



**R.J.Behar & Company, Inc.**  
Engineers • Planners

June 11, 2024

Mr. Rudy Damas  
Project Manager  
City of Hollywood  
Design and Construction Management  
PO Box 229045  
Hollywood, FL 33022-9045

**RE: RFQ-140-24-WV (FDOT FM No. 443976-1-58-01) Hollywood Beach Heights – Proposal for CEI Services – Rev. 2**

Dear Mr. Damas:

R.J. Behar & Company, Inc. (RJ Behar) appreciates the opportunity to submit this proposal for providing CEI Services associated with the above-reference project. Herein, we provide a general discussion of services that we understand will be required for this project and present our Schedule of Fees for such services. It is understood that the Florida Department of Transportation Local Agency Program (LAP) and The City of Hollywood will fund this project. In addition to the inspection and coordination of construction activities, RJ Behar will facilitate the City by providing the required information needed to ensure compliance with the FDOT LAP requirements including the reimbursement process.

#### **SCOPE OF WORK**

RJ Behar will provide the services necessary and required for contract administration and inspection for the Hollywood Beach Heights Project. The services will include maintaining records of the project events witnessed by our inspection staff; properly documenting any significant project changes; assisting the City with interpreting plans, specifications, and construction contract provisions; making recommendations to the City to resolve disputes; maintaining an adequate level of surveillance of the Contractor's operations; and coordinating with FDOT Oversight to ensure LAP compliance.

The CEI contract time established for this project is four hundred (400) calendar days from the issuance of the Notice to Proceed to Final Completion, which includes 30 days for pre-construction services and 30 days for post-construction services. These services include preliminary coordination meetings prior to the start of work, plans review/project set-up, final closeout documents, attend compliance audits, meetings and trainings as requested by the FDOT LAP or Construction office, closeout documentation and compliance with the Department and certification once the project is completed. Should this project exceed the estimated time, then RJ Behar respectfully reserves the right to seek additional fees for their CEI Services.

#### **Tasks during the Pre-Construction Phase:**

Pre-Construction Meeting: Project set up and prepare agenda, attend the pre-construction meeting, within ten (10) days after the notice to proceed for the Project in accordance with the City's procedures. RJ Behar shall provide appropriate staff to attend and participate in the pre-construction meeting, prepare, and distribute meeting minutes and schedule and attend any preliminary coordination meetings prior to the start of work with utilities or any other stakeholder.

Project Set-up: The RJ Behar staff will review the project plans, contract documents, specifications, prior to the start of work and pre-construction meeting. They will work on setting up project files, including preparing logs for Shop Drawing tracking, RFI's and any additional correspondence with EOR regarding submittals, review, and approval.

#### **Tasks during the Construction Phase:**

Construction Inspection Services: RJ Behar will provide inspection services during the construction phase of the project. They will be present for the scheduled site inspections utilizing effective control procedures to ensure the construction of the Project is performed in reasonable conformity with the plans, specifications, and contract provisions. Site inspections will include the activities related to clearing & grubbing, demolition work, grading, concrete, base-rock, driveways, and swales reconstruction. Also, tree removals & disposition, tree protection, trimming and pruning, pavement markings, and sod installation. RJ Behar staff will verify the correct



wage table is in the contract and posted on the jobsite Bulletin Board, conduct monthly reviews of the Job-site Bulletin Board, submit daily work reports on a weekly basis or as required by the Oversight Compliance Specialist assigned to this project. We will conduct and review Employee EEO labor interviews with Contractor's employees, as per FDOT LAP requirements for contractors to ensure that all DBE and EEO/AA subcontractors are paid timely, and payments are verified.

#### Material Verification and Testing

Our subconsultant, Arehna Engineering, Inc., will provide material sampling services through RJ Behar and Co., Inc., as outlined in our contract with the City. Material testing will adhere to the LAP Manual and the Federal Highway Administration Contract Administration Core Curriculum Manual (FHWA CACCM). Arehna will assist with soil material testing, including modified proctor, organic content, and soil classification within the project limits. Additionally, they will provide a CTQP Asphalt Paving Technician as needed, along with density reports, project management, and administrative support.

