

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** May 29, 2018
FROM: Douglas R. Gonzales, City Attorney
SUBJECT: Proposed Agreement with Broward County for Renewal of Lease of Reading Center at Beach Community Center

I have reviewed the above-captioned agreement for form and legality, and the general business terms and other significant provisions are as follows:

- 1) Department/Office involved – Development Services
- 2) Type of Agreement – %th amendment to lease
- 3) Method of Procurement (RFP, bid, etc.) – n/a
- 4) Term of Contract
 - a) initial – 5 yrs.
 - b) renewals (if any) – this is the 5th renewal. It will extend the term for 1 yr., with automatic 1-yr. renewals thereafter.
 - c) who exercises option to renew – The renewals will become automatic.
- 5) Contract Amount – \$1.00/yr.
- 6) Termination rights – Either party can terminate without cause by giving 180 days’ notice at least 180 days prior to expiration of then current term.
- 7) Indemnity/Insurance Requirements – County indemnifies City.
- 8) Scope of Services – County will lease Reading Center from City.
- 9) City’s prior experience with Vendor – Yes.
- 10) Other significant provisions – None.

cc: Wazir A. Ishmael, Ph.D., City Manager