

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** September 04, 2025
FROM: Damaris Henlon, City Attorney
SUBJECT: Proposed Centennial Celebration Agreement

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Parks, Recreation and Cultural Arts
- 2) Type of Agreement – Concert/Special events producer
- 3) Method of Procurement (RFP, bid, etc.) – Pursuant to Section 38.40(C)(9) of the City's Code of Ordinances, the City Commission may, when in the best interests of the City, by a 5/7 vote, waive competitive bidding and competitive proposal requirements for the purchase of, and contracts for, supplies, materials, equipment or services.
- 4) Term of Contract:
 - a) initial – November 22, 2025
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – \$219,005.00
- 6) Termination Rights – Section 12. Termination by default and Section 17. Termination without cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall produce/coordinate the Centennial Celebration on November 22, 2025 to be held in the ArtsPark at Young Circle
- 9) Other Significant Provisions: n/a

cc: George R. Keller, Jr. CPPT, City Manager