

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** October 10, 2023

FROM: Douglas R. Gonzales, City Attorney

SUBJECT: Proposed Blanket Purchase Agreements with DRC Emergency Services, LLC, D&J Enterprises, Inc. and TFR Enterprises, Inc.

I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Works Department
 - 2) Type of Agreement – Blanket Purchase Agreements
 - 3) Method of Procurement (RFP, bid, etc.) – RFP-072-23-OT
 - 4) Term of Contract:
 - a) initial – three years
 - b) renewals (if any) – two one year renewal options
 - c) who exercises option to renew – mutual agreement of the parties
 - 5) Contract Amount – Combined annual total \$3,000,000.00
 - 6) Termination Rights – Without cause upon 30 days prior written notice.
 - 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
 - 8) Scope of Services – Contractors are to provide emergency and disaster related incidents to include, without limitation, the clearing and removal of large scale debris, separation, staging and disposal as well as demolition work and removal.
 - 9) Other Significant Provisions: n/a
- cc: George R. Keller, Jr. CPPT, City Manager