

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** September 16, 2025

FROM: Damaris Henlon, City Attorney

SUBJECT: Proposed Concert Series Agreement with The Rhythm Foundation, Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation and Cultural Arts
 - 2) Type of Agreement – Concert Series Agreement
 - 3) Method of Procurement (RFP, bid, etc.) – Pursuant to Section 38.40(C)(9) of the City's Code of Ordinances, the City Commission may, when in the best interests of the City, by a 5/7 vote, waive competitive bidding and competitive proposal requirements for the purchase of, and contracts for, supplies, materials, equipment or services.
 - 4) Term of Contract:
 - a) initial – February 2026 and June 2026
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$150,000.00
 - 6) Termination Rights – Section 16. Section 21. COH may terminate this Agreement at any time, without cause upon ten (10) days advance written notice
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – COH requires an agreement for a qualified concert/special event producer or qualified group or professional (Producer), to coordinate a minimum of three concerts to be held in the ArtsPark at Young Circle
 - 9) Other Significant Provisions: n/a
- cc: George R. Keller, Jr. CPPT, City Manager