



City of Hollywood, Florida

2600 HOLLYWOOD BLVD. • P.O. Box 229045 • ZIP 33022-9045

DATE: **April 27, 2015**

RE: BLANKET ORDER #: **B002695**

PRODUCT/SERVICE: **Supply of Liquid Polymer**

Polydyne, Inc. V# 11838

Telephone Contact: **912-880-2035**

Sandy Wells

FAX: **912-880-2078**

P.O. Box 279

Email: **swells@snfhc.com**

Riceboro, GA 31323

Dear Vendor:

This is to inform you that the City of Hollywood, Florida is entering into a Blanket Order with your Company based on one of the following:

- | | |
|--|--------|
| <input type="checkbox"/> FORMAL BID #: | DATED: |
| <input type="checkbox"/> INFORMAL BID # | DATED: |
| <input type="checkbox"/> RENEWAL OF FORMAL BID # | DATED: |
| <input type="checkbox"/> EXTENSION OF FORMAL BID/RFP# | DATED: |
| <input type="checkbox"/> WRITTEN QUOTATION # | DATED: |
| <input type="checkbox"/> VERBAL QUOTATION PER | DATED: |
| <input type="checkbox"/> STATE OF FLORIDA CONTRACT # | DATED: |
| <input type="checkbox"/> BROWARD COUNTY BID # | |
| <input checked="" type="checkbox"/> OTHER: PIGGYBACK CITY OF ORMOND BEACH BID# 2014-25 | |

The term of this order is **6/6/2015** through **6/5/2016**

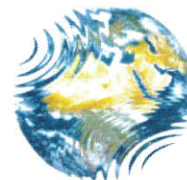
The estimated annual dollar value is **\$145,000.00**

The obligations of the City of Hollywood under this order are subject to the availability of funds lawfully appropriated for its purpose by the City Commission and are subject to the terms and conditions contained on the Purchase Order form.

The City of Hollywood Departments will issue hard copy orders against this Blanket Order as your authorization to deliver. All invoices must reference each unique document number.

If you have any questions, please contact **Rob Lowery** at (954) 921-3552

c: Public Utilities Administration
Wastewater Treatment Plant
Finance



Emailed to: rlowery@hollywoodfl.org

April 27, 2015

Mr. Rob Lowery
Procurement Contracts Officer
City of Hollywood
2600 Hollywood Blvd, Room 303
Hollywood, FL 33022

Dear Mr. Lowery:

Polydyne Inc. would like to offer the City of Hollywood the opportunity to piggyback the purchase of emulsion polymer from the current City of Ormond Beach contract; Bid No. 2014-25, Water and Wastewater Chemical Purchases.

The initial period of this Piggyback Contract will be June 6, 2015 through June 5, 2016. There are two additional one-year renewal options available. The current City of Hollywood product, Clarifloc SE-1097, will apply to this contract, and pricing will be \$0.98/Lb. delivered. The bid/contract and award documents are provided for your review.

If this offer is acceptable, please send notification by email to: polybiddpt@snfhc.com. If you have any questions or need further assistance, please feel free to contact Chris Cherp, Technical Sales Representative, at (941) 961-3998. We thank you for your business and look forward to working with you for the duration of this contract.

Best regards,

A handwritten signature in blue ink that reads "Boyd Stanley".

Boyd Stanley
Business Manager



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

Piggybacking Request Form

(Use for purchase(s) over \$10,000, when piggybacking off other contracts)

2015 APR 23 PM 2:52

CITY OF HOLLYWOOD
PROCUREMENT SERVICES
DIVISION

Date 4/20/15

Department/Office Public Utilities

Division/Area WWTP

Contact Person Coy Mathis

Title Public Utilities Manager

Phone 954-921-3288

Email coymathis@hollywoodfl.org

1. Requested Vendor Polydyne, Inc.

Vendor Number 11838

Address P.O. Box 279

Contact Person Lawrence D. Grizzle

Title Business Manager

Phone 912-880-2035

Email lgrizzle@polydyneinc.com

2. Contract title requesting to piggyback? Bid No. 2014-25t

Awarding Agency City of Ormond Beach

Contract Expiration Date 10/01/15

Copy of Contract and Awarding Agency documentation is attached.

