

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 04, 2025
FROM: Damaris Henlon, City Attorney
SUBJECT: Purchase Order with Playcore Wisconsin, Inc. d/b/a Gametime for

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation and Cultural Arts
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Section 38.41 (C)(5) of the Code of Ordinances allows the Chief Procurement Officer to procure, without following formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference; utilization of other governmental entities' contracts shall be permitted only during the term of the other governmental entity's contract.
- 4) Term of Contract:
 - a) initial – n/a
 - b) renewals (if any) – the Contract was renewed from July 1, 2024 through June 30, 2026
 - c) who exercises option to renew – mutual agreement of the parties
- 5) Contract Amount – Up to \$120,179.12
- 6) Termination Rights – Either party may terminate for cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall supply provide and install a swing set, shade and safety surface to improve the play area at Lincoln Park to promote the City's strategic focus area of Quality of Life and Strong Neighborhoods

9) Other Significant Provisions: Competitively bid by City of Charlotte, NC through OMNIA formerly known as the U.S. Communities Government Purchasing Alliance RFP #269-2017-028.

cc: George R. Keller, Jr. CPPT, City Manager