

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners

DATE: May 5, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Proposed Purchase Order with Doron Precision Systems, Inc. for the purchase of an interactive driving simulation system.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Fire
- 2) Type of Agreement – Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – **Piggyback: Federal GSA Contract No. GS-02F-1411H.** Section 38.40(C)(5) of the City’s Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract
 - a) initial – one time purchase
 - b) renewals (if any) – n/a
 - c) who exercises option to renew – n/a
- 5) Contract Amount – Total Contract cost is \$110,000.00 (**Funding source is the 2013 Broward County Emergency Medical Services Grant**).
- 6) Termination rights – With or without cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Contractor shall provide the required vehicle and equipment.
- 9) City’s prior experience with Vendor – n/a.

**TERM SHEET CONTINUED FOR PURCHASE OF AN INTERACTIVE
DRIVING SIMULATION SYSTEM.**

10) Other significant provisions – n/a

cc: Cathy Swanson-Rivenbark, City Manager