☒ Yes ☐ No

3. Product/Service being requested (be specific). Purchase of Liquid Polymer Clarifloc SE-1097

4. Detailed description of the products/services function and purpose. Needed for the coagulation of biosolids in the belt filter process for biosolids disposal.

Procurement Service Division use only

Requisition # R
BPO
(As Applicable)

Purchase Order # P
(As Applicable)

Blanket Purchase Order #
(As Applicable)

5. Please explain what process the Department/Office took to verify and/or identify this contract. Solicitation bid # 2014-25 for the City of Ormond Beach, Florida..

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

☐ Yes ☒ No

Please explain None found.

7. Total cost of the requested product/service. \$145,000.00.

8. Total estimated annual (fiscal year) cost of requested product/service. \$145,000.00.

Account Number(s) 42.4041.00000.536.005233

Chemical Supplies

9. Is this product/service covered by a warranty? ☐ Yes ☒ No

If yes, please attach a copy of the warranty details.

10. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

☐ Yes ☒ No

If yes, please describe the related products/services and estimated cost(s.) _____

11. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

☐ Yes ☒ No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.)

12. Is this a grant related purchase? ☐ Yes ☒ No

If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.) _____

Will this require matching funds? ☐ Yes ☒ No

What is the grant source? _____

What is the grant (dollar) amount? _____

13. Please complete an advanced search of the vendor recommended for award on the Federal Government's Excluded Parties List System at www.epls.gov.

Date of Advanced Search _____

Company Name(s) Searched

Search Results

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)

REQUESTING DEPARTMENT RECOMMENDATION

Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract and recommend its approval based on the contract complying with the City of Hollywood's scope and pricing requirements and to the best of your knowledge the contract does not violate any applicable policy, statute, governing rule or regulation.

<p><u>Coy Matthews</u> Contact Person's Signature</p> <p><u>Coy Matthews</u> Supervisor's Signature</p> <p><u>[Signature] for S. Joseph</u> Director's Signature</p>	<p><u>4/20/15</u> Date</p> <p><u>4/20/15</u> Date</p> <p><u>4/20/15</u> Date</p>
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APPROVAL (Procurement Service Division Use Only)			
Verified By:	<u>[Signature]</u>	Date	<u>4/27/15</u>
Approved By:	<u>[Signature]</u>	Date	<u>4-28-15</u>

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)



CITY OF ORMOND BEACH

City Manager • 22 S. Beach Street • Ormond Beach • Florida • 32174 • (386) 676-3200 • Fax (386) 676-3384

CITY MANAGER MEMORANDUM

To: The Honorable Mayor Kelley and City Commissioners
Through: Joyce A. Shanahan, City Manager
From: Dave Ponitz, Utilities Manager
Date: September 15, 2014
Subject: Award of Chemicals for Water-Wastewater Facilities

Introduction

This is a request to award a bid to successful vendor suppliers of chemicals used in the treatment processes at the City's Water and Wastewater Treatment Facilities.

Background

Each year the City's Water and Wastewater Utilities Division is required to prepare bid specifications and contract conditions for chemicals delivered and utilized at the City's water and wastewater treatment facilities. As in the past, these contracts have been prepared by in-house staff and advertised at the discretion of the Utilities Manager.

Last year, the City participated in a cooperative bid with several local cities administered by the City of Palm Coast. Palm Coast did not continue to coordinate the cooperative bid process for the upcoming fiscal year. As a result, staff prepared the bid documents for advertisement of the City's unique procurement conditions, chemical specifications and insurance provisions for the types and quantities of products necessary for compliant plant operations. The bid documents specify a one year agreement with an automatic renewal provision for two additional years.

