



City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **April 19, 2017**

RE: BLANKET ORDER #: **B002487**

PRODUCT/SERVICE: Sulfuric Acid 93% - **Second
Renewal**

Shrieve Chemical Co. V#11654
Attn: Ted Threadgill
1717 Woodstead Ct.
The Woodlands, Texas 77380

Telephone Contact: 281-367-4226
Email: tthreadgill@shrieve.com

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- FORMAL BID #
- INFORMAL BID # DATED:
- RENEWAL OF FORMAL BID # DATED:
- EXTENSION OF FORMAL BID/RFP# DATED:
- WRITTEN QUOTATION # DATED:
- VERBAL QUOTATION PER DATED:
- STATE OF FLORIDA CONTRACT # DATED:
- BROWARD COUNTY BID #
- OTHER: **Cooperative Bid - Deerfield Beach Bid #2012-13/18**

The term of this order is:

Initial Term:	6/1/2013 – 5/31/2016 R-2013-156
First Renewal Term:	6/1/2016 – 5/31/2017 R-2016-204
Second Renewal Term:	6/1/2017 – 5/31/2018
Third and Final Renewal Term:	6/1/2018 – 5/31/2019

The estimated **annual** dollar value is **\$430,000.00**.

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Robert Lowery** at (954) 921-**3552**.

c: Water Treatment Plant
Finance



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

DATE: March 2, 2017 **FILE:** PR-17-083

TO: Steve Joseph, Director, Public Utilities

FROM: Robert Lowery, Contracts Officer, Procurement Services

SUBJECT: Blanket Contract Renewal for Sulfuric Acid 93% - B002487- Shrieve Chemical Co.

ISSUE:

The current period of the above contract expires **May 31, 2017**. The contract is renewable for a one (1) year period if it is determined to be in the City's best interest and the vendor agrees to the renewal in writing.

EXPLANATION:

Notification of Intent to Renew must be mailed to the vendor thirty (30) calendar days in advance of the contract expiration date. Accordingly, it is requested that you give this matter your immediate attention thereby providing a timely reply to preclude contract expiration.

If you do not want to renew this contract, please explain the reason(s) in a separate memo. Also note that this contract will expire on the date mentioned above and if a new contract is to be established, you must submit bid specifications.

RECOMMENDATION:

Please reply as soon as possible by returning this memo appropriately filled out, signed and dated along with the attached Contract Renewal Evaluation Form.

Date: 3/6/2017 To: Robert Lowery, Procurement Services

The Director of Public Utilities recommends the following:

RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 42.4011.00000.536.005233.

DO NOT renew this contract. See attached memo explaining the reason(s).

DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

Estimated annual usage/expenditure is \$430,000.00

By: [Signature] 3/7/17

Title: Steve Joseph P.E.
Public Utilities Director

[Handwritten notes and signatures]
3/6/17
3/6/17



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

Department/Office
 Contract Renewal Evaluation

Date: 3/6/2017	
Department/Office: Public Utilities	Division/Area: 4011
Contact Person: Carlos Aguilera	Title: Public Utilities MGR
Contact phone number: 954-967-4230	Contact Email: caguilera@hollywood-fl.org
Purchase Order/Blanket Purchase Order #: B0002487	
Contract Expiration Date: May 30 2017	
Vendor: Shrieve Chemical	Contact Person: Ted Threadgill
Contact phone number: 281-367-4226	Contact Email: tthreadgill@shrieve.com
Good/Service: Sulfuric Acid 93% ₀	Solicitation #: R-2016-204

1. How would you rate the quality of goods/services?

- Excellent Good Satisfactory Poor

2. How would you rate the courteousness vendor's personnel?

- Excellent Good Satisfactory Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?
 (Please check one per category)

	Excellent	Good	Satisfactory	Poor
Overall Quality	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Value	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency of Contact	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Responsiveness to request	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

- Yes No

If no, please explain?

5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

- Yes No Did not need to contact

If no, please explain?



CITY OF HOLLYWOOD, FLORIDA
PROCUREMENT SERVICES DIVISION

Department/Office
Contract Renewal Evaluation

6. Has the invoicing been timely, accurate and in accordance with the contract?

Yes No

If no, please explain?

7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

Yes No

If no, please explain?

