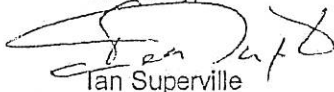
In accordance with the original agreement as executed by the City of North Miami Beach for a three (3) year term and in order to align our contracts accordingly, the Procurement Services Division would like to renew the agreement for a two (2) year period under the terms and conditions of City of Hollywood Blanket Purchase Order B002419 (copy attached).

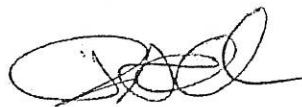
If you are willing to honor your bid pricing for this agreement, and maintain the same terms and conditions, please sign below. If you are not, please sign and explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 or e-mail to [isuperville@hollywoodfl.org](mailto:isuperville@hollywoodfl.org) if you have any questions.

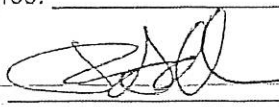
A prompt response to this matter would be appreciated.

Sincerely,

  
Ian Superville  
Procurement Contracts Officer  
IS/is

I agree:  GM

I disagree: \_\_\_\_\_

Name:  Patrick H. Allman  
(Typed or Printed & signature)

Date: 11/23/13