Staff reviewed the bid submittal information and identified the lowest responsive bidder as meeting the requirements of the specifications for the chemicals listed. The table below illustrates the chemical name, supplier recommended for award, unit prices for previous and current fiscal year and estimated cost based upon annual chemical use projections.

Chemical	Supplier	FY 13-14	FY 14-15	Estimated
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		<i>Price</i>	<i>Price</i>	<i>Annual Cost</i>
Anhydrous Ammonia (lb)	Airgas Specialty Products	\$0.72	\$0.72	\$12,100
Antiscalant (gal)	American Water Chemicals, Inc.	\$7.49	\$4.55	\$9,100
Calcium Hypochlorite (lb)	Brenntag Mid-South	\$1.135	\$1.14	\$2,300
Caustic Soda (ton)	Allied Universal Corp.	\$599.00	\$591.80	\$3,600
Corrosion Inhibitor (tote)	Thatcher Chemical	\$1,151.74	\$1,096.12	\$19,700
Dewatering Polymer (tote)	Polydyne, Inc.	\$2,415.00	\$2,254.00	\$78,900
Hydrofluosilicic Acid (ton)	The Dumont Co., Inc.	\$580.00	\$560.00	\$11,000
Aluminum Sulfate (gal)	Chemtrade Chemicals US LLC	\$0.48333	\$0.459	\$32,100
Sodium Bisulfite (gal)	Southern Ionics, Inc.	\$1.295	\$1.255	\$25,100
Sodium Hypochlorite (gal)	Allied Universal Corp.	\$0.48	\$0.504	\$90,700
Quicklime (ton)	Carmeuse Lime & Stone	\$186.25	\$184.86	\$137,000
Solar Salt (ton)	No bids	\$170.00	-	\$36,200
Solid Anionic Polymer (lb)	Polydyne, Inc.	\$1.65	\$1.58	\$6,700
Sulfuric Acid (ton)	No Responsible Bids	\$182.99	-	\$1,800
Liquid Carbon Dioxide (lb)	Praxair, Inc.	\$0.1075	\$0.0945	\$16,100
Supplemental Carbon Source (gal)	Environmental Operating Solutions	\$2.09	\$2.09	\$36,600
Estimated Annual Cost Associated with Bid Award				\$519,000

Discussion

During the bid process, Florida Chemical Supply failed to submit a bid bond as required by the specifications. Their bid was determined to be non-responsive and thus staff recommends award to the vendor providing the second lowest bid pricing for the chemicals where alternative bids were received. Florida Chemical Supply was the only bidder for sulfuric acid. Because they were determined to be non-responsive, staff will solicit quotes from other potential suppliers as necessary.

Suppliers for liquid carbon dioxide (Praxair, Inc.) and anhydrous ammonia (Airgas Specialty Products) included modifications to the City's Registration and Insurance Requirements with their bid proposals. City professional staff reviewed the modifications

and recommends acceptance of same, noting that the supplier for liquid carbon dioxide was the sole bidder and that significant product and delivery liability protection remains in force.

Budget Impact

The bid award reflects the per unit price of each chemical. The estimated annual cost of chemicals for which bids were received is \$481,000. No bids were received for solar salt and bids for sulfuric acid were determined to be non-responsive. The estimated costs for these chemicals were computed using previous year's prices because there were no significant changes in cost from the previous year. The annual operating budget for fiscal year 2014-15 for all chemicals anticipated for use at the City's water and wastewater treatment facilities is \$550,000, which is sufficient for funding the purchase of chemicals noted above.

Recommendation

It is recommended that the Commission approve the award for the purchase of chemicals as listed above for one year with an automatic renewal provision for an additional two years on a unit price basis.

