

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: May 19, 2015

BIS 15-181

File: TMP-2015-00219

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RANKING THE TOP THREE FIRMS TO PROVIDE TUTORING SERVICES FOR ELEMENTARY SCHOOL AFTERCARE AND SUMMER CAMP; AND FURTHER AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AN AGREEMENT BETWEEN THE HIGHEST RANKED FIRM, AND THE CITY OF HOLLYWOOD IN AN ESTIMATED AMOUNT OF \$69,120.00.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient resources are identified /available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks the ranking of the top three firms to provide tutoring services performed by qualified and certified teachers during Summer Camp and afterschool, and further seeks for the appropriate City officials to negotiate and execute an agreement between the highest ranked firm and the City of Hollywood in an estimated amount not to exceed \$69,120.00 for the contract term expiring on September 30, 2016 and one (1) renewal option at the City's sole discretion from October 1, 2016 through August 31, 2017.

Approximately five hundred (500) low income students in Kindergarten through the fifth (5th) grade will receive tutoring during Summer Camp Monday through Thursday during the Broward County School break for three hours per day at McNicol Community

Center, Washington Park Community Center, Dr. Martin Luther King Jr. Community Center and Kay Gaither Community Center, and approximately seventy-five (75) low income students in Kindergarten through the fifth (5th) grade will receive homework assistance during aftercare programs Monday through Thursday throughout the school year for two hours per day at Kay Gaither Community Center.

On April 24, 2015, Request for Proposals (RFP) Number 4445-15-IS-B was electronically advertised via BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A) for proposals including pricing to be submitted for the Summer Camp and Aftercare programs for City consideration.

On May 8, 2015, RFP-4445-15-IS-B was opened and resulted in the following three (3) responses:

Russell Life Skills & Reading Foundation, Inc.; Davie, FL
Parliament Ed Inc.; Miami, FL
! Achieve Success; Miami Shores, FL

On May 13, 2015, the proposals were evaluated by a three (3) member committee representing the Parks, Recreation and Cultural Arts Department and Financial Services Department; resulting in the following rankings:

1.	Russell Life Skills & Reading Foundation, Inc.	279
2.	! Achieve Success	216
3.	Parliament Ed Inc.	178

The City receives Grant funding from the Children's Services Council of Broward County from which a portion is set aside to cover the tutorial and homework assistance provided during the City's Summer Camp and Afterschool programs as a specified required enhancement to the Grant funded programming.

This agreement is subject to the City's receipt and approval of all insurance certificates required by the City's Risk Manager, and indemnity to the City, along with signed Statement of Hold Harmless and Indemnity in favor of the City.

Funding for this service has been identified and is available in the Contractual Services Account Number 11.3100.77303.574.003771 for FY 2015 and will be requested in the subsequent year's budget subject to passage and adoption by the City Commission.

PREPARED BY: Hilde Johnson
Management & Budget Analyst

APPROVED BY: Kee Eng
Budget Manager