

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** August 8, 2018

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Authorization to execute a construction contract with PRM Engineering & Contracting, Inc. for a structural defect survey and repairs at the Van Buren Street Garage

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Dept. of Development Services/Division of Architecture and Urban Design
 - 2) Type of Agreement – Contract
 - 3) Method of Procurement (RFP, bid, etc.) – **Best Interest pursuant to Section 38.40(C)(8), and this item requires a 5/7ths vote.**
 - 4) Term of Contract
 - a) initial – Work to commence within ten days after the written Notice to Proceed
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
 - 5) Contract Amount – \$137,976.50 (The Surety will be paying the City \$85,855.23 – See Tender and Release Agreement).
 - 6) Termination rights – Either party may terminate for cause.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – PRM will complete the structural defect survey and repairs at the Van Buren Street Garage remaining due to previous contractor, Structural Integrity Contractors, Inc. failure to perform and complete work.
 - 9) Other significant provisions - n/a
- cc: Wazir A. Ishmael, Ph.D., City Manager