

**AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF HOLLYWOOD  
AND SECOND CHANCE SOCIETY FOR A COMMUNITY DEVELOPMENT BLOCK  
GRANT PROJECT**

THIS AMENDMENT to the Community Development Block Grant Project (the "Agreement"), is dated effective as of the \_\_\_\_ day of \_\_\_\_\_, 2016, (the "Effective Date") and is agreed to between the CITY OF HOLLYWOOD, FLORIDA ("CITY"), and SECOND CHANCE SOCIETY, a not-for-profit organization authorized to do business in the State of Florida, its successors and assigns (Subgrantee"). It is hereby mutually understood and agreed by and between the parties hereto that said Agreement is amended upon the terms, covenants, and conditions hereinafter set forth.

1. Subsection 4.1 of Article IV of the Agreement entitled "Funding and Method of Payment" is hereby amended as follows:

4.1 The maximum amount of the payable by the CITY under this Agreement shall be ~~\$8,357.00~~ 12,523.00. This shall be the maximum expenditures authorized for payment by the City under this Agreement. In no event shall the CITY be liable for any sum exceeding the above stated amount.

2. Exhibits "A", "B" and "C" are hereby amended as more specifically set forth on the Exhibits attached hereto and incorporated herein by reference.

3. All other provisions of the Agreement not in conflict with this Amendment shall be and remain the same and in full force and effect.

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EXECUTION

IN WITNESS WHEREOF, CITY and SUBGRANTEE, intending to be legally bound, have executed this Amendment to the Agreement as of the day and year first above written.

CITY OF HOLLYWOOD, a municipal  
corporation of the State of Florida

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC  
CITY CLERK

\_\_\_\_\_  
JOSH LEVY, MAYOR

APPROVED AS TO FORM AND LEGALITY  
FOR THE USE AND RELIANCE OF THE  
CITY OF HOLLYWOOD, FLORIDA

\_\_\_\_\_  
JEFFREY P. SHEFFEL, CITY ATTORNEY

APPROVED BY:

\_\_\_\_\_  
GEORGE R. KELLER, JR.  
ASSISTANT CITY MANAGER OF FINANCE  
AND ADMINISTRATION/ INTERIM  
DIRECTOR OF FINANCIAL SERVICES

ATTEST:

SECOND CHANCE SOCIETY

\_\_\_\_\_  
SECRETARY  
Print Name: \_\_\_\_\_

BY: \_\_\_\_\_  
Signature  
Title: \_\_\_\_\_  
Print Name: \_\_\_\_\_

## EXHIBIT "A"

### SCOPE OF SERVICES

#### Second Chance Society, Inc.

#### Hand-Up Program

The Hand-Up Program helps these individuals find a means of returning to or acquiring a state of self-sufficiency and independency by removing material barriers. This is accomplished in two very precise ways.

In the job related category, the Hand-Up Program will provide tools, equipment, clothing/uniforms, workboots, licensure or any other item needed by individuals who have been referred to SCS by cooperating agencies, have undergone the SCS screening process, and have been recommended for such award and for whom such items are a pre-condition of employment.

In the vocational training category, the Hand-Up Program will provide tuition, text books and educational materials to individuals who have been referred to SCS by cooperating agencies, have undergone the SCS screening process, have been recommended for such award and for whom such textbooks and supplies are necessary in order for them to complete a course of vocational study with the goal of obtaining certification in a trade leading to employment.

Specific objectives shall be:

To provide textbooks, and other educational materials to complete a course of vocational study or to fund the purchase of trade materials for one hundred ~~fourteen~~ (1044) men and women whom have been identified and targeted as a continuum of care priority by the Broward County Homeless Initiative Partnership.

The Subgrantee agrees to aid in the dissemination of information and promotional materials relative to City of Hollywood initiatives. This includes, but is not limited, to making available information and promotional materials relative to City of Hollywood initiatives in the Subgrantee offices and/or project sites. In addition, the Subgrantee shall provide a complete mailing list of clientele with the exception of clients for whom confidentiality is mandatory. The Subgrantee shall provide such information in a form sufficient to enable the City to direct-mail information and promotional materials. The Subgrantee shall make available staff that can provide referral services complete with appropriate contact person for City of Hollywood initiatives.

