

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: CRA Chair and Board Members **DATE:** January 5, 2021

FROM: Douglas R. Gonzales, General Counsel

SUBJECT: Proposed Construction Management at Risk Services Agreement with Burkhardt Construction Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – CRA
- 2) Type of Agreement – Contract
- 3) Method of Procurement (RFP, bid, etc.) – Florida Statute 287.055, the Consultants' Competitive Negotiation Act
- 4) Term of Contract:
 - a) initial – Not to exceed 90 days (estimate)
 - b) renewals (if any) – n/a
 - c) who exercises option to renew –
- 5) Contract Amount – \$48,300.00
- 6) Termination Rights – The Agreement may be terminated for cause by action of the CRA or by Contractor if the party in breach has not corrected the breach within thirty (30) days after written notice from the aggrieved party identifying the breach, or for convenience by action of CRA, without any cause, upon not less than thirty (30) days' written notice by Project Manager. This Agreement may also be terminated by Project Manager upon such notice as Project Manager deems appropriate under the circumstances in the event Project Manager determines that termination is necessary to protect the public health, safety, or welfare.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable CRA requirements.
- 8) Scope of Services – Preconstruction services for phase 1 undergrounding of overhead utilities and streetscape beautification at SR A1A from Hollywood Boulevard to Sheridan Street
- 9) Other Significant Provisions: n/a

cc: Jorge Camejo, Executive Director for the CRA