Attachments:

- 14-151 Award bid for chemicals _P14-0189G_ (PDF)
- Addendum No 1 revised (PDF)
- BID 2014-25, Tabulation (PDF)
- Airgas Specialty Products Response (PDF)
- Airgas Specialty Products Insurance Changes (PDF)
- Airgas Cert of Ins 2014 (PDF)
- Airgas modification (PDF)
- Allied Universal 1 of 2 (PDF)
- Allied Universal 2 of 2 (PDF)
- American Water Chemicals, Inc. (PDF)
- Brenntag Mid-South (PDF)
- Carmeuse (PDF)
- Chemtrade 1 of 2 (PDF)
- Chemtrade 2 of 2 (PDF)
- Dumont Company (PDF)
- Environmental Operating Solutions (PDF)
- Polydynelnc (PDF)
- Praxair, Inc. (PDF)
- Praxair Bid Response Ltr REVISED 8-5-14 - Accept OB Legal - 2014 (PDF)
- Praxair Modifications to Specs and Insurance (PDF)
- Praxair modification (PDF)

- Southern Ionics (PDF)
- Thatcher Chemical (PDF)

REVIEWED BY:


Dan Stauffer, Accounting Manager 8/22/2014


Theodore MacLeod, Assistant City Manager 8/22/2014

APPROVED BY:


Joyce A. Shanahan, City Manager 9/2/2014

RESOLUTION NO. 2014-151

A RESOLUTION ACCEPTING BIDS AND AUTHORIZING
THE PURCHASE OF VARIOUS CHEMICALS FOR THE
CITY'S WATER AND WASTEWATER TREATMENT
PLANTS, UNDER BID NO. 2014-25; AUTHORIZING
PAYMENT THEREFOR; REJECTING ALL OTHER BIDS;
AND SETTING FORTH AN EFFECTIVE DATE.

WHEREAS, the City advertised for bids (Bid No. 2014-25) for the provision of various chemicals to treat water and wastewater at the City's water and wastewater treatment plants pursuant to section 2-300, *Code of Ordinances*, and

WHEREAS, the bid specifications, as well as section 2-300(a)(7), *Code of Ordinances*, reserve to the City the right to accept bids and award contracts to the lowest responsive and responsible bidders, and

WHEREAS, the bid specifications also require bidders to comply with the City's minimum insurance requirements, said minimum insurance requirements having been adopted by the City Commission on August 16, 2011, by the approval of Resolution No. 2011-116, and

WHEREAS, the City's minimum insurance requirements provide, in part, that persons and entities doing business with the city must provide general liability insurance on an occurrence basis (as opposed to a claims made basis), and

WHEREAS, businesses in the chemical industry have difficulty obtaining general liability insurance on an occurrence basis, and

WHEREAS, section 2-315, *Code of Ordinances*, provides that the city commission may waive minimum insurance requirements for good cause, and

WHEREAS, given the critical nature of the various chemicals needed to treat water and wastewater at the City's water and wastewater treatment plants, the city commission hereby

waives that part of the City's minimum insurance requirements that requires general liability insurance be provided on an occurrence basis, thereby allowing said insurance to be provided on a claims made basis, and

WHEREAS, Praxair, the only bidder for liquid carbon dioxide, and Airgas Specialty Products, the lowest bidder for anhydrous ammonia, will provide insurance coverage and assume liability risk as reflected on the attached modifications of the City's Registration and Insurance Requirements which, while not preferable, still provides significant liability protection, and the city's professional staff recommends accepting said modifications, and

WHEREAS, the appropriate City staff members have reviewed the bids received and have determined that the bid submitted by Florida Chemical Supply, the lowest bid submitted for caustic soda and the only bid submitted for sulfuric acid was unresponsive and should be rejected for failure to submit a bid bond, and

WHEREAS, the appropriate City staff members have reviewed the bids for the various chemicals needed: aluminum sulfate from Chemtrade Chemicals US, LLC, at a cost of \$.459 per gallon; anhydrous ammonia from Airgas Specialty Products, Inc., at a cost of \$0.72 per pound; antiscalant from American Water Chemicals, Inc., at a cost of \$4.55 per gallon; calcium hypochlorite from Brenntag Mid-South, Inc. at a cost of \$1.14 per pound; caustic soda from Allied Universal Corporation, at a cost of \$591.80 per ton; corrosion inhibitor from Thatcher Chemical of Florida, Inc., at a cost of \$1,096.12 per tote; dewatering polymer from Polydyne, Inc., at a cost of \$2,254 per tote; hydrofluosilicic acid from The Dumont Company, Inc., at a cost of \$560.00 per ton; sodium bisulfite from Southern Ionics, Inc., at a cost of \$1.255 per gallon; sodium hypochlorite from Allied Universal Corp., at a cost of \$0.504 per gallon; quicklime from