Project Journal: RJ Behar staff will maintain both a detailed electronic and hard copy diary with records of the Contractor's Operations, quantities and significant events that affect the work. Also, will maintain project documents and ensure files are up to date and current and are in accordance with the Federal requirements and final submittals. We will verify the goals of the anticipated DBE statements are met per the established Federal and State regulations, conduct commercially useful functions for all DBE subcontractors, ensure all DBE subcontractors are paid timely and verify payments and review and maintain Sub-Contracts in the compliance files as required. Along with daily reports of construction our inspection staff will collect material tickets for materials delivered or incorporated in the project. Including all Buy America certifications required by law. We will ensure all material meets the contract specifications and all applicable City, County, State and/or Federal requirements and are uploaded into GAP.

Project Meetings: Administer project progress meetings, and any pre-activity meetings required per the specifications with interest parties; prepare and distribute meeting agenda and minutes to attendees. Progress meetings will be scheduled as needed and per the specifications and all documents will be uploaded into GAP.

Traffic Control: Inspection of maintenance of traffic (MOT) devices in work zones during construction will be done daily by RJ Behar inspection staff who is on site to ensure the MOT follows the approved traffic control plans or the contract documents.

Review and Process Contractor's Applications for Payment: Receive and review a draft application for payment prepared by the Contractor, reconcile any discrepancies between Engineer's estimate of progress and Contractor's application. Review draft application for payment in comparison to measured or estimated quantities. Make notations of deficient work not recommended for payment until corrected; management of payment for stored materials and/or equipment which do not have approved shop drawings and/or proper invoices; reduction of value for partially completed items claimed as complete. Submit a copy of the reviewed draft to the City's Project Manager if required. Review any revised application for payment and, if acceptable, send recommendation for payment and forward it to the city assigned personnel for processing.

Contract Interpretations, Modifications and Shop Drawings: Receive, log, and coordinate reviews and responses to Contractor's Requests for Information/Interpretations (RFI's). Review Shop Drawing Submittals for conformance of Design intent and all items listed on the FDOT Approved Product List (APL), following the City's approval and concurrence if required, and provide the Contractor with the response or directive.

Problem Resolution: Analyze problems that arise on the project and proposals submitted by the Contractor, prepare, and submit recommendations to the City Project Manager, for review, and process the necessary documentation as requested.

Administration of Changed Work: RJ Behar will evaluate the Project on a continual basis to determine when changes are required. Track changes from initiation through completion. Estimate cost and time impacts and assist with negotiation of changes in contract time and cost. Prepare change orders to incorporate changes within Contract Documents. Review and comment on the costs presented by the Contractor on the Change Proposal Requests. Assist with negotiation of final pricing as required. Assemble approved Change Order Proposal Requests into City format and include justification documents with each Change Order. We will submit the Change Order Package FDOT LAP Office for review and concurrence and ensure that Change Order items are incorporated as negotiated into the pay application to recommend payment after the work is completed.

Notification of Accident Damage/Injury: Document any witnessed property damage or personal injury accidents on site and provide a written report to the City Project Manager. Include all information in the inspector's daily report on construction.

**Tasks during the Closeout Phase:**

Substantial Completion: RJ Behar will receive and review Contractor's substantial completion submittals and determine if the Project complies with contract requirements for a substantial completion inspection. Conduct a substantial completion walkthrough with all interested parties and develop a substantial completion submittal punch list. Verify submittals of all substantial completion inspection after receiving agency concurrence.

Final As-Built Record Drawing Review: Review As-built drawings to verify that the Contract Drawings are properly noted to reflect actual construction; notify the Contractor of any deficiencies; provide follow-up to verify if corrections were made and that the As-built drawings are up to date.

