



REPLY TO: TALLAHASSEE

April 14, 2016

Jeffrey Sheffel, Esquire
City Attorney
City of Hollywood, Florida
2600 Hollywood Blvd.
Hollywood, FL 33020-4807

Re: Extension of Engagement as Legal Counsel to the Board of Trustees of the City of
Hollywood Employees' Retirement Fund

Dear Mr. Sheffel:

The Board of Trustees of the City of Hollywood Employees' Retirement System has voted to recommend a one-year extension of my firm's engagement as legal counsel to the Board of Trustees of the City of Hollywood Employees' Retirement Fund, for the year beginning January 16, 2016, in accordance with the terms outlined below. There is no change to the terms of the current engagement.

I will act as the firm's primary attorney and contact to the Board of Trustees. However, from time to time Glenn Thomas, a shareholder who works with me on pension matters, and other firm attorneys and staff will work with me on Board matters. Our services are provided and billed on an hourly basis. During the term of this extension there will be no change in our current rates: shareholder's services will be billed at the rate of \$280.00 per hour; associate attorneys will be billed at the rate of \$220.00 per hour; and paralegals and law clerks working under my supervision will be billed at the rate of \$140.00 per hour.

In addition to our fees, our bills will include charges for disbursements for items such as photocopies, travel (necessary transportation, lodging, and meals), facsimile and courier services, telephone charges, etc. A summary of these charges is enclosed.

See Things Differently

BRADENTON
101 Riverfront Boulevard
Suite 620
Bradenton, Florida 34205

p | 941-708-4040 • f | 941-708-4024

JACKSONVILLE
245 Riverside Avenue
Suite 150
Jacksonville, Florida 32202

p | 904-353-6410 • f | 904-353-7619

TALLAHASSEE
315 South Calhoun Street
Suite 830
Tallahassee, Florida 32301

p | 850-222-5702 • f | 850-224-9242

WEST PALM BEACH
515 North Flagler Drive
Suite 1500
West Palm Beach, Florida 33401

p | 561-640-0820 • f | 561-640-8202

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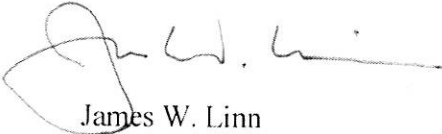
Our bills will be sent out on a monthly basis, and we will expect payment of each bill within 30 days following receipt. It is my understanding that the Retirement Fund will be responsible for paying my firm's bills. If any bill is not paid in full within 30 days following receipt, a finance charge of one percent per month (12% per annum) will be added to the outstanding balance.

It is understood that this engagement may be terminated by either party with 60 days advance written notice to the other party.

If these arrangements meet with the City's approval, please have the appropriate City official sign and date a copy of this letter and return it to me. I look forward to continuing to represent the Board of Trustees of the City of Hollywood Employees' Retirement Fund.

With best regards, I am

Sincerely,



James W. Linn

JWL/es

Enclosure

cc: Lisa Castronovo, Pension Coordinator

APPROVED AND AGREED:

CITY OF HOLLYWOOD

By: _____

Date: _____

ATTACHMENT 1

Cost/Expense	Typical Charges
Computer Research	Actual usage + proportionate share of base subscription.
Court Reporters	Direct invoice from vendor to client or paid from retainer.
Delivery Charges	Actual amount invoiced to firm. Mode of delivery based on need and economy.
Messenger Service	Actual amount invoiced to the firm.
Overnight Express	Actual amount invoiced to the firm.
Telefacsimile	Outgoing: Actual telephone charge + \$1.25/page. Incoming: No charge
Photocopying	Inside copies: \$0.20/page Outside services: Actual amount invoiced to firm.
Secretarial Overtime	No charge
Telephone Charges	Actual long distance and cellular charges + proportionate share of base subscriptions.
Temporary Help	Actual amount invoiced to the firm.
Travel-Local/Surface	Reasonable mileage or actual rental charges.
Travel-Out-of-Town	Intrastate: Actual common carrier charges for coach. Interstate: Actual common carrier charges for business class. Meals/Accommodations: Lowest corporate seasonal rate available, reasonable business related meal expenses.
Word Processing	No charge
Other Expenses	Actual cost invoiced to the firm. In selected cases, these items may be directly invoiced from vendor to client.