Carmeuse Natural Chemicals, at a cost of \$184.86 per ton; solid anionic polymer from Polydyne, Inc., at a cost of \$1.58 per pound; liquid carbon dioxide from Praxair, Inc., at a cost of \$.0945 per pound; supplemental carbon source from Environmental Operating Solutions., at a cost of \$2.09 per gallon; and have determined that the bids are the lowest responsive and responsible bids and that the best interests of the public health, safety, and welfare of the citizens of the City of Ormond Beach will be best served by accepting the various bids, and

WHEREAS, the City Commission concurs in the said determination, and

WHEREAS, the City Manager has certified that the money for the purchase of the said chemicals is in the depository to the credit of the Water and Wastewater (401) Fund and is not appropriated for any other purpose, now therefore,

BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF ORMOND BEACH, FLORIDA, THAT:

SECTION ONE. The City Commission hereby finds that good cause has been provided in support of a limited waiver from the City's minimum general liability insurance requirements (i.e., requiring that said coverage be provided on an occurrence basis) thereby allowing said coverage to be provided on a claims made basis, and further, accepts the aforesated insurance and liability risk modifications from Praxair, Inc. and Airgas Specialty Products.

SECTION TWO. The City Manager or her designee is hereby authorized and directed to execute contracts and/or issue purchase orders, as the case may be, for the purchase of the following chemicals under bid 2014-25 at the aforelisted costs, and to pay the costs therefor from the Water and Wastewater (401) Fund, to-wit:

(a) aluminum sulfate - Chemtrade Chemicals US, LLC - \$.459 per gallon;

(b) anhydrous ammonia	- Airgas Specialty Products, Inc.	- \$.72 per pound;
(c) antiscalant	- American Water Chemicals, Inc.	- \$ 4.55 per gallon;
(d) calcium hypochlorite	- Brenntag Mid-South	- \$ 1.14 per pound;
(e) caustic soda	- Allied Universal Corp.	- \$ 591.80 per ton;
(f) corrosion inhibitor	- Thatcher Chemical of Florida, Inc.	- \$ 1,096.12 per tote;
(g) dewatering polymer	- Polydyne, Inc.	- \$ 2,254.00 per tote;
(h) hydrofluosilicic acid	- The Dumont Company, Inc.	- \$ 560.00 per ton;
(i) liquid carbon dioxide	- Praxair, Inc.	- \$.0945 per pound;
(j) quicklime	- Carmeuse Lime & Stone	- \$ 184.86 per ton;
(k) sodium bisulfite	- Southern Ionics, Inc.	- \$ 1.255 per gallon;
(l) sodium hypochlorite	- Allied Universal Corp.	- \$.504 per gallon;
(m) solid anionic polymer	- Polydyne, Inc.	- \$ 1.58 per pound;
(n) supplemental carbon source	- Environmental Operating Solutions	- \$ 2.09 per gallon;

subject to the express condition as provided within the bid specifications that the City reserves the right in its sole and absolute discretion to purchase chemicals from the best available source in the event any of the aforestated suppliers are unable to supply its respective chemical; and subject to the further condition that the awards provided herein shall not impair any existing contract with any other chemical supplier for the purchase of any of the aforestated chemicals.

SECTION THREE. All other bids relative to the aforestated chemicals shall be deemed rejected upon the execution of purchase orders with the above-named vendors.

SECTION FOUR. This Resolution shall take effect immediately upon its adoption.

APPROVED AND AUTHENTICATED this 15th day of September, 2014.


ED KELLEY

Mayor

ATTEST:


J. SCOTT MCKEE

City Clerk