Final Payment: Collect all payment documents required and forward to the City Project Manager for processing along with the Contractor's Final Application and Certificate for Payment; finalize all project costs and determine the final adjusted amounts for construction; obtain the Contractor's signature on any required Contractor's Certification of Affidavits; process and sign Final Application for Payment; prepare transmittal letter indicating recommendation for Final Payment.

Final Completion: In readiness for project completion, RJ Behar will notify the City Project Manager, Contractor, and all interested parties of the date of final inspection. Coordinate, attend and conduct the final inspection meeting and final walk-through of the Project. After receiving and reviewing the Contractor's required final completion submittal, we will prepare all the necessary closeout documents and package as well as attend the Final Audit with the FDOT LAP Oversight. Prepare the Final Project Certification and assist the city with any Closeout Permit on the project. Once the documents are reviewed and accepted, we will assist the city with the preparation of the Final Reimbursement Package to finalize the closeout of the project.

**COMPENSATION**

RJ Behar shall perform the work detailed in this proposal for a total sum of Three Hundred and Fifty-Four Thousand, Six Hundred and Forty-Eight Dollars and Sixty-Five Cents (**\$354,648.65**). Please see exhibit "A" for the breakdown of the complete fee proposal.

Exclusions:

The following services are not included in the services to be performed under this work order:

Preparation of As Built

Design Services; Plans Reviews, Survey, Error, and Omissions

Soil Compaction Densities (Quality Control provided by Contractor or City)

FPL Coordination, PIO Services

City Furnished Documents & Data:

Approved Permitted Construction Plans and Contract Invitation to Bid Documents

Executed Contract between the Contractor and City of Hollywood and Contract Specifications

Technical Special Provisions and any Applicable Permits

We appreciate the opportunity of submitting this proposal. We look forward to working with the City of Hollywood on this project.

Respectfully,

R.J. Behar & Company, Inc.



Nestor Santana, P.E.

