

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** CRA Board **DATE:** November 19, 2018

**FROM:** Douglas R. Gonzales  
General Counsel

**SUBJECT:** Proposed Agreement with Block by Block for a Clean & Safe Ambassador Program

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I have discussed the above Agreement with the participating Department/Office, and the general business terms and other significant provisions which are proposed are as follows:

- 1) Department/Office involved – Downtown CRA
- 2) Type of Agreement – Agreement for services
- 3) Method of Procurement (RFP, bid, etc.) – RFP
- 4) Term of Contract
  - a) initial – Three yrs.
  - b) renewals (if any) – Two 2-yr. renewals
  - c) who exercises option to renew – Renewal requires the approval of both parties.
- 5) Contract Amount - \$450,000 per yr. (est.)
- 6) Termination rights – CRA can terminate without cause.
- 7) Indemnity/Insurance Requirements – Vendor will indemnify CRA and provide insurance.
- 8) Scope of Services – Vendor will provide a Clean and Safe Ambassador Program.
- 9) City's prior experience with Vendor – Yes.
- 10) Other significant provisions - None.

cc: Jorge Camejo, Executive Director