

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, RATIFYING THE CITY MANAGER'S APPROVAL OF A PURCHASE ORDER TO ENVIRONMENTAL PRODUCTS GROUP, INC. FOR THE PROVISION OF PARTS, MAINTENANCE, AND REPAIR SERVICES FOR FOUR VACTOR TRUCKS AND ONE SEWER INSPECTION TV TRUCK IN AN AMOUNT UP TO \$100,000.00 IN ACCORDANCE WITH SECTION 38.41(C)(1) OF THE CITY'S PROCUREMENT CODE. (EMERGENCY PURCHASES).

WHEREAS, the Department of Public Utilities ("Department") needed to purchase parts, maintenance, and repair services for specialized vehicles, including four Vactor trucks and one Sewer Inspection TV Truck, which are used for sewer, water, and stormwater system maintenance and repair projects; and

WHEREAS, City Manager Memorandum PU-23-102 approved and authorized Environmental Products Group, Inc. ("EPG") to provide parts, maintenance, and repair services for four Vactor trucks and one Sewer Inspection TV Truck from July 1, 2023 through September 30, 2023, in an amount up to \$100,000.00; and

WHEREAS, the Original Equipment Manufacturer has identified EPG as the sole source supplier of parts and services for the subject equipment; and

WHEREAS, Notice to Sole Source Number NTSS-035-23 was posted electronically on OpenGov.com and received no inquiries; and

WHEREAS, the City utilizes EPG for parts, maintenance, and repair services in an amount that exceeds \$100,000.00 for Fiscal Year 2023, thus requiring City Commission approval for this Purchase Order pursuant to Section 38.38 of the Procurement Code; and

WHEREAS, Section 38.41(C)(1) of the City's Procurement Code exempts from competitive bid and competitive proposals emergency purchases that receive prior administrative approval except for the most urgent situations presenting a clear and present substantial threat to life or property where immediate action is required; and

WHEREAS, the Director of the Department and the Chief Procurement Officer recommend that the City Commission approve and authorize the ratification of Purchase Order PFY-2303374 to EPG for parts, maintenance, and repair services in an amount up to \$100,000.00; and

WHEREAS, funding for Purchase Order PFY-2303374 is available in account numbers 442.400201.53600.531170.000000.000.000 and 443.410101.53800.531170.000000.000.000.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA.

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That it ratifies the City Manager's approval of a purchase order with Environmental Products Group, Inc. for the emergency purchase of parts, maintenance, and repair services for four Vactor trucks and one Sewer Inspection TV Truck in an amount up to \$100,000.00 pursuant to Section 38.41(C)(1) of the City's Procurement Code (Emergency Purchases).

Section 3: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

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JOSH LEVY, MAYOR

ATTEST:

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PATRICIA A. CERNY, MMC  
CITY CLERK

APPROVED AS TO FORM:

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DOUGLAS R. GONZALES  
CITY ATTORNEY