Director of Construction Management

## Exhibit A

### Estimated Fee Breakdown



## Exhibit A

R J Behar & Company, Inc.									
6/1/2024									
Personnel Category	CEI Senior Project Eng. PE \$	CEI Project Administrator \$	CEI RCS \$	CEI Senior Inspector \$	CEI Roadway Inspector \$	EEE	Comments		
Hourly Rate									
TASK									
Construction Services (14 months = 12 Const + 1 Precon + 1 Closeout)									
1) Pre-Construction Phase									
Preconstruction - Prepare Agenda, Minutes and Distribute	2	4					Agenda/Minutes Prepare and Distribute		
Preconstruction Meeting	3	3	3	3			Attend Pre-Construction Meeting		
Project Set Up		12					Review Project Plans, contract documents, specifications, setting up project files, shop drawing and RFI logs		
2) Construction Phase									
Construction Observations									
Inspector - Construction engineering and inspection functions, including effective control procedures ensuring that the project is performed in reasonable conformity with the plans, specifications and contract provisions, provide periodic observations of construction activities and daily progress report. Inspection of MOT in work zones.					1040				
3) Maintain Project Files									
Review daily reports from Inspector at the end of the months for Qty Verification, and progress payments and EEO compliance.		96	42				12-months (52 weeks/year @ 40 hrs. per week) = 2080		
Project File Compliance. Maintain project documents and ensure files are up to date and current and are in accordance with the Federal requirements and final submittals		48	72				8 hr. per months x 12 months = 96 hrs. - PA; 3.5 hr. per months x 12 months = 42 hrs. - RCS		
Verify the goals of the anticipated DBE statements are met per the established Federal and State regulations							4 hr. per 12 months = 48 hrs. - PA; 6 hr. per 12 months = 72 hrs. - RCS		
Review and Maintain Sub-Contracts in the compliance files as required.									
Ensure all DBE subcontractors are paid timely and verify payments									
Conduct commercially useful functions for all DBE subcontractors									
4) Shop Drawing Review & RFI's									
Shop Drawing & RFI's review and management; verify submittals for conformance with contract documents		60					Assume 40 ea. x 1.5 hr. = 60 hrs. - PA; 1 hr. x 12 months = 12 hrs. - SPE		
Construction Project Administration									
Review monthly construction Schedule	12	24					12 submittal @ 2hr = 24		
Review all permits for compliance and verify closure upon completion		24					Assume 0.50 hr. SPE and 2 hr. PA per 12 months		
Resolution on Interpretation of design documents	4	16							
Attend all compliance audits, meetings and trainings as requested by the FDOT District Four Compliance Manager		16	16				Assume 4 audits @ 4 hrs.		
Submit Daily Work Reports on a weekly basis as required by the Oversight Compliance Specialist assigned to this project			48				4 hr. per months		
Monthly conduct and review Jobsite Bulletin Board Inspection, Employee EEO labor interviews with Contractor's employees, as per FDOT LAP requirements for contractors to ensure that all DBE and EEO/AA subcontractors are paid timely and payments are verified. Conduct monthly Commercial Useful Functions on all DBE (CUF), Request and Review all subcontract agreements for EEO Compliance.			72				8hr per months		
GAP upload		24	120				2 hr. per 12 months = 24 - PA; 10 hr. per 12 months = 120 hr. - RCS		
6) Pay Application									
Review and recommend Contractor's Pay Apps in Compliance with LAP Agreement on a monthly basis.	6	48					4 hr. per months x 12 months = 48 hrs.		
Final Pay App	2	40					Collect all related data, final quantities, underruns and overruns, coordination with FDOT prior to processing payment. Request Consent of Surety, Releases of Lien, and all Material Certifications.		
Meetings									
Bi-Weekly progress meetings	39	78	78				Assumed Bi-weekly meetings 26 @ 3 hours = 78		
Specialty Meetings	4	40					Assumed meetings 10 @ 4 hours - PA; 1 @ 4 hours - SPE		
Utility Coordination meetings		16					Assumed meetings 4 @ 4 hours = 16 - PA		
Change Orders									
Review and technical evaluations of change orders, and claims and provide recommendations and cost evaluations to the City. Document process and control and file documentation	12	48					Assume 10 hrs. SPE; 6 EA @ 8 hours = 48 hrs. for change orders and or claims.		

## Exhibit A

[illegible]

SALARY RELATED COSTS		
Overhead	141.490%	\$130,575.00
Expense	0.490%	\$184,750.57
FCCM	0.790%	\$639.82
OM	25%	\$1,031.54
Total Multiplier	2.6777	\$32,643.75
SUBTOTAL ESTIMATED FEE		\$349,640.68
SUB CONSULTANT		
G - AREHNA ENGINEERING INC.		\$5,007.97
SUB-TOTAL		\$354,648.65
GRAND TOTAL ESTIMATED FEE		\$354,648.65

## NOTES

**Not Included in this proposal:**

Preparation of As Built  
Design Services; Plans Reviews, Survey, Error and Omissions  
Soil Compaction Densities  
PFL Coordination  
PIO Services

Sub Consultant Arehna Engineering Inc.

Estimated Fee Breakdown (Lump Sum)

## Hollywood Beach Heights

### CONSTRUCTION MATERIALS TESTING & INSPECTION SERVICES

Professional Services	Quantity	Units	Rate	Subtotal
CTQP Lv. I Concrete and Earthwork Technician	0	hour	\$ 81.00	\$ 0.00
CTQP Lv. II Earthwork Technician	0	hour	\$ 108.00	\$ 0.00
CTQP Asphalt Paving II	10	hour	\$ 108.00	\$ 1,080.00
CTQP Asphalt Plant Inspector	0	hour	\$ 108.00	\$ 0.00
Creation of Density Log Book	4	hour	\$ 220.00	\$ 880.00

