CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM

TO: Mayor and Commissioners   **DATE:** November 20, 2025

FROM: Damaris Henlon, City Attorney

SUBJECT: Proposed Blanket Purchase Order to Centurion Partners and Health and Fitness LLC d/b/a Fitnessmith

---

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

1)   Department/Division involved – Police Department

2)   Type of Agreement –Purchase Ordre

3)   Method of Procurement (RFP, bid, etc.) – **Piggyback of Broward County Schools Contract #FY22-128.** Section 38.41(C)(5) of the City's Procurement Code allows the Chief Procurement Officer to procure, without formal solicitation procedures, all goods, supplies, materials, equipment, and services that are the subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof ("piggyback"), provided that the goods, supplies, materials, equipment, or services are the subject of a price schedule negotiated by the entities listed above and is based strictly on competitive bids, quotations, or competitive proposals and not on any preference and such utilization of other governmental entities contracts shall be permitted only during the term of the other governmental entity's contract.

4)   Term of Contract
a) initial – 1 year
b) renewals (if any) – N/A
c) who exercises option to renew – N/A

5)   Contract Amount – In an amount up to $200,000.00

6)   Termination rights – City may terminate for convenience.

7)   Indemnity/Insurance Requirements – Contractors shall maintain insurance as required by the solicitation.

8)   Scope of Services – Vendor will provide gym equipment.

TERM SHEET FOR CENTURION PARTNERS AND HEALTH AND FITNESS LLC
D/B/A FITNESSMITH

9)   Other significant provisions – n/a

cc: George R. Keller, Jr. CPPT., City Manager