8. Please state any additional comments about your experience with this vendor and the goods/services provided:

Department/Office Director's Name: _____

Department/Office Director's Signature: _____



CITY OF HOLLYWOOD, FLORIDA

Procurement Services Division

2600 Hollywood Blvd. · Room 303 · P. O. Box 229045 · Hollywood, Florida 33022-9045
Phone (954)921-3299 · Fax (954)921-3086

March 2, 2017

Shrieve Chemical Co.
Attn: Ted Threadgill
1717 Woodstead Ct.
The Woodlands, Texas 77380

Dear Vendor:

Our Agreement for Sulfuric Acid 93% – based upon Deerfield Beach Bid# 2012-13/18, Blanket Purchase Order B002487, expires on 5/31/2017.

The Procurement Services Division would like to renew the agreement for a one (1) year renewal period under the terms and conditions utilizing Blanket Purchase Order B002487 (copy attached).

Please advise your interest in renewing this Agreement by marking the appropriate response, signing, and returning this correspondence.

If you are unable to renew this agreement, please explain reason(s) in a separate letter.

Thanks for your help with this matter and as always, please call me at 954-921-3552 if you have questions.

A response as soon as possible would be appreciated.

Sincerely,

Robert Lowery, Procurement Contracts Officer
Procurement Services Division

RL/dm

I agree: 
(Signature)

I disagree: _____
(Signature)

Name: Chris Burns, Marketing Manager -
(Typed or Printed) Shrieve Chemical

Date: 3/3/17

CONTRACT RENEWAL

THIS CONTRACT RENEWAL is entered into by and between the CITY OF DEERFIELD BEACH (CITY), a municipal corporation and SHRIEVE CHEMICAL COMPANY (CONTRACTOR), as follows

WITNESSETH:

WHEREAS, the CITY and CONTRACTOR entered into an agreement for Sulfuric Acid 93% in Bulk (the Product) pursuant to ITB #2012-13/18; and

WHEREAS, the initial CONTRACT term is three (3) years, beginning June 1, 2013 and expiring May 31, 2016; and

WHEREAS, the terms and conditions of the CONTRACT provide three (3) additional one (1) year renewal options; and

WHEREAS, the CITY is exercising the right to extend the contract for the second (2nd) of the three (3) one (1) year renewal periods; and

WHEREAS, renewal of the CONTRACT is in the best interest of the City;

NOW THEREFORE, be it agreed by and between the parties as follows:

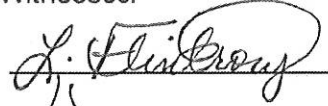
Section 1. The above referenced Whereas clauses are true and correct and made a part hereof.

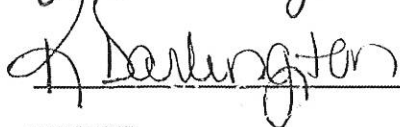
Section 2. The contract renewal term shall begin on June 1, 2017 and will expire on May 31, 2018, (One (1) one (1) year renewal option remains) unless otherwise terminated pursuant to the terms of the original CONTRACT.

Section 3. All terms, conditions, and specifications of the original CONTRACT shall remain the same.

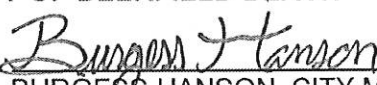
IN WITNESS WHEREOF the parties have caused these presents to be executed.

Witnesses:






CITY OF DEERFIELD BEACH

By: 

BURGESS HANSON, CITY MANAGER

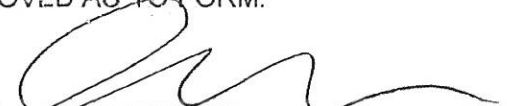
Date: 2/21/17

ATTEST:



for SAMANTHA GILLYARD, OMC, CITY CLERK

APPROVED AS TO FORM:



ANDREW S. MAURODIS, CITY ATTORNEY

CONTRACTOR MUST EXECUTE THIS CONTRACT AS INDICATED BELOW. USE CORPORATION OR NONCORPORATION FORMAT, AS APPLICABLE.

[If incorporated sign below.]

CONTRACTOR

ATTEST:

Kristina Mordant

(Secretary)

(Corporate Seal)

Shrieve Chemical Company
(Name of Corporation)

By Ted Threadgill
(Signature)

Ted Threadgill / President
(Type Name/Title Signed Above)

3rd day of January, 2017.

[If not incorporated sign below.]

CONTRACTOR

WITNESSES:

(Name)

By _____
(Signature)

(Type Name Signed Above)

____ day of _____, 20____.

CITY REQUIRES TWO (2) FULLY-EXECUTED CONTRACTS, FOR DISTRIBUTION