#### Sample and Testing Services

Soil and Concrete Testing	Quantity	Units	Rate	Subtotal
Modified Proctor	3	each	\$ 185.00	\$ 555.00
Limerock Bearing Ratio (LBR) Test	0	each	\$ 350.00	\$ 0.00
Sieve Analysis with #200 Sieve Wash	0	each	\$ 95.00	\$ 0.00
Organic Content	3	each	\$ 60.00	\$ 180.00
Atterberg Limits	0	each	\$ 110.00	\$ 0.00
Soil Classification (embankment)	3	each	\$ 205.00	\$ 615.00
Concrete Compressive Strength Testing	0	cylinder	\$ 45.00	\$ 0.00
Corrosion Series	0	each	\$ 195.00	\$ 0.00
pH Testing	0	each	\$ 75.00	\$ 0.00

Engineering Services	Quantity	Units	Rate	Subtotal
Senior Professional Engineer	2.75	hour	\$ 232.08	\$ 638.22
Project Manager	5	hour	\$ 148.95	\$ 744.75
Administrative Assistant	4	hour	\$ 78.75	\$ 315.00

**ESTIMATED CONSTRUCTION MATERIALS TESTING & INSPECTION**

**\$ 5,007.97**



May 30, 2024

**Prime Consultant : R.J. Behar & Company, Inc.**

Subject: **Proposed Staff Rates**

Project: **City of Hollywood CEI Services**

<b>Position</b>	<b>Average Raw Rate</b>	<b>Multiplier</b>	<b>Loaded Rate</b>
Senior Profesional Engineer	\$ 77.36	3.0	\$ 232.08
Project Manager	\$ 49.65	3.0	\$ 148.95
Senior Engineering Technician	\$ 36.00	3.0	\$ 108.00
Engineering Technician	\$ 27.00	3.0	\$ 81.00
Administrative Assistant	\$ 26.25	3.0	\$ 78.75

May 30, 2024

**Prime Consultant : R.J. Behar & Company, Inc.**

Subject: **Wage Rate Certification**

Project: **City of Hollywood CEI Services**

AREHNA Engineering is pleased to provide this letter of employee certification for the referenced fee proposal response. AREHNA Engineering hereby certifies that the employees listed below are current full time employees of the firm and that these individuals are being paid the hourly rates shown below. The wage rates listed for employees are current as of this date. Please find attached copies of the most current payroll register for these individuals.

Name	Position	Raw Rate
Alba, Angela	Senior Profesional Engineer	\$ 87.41
Pereira, Amanda	Senior Profesional Engineer	\$ 67.31
Tao, Andy	Project Manager	\$ 53.85
Long, Stephen	Project Manager	\$ 45.44
Orellana, Wingston	Senior Engineering Technician	\$ 36.00
Jurado, Raylin	Engineering Technician	\$ 27.00
Robinson, Bridgett	Administrative Assistant	\$ 26.25

If you have any questions or need any further information, please do not hesitate to contact me at 813-944-3464.

Respectfully Submitted,

**AREHNA Engineering, Inc.**



Jessica McRory, PE  
President

Attachment:

Current Payroll Register

**AREHNA Engineering, Inc.**  
**Payroll Register**  
**May 31, 2024 (05/13-05/26)**

	Alba, Angela L			Jurado, Raylin P		
	Hours	Rate	May 31, 24	Hours	Rate	May 31, 24
Pay Rate		87.41			27.00	
<b>Employee Wages, Taxes and Adjustments</b>						
<b>Gross Pay</b>						
ADMIN VEH Maint Indirect			0.00	2.00	27.00	54.00
Direct Hourly Wages	39.00	87.41	3,409.01	52.00	27.00	1,404.00
Direct Premium Overtime Emp			0.00			0.00
Indirect Premium Overtime Emp			0.00			0.00
Indirect Hourly Wages	14.25	87.41	1,245.60	25.00	27.00	675.00
Meeting Indirect	10.00	87.41	874.10			0.00
Proposals Indirect	16.75	87.41	1,464.12			0.00
PTO			0.00			0.00
Training Indirect			0.00			0.00
Bonus			0.00			0.00
<b>Total Gross Pay</b>	<b>80.00</b>		<b>6,992.83</b>	<b>79.00</b>		<b>2,133.00</b>
<b>Deductions from Gross Pay</b>						
401(k)			-349.64			0.00
401(k) Roth			0.00			0.00
Alexis Hicks 401(k) Loan			0.00			0.00
Child Support			0.00			-125.65
Insurance			0.00			-39.45
<b>Total Deductions from Gross Pay</b>			<b>-349.64</b>			<b>-165.10</b>
<b>Adjusted Gross Pay</b>	<b>80.00</b>		<b>6,643.19</b>	<b>79.00</b>		<b>1,967.90</b>
<b>Taxes Withheld</b>						
Federal Withholding			-1,232.00			-99.00
Medicare Employee			-101.40			-30.36
Social Security Employee			-433.56			-129.80
Medicare Employee Addl Tax			0.00			0.00
<b>Total Taxes Withheld</b>			<b>-1,766.96</b>			<b>-259.16</b>
<b>Deductions from Net Pay</b>						
Employee Advance			0.00			0.00
Kelly Dale 401(k) Loan			0.00			0.00
Sonia Florence 401(k) Loan			0.00			0.00
Winston Orellana 401(k) Loan			0.00			0.00
<b>Total Deductions from Net Pay</b>			<b>0.00</b>			<b>0.00</b>
<b>Additions to Net Pay</b>						
Cell Phone Allowance ADMIN			0.00			0.00
Cell Phone Allowance B Dept			40.00			40.00
Cell Phone Allowance E Dept			0.00			0.00
Cell Phone Allowance M Dept			0.00			0.00
<b>Total Additions to Net Pay</b>			<b>40.00</b>			<b>40.00</b>
<b>Net Pay</b>	<b>80.00</b>		<b>4,916.23</b>	<b>79.00</b>		<b>1,748.74</b>
<b>Employer Taxes and Contributions</b>						
Federal Unemployment			0.00			0.00
Medicare Company			101.40			30.36
Social Security Company			433.56			129.80
FL - Unemployment Company			0.00			0.00
<b>Total Employer Taxes and Contributions</b>			<b>534.96</b>			<b>160.16</b>

AREHNA Engineering, Inc.  
Payroll Register  
May 31, 2024 (05/13-05/26)

	Long, Stephen			Orellana, Wingston A		
	Hours	Rate	May 31, 24	Hours	Rate	May 31, 24
Pay Rate		45.44			36.00	
Employee Wages, Taxes and Adjustments						
Gross Pay						
ADMIN VEH Maint Indirect			0.00	2.00	36.00	72.00
Direct Hourly Wages	32.00	45.44	1,454.08	67.00	36.00	2,412.00
Direct Premium Overtime Emp			0.00			0.00
Indirect Premium Overtime Emp			0.00			0.00
Indirect Hourly Wages	0.75	45.44	34.08	11.00	36.00	396.00
Meeting Indirect	1.00	45.44	45.44			0.00
Proposals Indirect	6.25	45.44	284.00			0.00
PTO	40.00	45.44	1,817.60			0.00
Training Indirect			0.00			0.00
Bonus			0.00			0.00
Total Gross Pay	80.00		3,635.20	80.00		2,880.00
Deductions from Gross Pay						
401(k)			-181.76			-144.00
401(k) Roth			0.00			0.00
Alexis Hicks 401(k) Loan			0.00			0.00
Child Support			0.00			0.00
Insurance			-6.26			-37.56
Total Deductions from Gross Pay			-188.02			-181.56
Adjusted Gross Pay	80.00		3,447.18	80.00		2,698.44
Taxes Withheld						
Federal Withholding			-481.00			-316.00
Medicare Employee			-52.62			-41.21
Social Security Employee			-225.00			-176.23
Medicare Employee Addl Tax			0.00			0.00
Total Taxes Withheld			-758.62			-533.44
Deductions from Net Pay						
Employee Advance			0.00			0.00
Kelly Dale 401(k) Loan			0.00			0.00
Sonia Florence 401(k) Loan			0.00			0.00
Winston Orellana 401(k) Loan			0.00			-105.53
Total Deductions from Net Pay			0.00			-105.53
Additions to Net Pay						
Cell Phone Allowance ADMIN			0.00			0.00
Cell Phone Allowance B Dept			0.00			0.00
Cell Phone Allowance E Dept			0.00			0.00
Cell Phone Allowance M Dept			40.00			40.00
Total Additions to Net Pay			40.00			40.00
Net Pay	80.00		2,728.56	80.00		2,099.47
Employer Taxes and Contributions						
Federal Unemployment			0.00			0.00
Medicare Company			52.62			41.21
Social Security Company			225.00			176.23
FL - Unemployment Company			0.00			0.00
Total Employer Taxes and Contributions			277.62			217.44



