CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM

TO: CRA Chair and Board Members **DATE:** August 15, 2023

FROM: Douglas R. Gonzales, General Counsel

SUBJECT: Proposed Authorization to Proceed with Kimberly-Horn & Associates, Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

1) Department/Division involved – CRA

2) Type of Agreement – Authorization to Proceed based upon Continuing Services Agreement

3) Method of Procurement (RFP, bid, etc.) – Section 287.055, Florida Statutes known as the Consultants Competitive Negotiation Act

4) Term of Contract:
a) initial – This ATP project will be completed in 60 months.
b) renewals (if any) – Existing agreement has two additional one year renewal terms.
c) who exercises option to renew – mutual agreement of the parties.

5) Contract Amount – Up to $973,846.00

6) Termination Rights – Either party may terminate for cause.

7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.

8) Scope of Services – Contractor has prepared plans and specifications for Phase IV Undergrounding of Overhead Utilities and Streetscape Beautification for both the EW Streets and State Road A1A from Hollywood Boulevard to the southern City limits.

9) Other Significant Provisions: n/a

cc: Jorge Camejo, Executive Director for the CRA