## EXHIBIT "B"

### BUDGET & REIMBURSEMENT SCHEDULE

Total CDBG project funding is not to exceed ~~\$8,357,000~~12,523.00. Subgrantee will be paid on the basis of meeting their established performance objective of providing workforce development services to a total of one hundred ~~one-four~~(1044) clients during the grant period commencing on October 1, 2016 and continuing through September 30, 2017 at the desired rate of serving eight (8) clients during the first period at the rate of ~~\$87,051~~130.45 per client, and ~~nine-twelve~~ (129) clients during the second period at the rate of ~~\$86,977~~77.38 per client during the term of the Agreement. Workforce Development services are anticipated to be made according to the schedule below, and payments to the Subgrantee are anticipated to be paid at the rate of ~~\$696,421,043.58~~ total per month for successfully meeting workforce development services. [Except to remedy an under/over performance as more specifically set forth below].

For the period of October 1, 2016 - ~~April 30~~July 31, 2017

- Eight (8) clients shall be served monthly during the period specified above at the rate of \$87,05130.45 per client.
- In the event that eight (8) clients are not served any month during this period, funding for each client served will be paid at the specified per-client rate. The remaining balance for unserved clients during this period will carry over and may be paid in any future monthly period in which the clients are served.
- In the event that more than eight (8) clients per month are served, the client coverage may be carried over and included in the client count for any month that the required eight (8) clients have not been served. If payment for any month will not equal the desired monthly rate due to insufficient number of clients served, the per-client rate from a previous month's client coverage can be added to bring the monthly payment equal to the desired monthly rate.

For the period of ~~May 1, 2017~~August 1, 2017- September 30, 2017

- Nine-Twelve (129) clients shall be served monthly during the period specified above at the rate of \$77,3886.97 per client.
- In the event that ~~ten-twelve~~ (1240) clients are not served any month during this period, funding for each client served will be paid at the specified per-client rate. The remaining balance for unserved clients during this period will carry over and may be paid in any future monthly period in which the clients are served.
- In the event that more than ~~ten-twelve~~ (1240) clients per month are served, the client coverage may be carried over and included in the client count for any month that the required ~~ten-twelve~~ (1240) clients have not been served. If payment for any month will not equal the desired monthly rate due to insufficient number of clients served, the per-client rate from a previous month's client coverage can be added to bring the monthly payment equal to the desired monthly rate.

The process for requesting contract payment is as follows:

The Subgrantee shall submit a summary invoice that clearly details with each month's payment request and submit proper documentation to include a monthly performance report further described in Exhibit "C" attached and the demographic report.

**EXHIBIT "C"**

**PERFORMANCE REPORTS**

Beginning with the end of the first month of the contract year (October 31, 2015) and each month thereafter, Second Chance Society, Inc. shall submit monthly program performance reports to the Development Services Department, Community Development Division. The report shall explain any problems encountered with the project's implementation and clearly detail the client list and referring agency.

In addition, beginning the first day of the second program month (November 1, 2016) and each month thereafter the Subgrantee shall complete a copy of sections 2, 4, and 5 (below), along with the demographic report and submit to the Development Services Department, Community Development Division until services are completed.

<b>SEC. 1</b>	<b>Monthly report for:</b>	<b>Second Chance Society</b>
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<b>SEC. 2</b>	<b>Funding for:</b>	<b>FY 2016-2017</b>	<b>CITY</b>
	<b>Subrecipient</b>	<b>Second Chance Society</b>	
	<b>Tot. Allocation</b>	<del><b>\$8,357.00</b></del> <b>12,523.00</b>	
	<b>Expended</b>	<b>\$0.00</b>	
	<b>Remaining</b>	<b>\$0.00</b>	
	<b>Agreement Period (Months)</b>	<b>12</b>	

<b>SEC. 3</b>	<b>Quantifiable Goal</b>	<b>Clients</b>	<b>CITY</b>
	<b>(Annually)</b>	<del><b>101</b></del> <b>104</b>	

<b>SEC. 4</b>	<b>Services Provided</b>	<b>Youth Participants</b>
	<b>(Current Month)</b>	

**SEC. 5 NOTABLE ACTIVITIES FOR THE MONTH**

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