**AREHNA Engineering, Inc.**  
**Payroll Register**  
**May 31, 2024 (05/13-05/26)**

	Pereira, Amanda S			Robison, Bridgett A		
	Hours	Rate	May 31, 24	Hours	Rate	May 31, 24
Pay Rate		67.31			26.25	
Employee Wages, Taxes and Adjustments						
Gross Pay						
ADMIN VEH Maint Indirect			0.00			0.00
Direct Hourly Wages	42.50	67.31	2,860.73	43.50	26.25	1,141.92
Direct Premium Overtime Emp			0.00			0.00
Indirect Premium Overtime Emp			0.00	6.50	13.13	85.35
Indirect Hourly Wages	28.25	67.31	1,901.51	43.00	26.25	1,128.79
Meeting Indirect	1.25	67.31	84.14			0.00
Proposals Indirect			0.00			0.00
PTO	6.00	67.31	403.86			0.00
Training Indirect	2.00	67.31	134.62			0.00
Bonus			0.00			0.00
Total Gross Pay	80.00		5,384.86	93.00		2,356.06
Deductions from Gross Pay						
401(k)			-519.00			-117.80
401(k) Roth			-519.00			0.00
Alexis Hicks 401(k) Loan			0.00			0.00
Child Support			0.00			0.00
Insurance			-37.56			-91.06
Total Deductions from Gross Pay			-1,075.56			-208.86
Adjusted Gross Pay	80.00		4,309.30	93.00		2,147.20
Taxes Withheld						
Federal Withholding			-836.00			-231.00
Medicare Employee			-77.53			-32.84
Social Security Employee			-331.53			-140.43
Medicare Employee Addl Tax			0.00			0.00
Total Taxes Withheld			-1,245.06			-404.27
Deductions from Net Pay						
Employee Advance			0.00			0.00
Kelly Dale 401(k) Loan			0.00			0.00
Sonia Florence 401(k) Loan			0.00			0.00
Winston Orellana 401(k) Loan			0.00			0.00
Total Deductions from Net Pay			0.00			0.00
Additions to Net Pay						
Cell Phone Allowance ADMIN			0.00			0.00
Cell Phone Allowance B Dept			0.00			0.00
Cell Phone Allowance E Dept			0.00			0.00
Cell Phone Allowance M Dept			40.00			40.00
Total Additions to Net Pay			40.00			40.00
Net Pay	80.00		3,104.24	93.00		1,782.93
Employer Taxes and Contributions						
Federal Unemployment			0.00			0.00
Medicare Company			77.53			32.84
Social Security Company			331.53			140.43
FL - Unemployment Company			0.00			0.00
Total Employer Taxes and Contributions			409.06			173.27

AREHNA Engineering, Inc.  
Payroll Register  
May 31, 2024 (05/13-05/26)

