

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** CRA Chair and Board Members **DATE:** August 25, 2016

**FROM:** Jeffrey P. Sheffel,  
CRA General Counsel

**SUBJECT:** Proposed First Amendment to the Vehicle Lease Agreement with Mydatt Services, Inc. d/b/a Block By Block

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I have reviewed the above captioned agreement for form and legality. The general business terms are as follows:

- 1) Department/Division involved – Downtown District of the CRA
  - 2) Type of Agreement – First Amendment
  - 3) Method of Procurement (RFP, bid, etc.) - Section 38.40 (C)(5) of the Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
  - 4) Term of Contract
    - a) initial – 11/06/2014 – 11/05/2017
    - b) renewals (if any) – One additional 2 year period
    - c) who exercises option to renew – Mutual agreement of the parties
  - 5) Contract Amount – n/a
  - 6) Termination rights – Either party may terminate for cause. CRA may terminate in whole or in part, at any time in the best interest of the CRA.
  - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
  - 8) Scope of Services - CRA leases vehicle to contractor for use in providing a Supplemental Maintenance Program.
  - 9) Other significant provisions – Competitively bid by the Coconut Grove Business Improvement District of Miami, Florida (RFP No. 14-601)
- cc: Jorge Camejo, Executive Director for the CRA