

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: June 6, 2017

FROM: Alan Fallik, City Attorney

SUBJECT: Proposed Blanket Purchase Order with Kina Group d/b/a All Uniform Wear for the purchase of Police Uniforms

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Police Department/Procurement Services
 - 2) Type of Agreement – Blanket Purchase Order
 - 3) Method of Procurement (RFP, bid, etc.) – Bid Number F-4525-17-E
 - 4) Term of Contract
 - a) initial – 3 years
 - b) renewals (if any) – yes, 3 additional one (1) year renewals.
 - c) who exercises option to renew – City
 - 5) Contract Amount – \$99,022.00 (estimated annual expenditure)
 - 6) Termination rights – Either party may terminate for cause.
 - 7) Indemnity/Insurance Requirements – Contractor will comply with applicable City requirements.
 - 8) Scope of Services – Contractor to provide uniforms for the City’s Police Department.
 - 9) City’s prior experience with Contractor (if any) – Yes.
 - 10) Other significant provisions – n/a
- cc: Wazir A. Ishmael, Ph.D., City Manager