		Tao, Andy	
		Hours	Rate
Pay Rate			53.85
Employee Wages, Taxes and Adjustments			May 31, 24
Gross Pay			
ADMIN VEH Maint Indirect			0.00
Direct Hourly Wages	39.25	53.85	2,113.63
Direct Premium Overtime Emp			0.00
Indirect Premium Overtime Emp			0.00
Indirect Hourly Wages	22.75	53.85	1,225.09
Meeting Indirect			0.00
Proposals Indirect	18.00	53.85	969.30
PTO			0.00
Training Indirect			0.00
Bonus			0.00
Total Gross Pay	80.00		4,308.02
Deductions from Gross Pay			
401(k)			-215.40
401(k) Roth			0.00
Alexis Hicks 401(k) Loan			0.00
Child Support			0.00
Insurance			-37.56
Total Deductions from Gross Pay			-252.96
Adjusted Gross Pay	80.00		4,055.06
Taxes Withheld			
Federal Withholding			-651.00
Medicare Employee			-61.92
Social Security Employee			-264.77
Medicare Employee Addl Tax			0.00
Total Taxes Withheld			-977.69
Deductions from Net Pay			
Employee Advance			0.00
Kelly Dale 401(k) Loan			0.00
Sonia Florence 401(k) Loan			0.00
Winston Orellana 401(k) Loan			0.00
Total Deductions from Net Pay			0.00
Additions to Net Pay			
Cell Phone Allowance ADMIN			0.00
Cell Phone Allowance B Dept			40.00
Cell Phone Allowance E Dept			0.00
Cell Phone Allowance M Dept			0.00
Total Additions to Net Pay			40.00
Net Pay	80.00		3,117.37
Employer Taxes and Contributions			
Federal Unemployment			0.00
Medicare Company			61.92
Social Security Company			264.77
FL - Unemployment Company			0.00
Total Employer Taxes and Contributions			326.69

Sub Consultant Arehna Engineering Inc.

FDOT Prequalification Letter



**Florida Department of Transportation**

RON DESANTIS  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JARED W. PERDUE, P.E.  
SECRETARY

August 10, 2023

Jessica McRory, President  
AREHNA ENGINEERING, INC.  
5012 West Lemon Street  
Tampa, Florida 33609

Dear Ms. McRory:

The Florida Department of Transportation has reviewed your application for prequalification package and determined that the data submitted is adequate to technically prequalify your firm for the following types of work:

Group 9 - Soil Exploration, Material Testing and Foundations

- 9.1 - Soil Exploration
- 9.2 - Geotechnical Classification Laboratory Testing
- 9.3 - Highway Materials Testing
- 9.4.1 - Standard Foundation Studies
- 9.4.2 - Non-Redundant Drilled Shaft Bridge Foundation Studies
- 9.5 - Geotechnical Specialty Laboratory Testing

Group 10 - Construction Engineering Inspection

10.3 - Construction Materials Inspection

Your firm is now technically prequalified with the Department for Professional Services in the above referenced work types. The overhead audit has been accepted, and your firm may pursue projects in the referenced work types with fees of any dollar amount. This status shall be valid until June 30, 2024, for contracting purposes.

**Approved Rates**

Home/ Branch Overhead	Field Overhead	Facilities Capital Cost of Money	Premium Overtime	Reimburse Actual Expenses	Home Direct Expense	Field Direct Expense	Published Fee Schedule
170.43% <sup>o</sup>	125.09% <sup>^</sup>	2.057%	Reimbursed	No	5.14%	4.01%* <sup>^</sup>	Yes

<sup>^</sup>Interim Rates

\*Rent and utilities excluded from field office rate. These costs will be directly reimbursed on contracts that require the consultant to provide field office.

<sup>o</sup>For multi-year contracts, DOT has adjusted the overhead rates to mitigate the adverse impacts of Payroll Protection Program loan forgiveness. For information on the adjusted overhead rates, contact the district Procurement Office.

**Per Title 23, U.S. Code 112, there are restrictions on sharing indirect cost rates. Refer to Code for additional information.**



Should you have any questions, please feel free to contact me by email at [carliayn.kell@dot.state.fl.us](mailto:carliayn.kell@dot.state.fl.us) or by phone at 850-414-4597.

Sincerely,



Carliayn Kell  
Professional Services  
Qualification Administrator