



Southeast Florida Governmental Purchasing  
Cooperative Group

**CONTRACT AWARD**

Please complete each of the applicable boxes and submit with bid documents, award notices and tabulations to [lpiper@myboca.us](mailto:lpiper@myboca.us) for placement on the NIGP SEFL website Cooperative contract page.

PAGE 1 OF 2

BID/RFP No. ITB #2016-17/31

Description/Title: Purchase and Installation, Service and Repair of Overhead Roll-up Doors and Grills, and Hydraulic Bi-Fold Doors

Initial Contract Term: Start Date: June 1, 2017 End Date: May 31, 2020

Renewal Terms of the Contract: 2 (No. of Renewals) Renewal Options for 1 Year (Period of Time)

Renewal No.      Start Date:                      End Date:                     

Renewal No.      Start Date:                      End Date:                     

Renewal No.      Start Date:                      End Date:                     

**SECTION #1 VENDOR AWARD**

Vendor Name: Above All Garage Door of South Florida

Vendor Address: 3590 NW 34th Street, Miami, FL 33142

Contact: Mario Rodriguez

Phone: 305-556-6633 Fax: 305-556-6633

Cell/Pager:                      Email Address: aboveall2003@bellsouth.net

Website:                      FEIN: 65-1092847

**VENDOR AWARD**

Vendor Name: Best Garage Doors, Inc.

Vendor Address: 9780 NW 79th Avenue, Hialeah Gardens, FL 33016

Contact: Anthony Suarez

Phone: 305-821-9720 Fax: 305-821-3943

Cell/Pager:                      Email Address: best@bestdoors.net

Website: bestdoors.us FEIN: 59-2301652

**VENDOR AWARD**

Vendor Name: Coast to Coast Garage Door, LLC  
Vendor Address: 7546 W. McNab Road, Unit B28, North Lauderdale, FL 33068  
Contact: Jerome Payne  
Phone: 954-653-1600 Fax: 954-840-9257  
Cell/Pager: \_\_\_\_\_ Email Address: jpayne@c2cgaragedoors.com  
Website: c2cgaragedoor.com FEIN: 80-0896999

**VENDOR AWARD**

Vendor Name: Door Systems of South Florida  
Vendor Address: 1300 NW 15th Avenue, Pompano Beach, FL 33069  
Contact: Megan Guiles  
Phone: 954-935-7000 Fax: 954-935-7050  
Cell/Pager: \_\_\_\_\_ Email Address: mguiles@doorsystemsfl.com  
Website: www.doorsystemsfl.com FEIN: 46-4668478

**VENDOR AWARD**

Vendor Name: \_\_\_\_\_  
Vendor Address: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
Cell/Pager: \_\_\_\_\_ Email Address: \_\_\_\_\_  
Website: \_\_\_\_\_ FEIN: \_\_\_\_\_

**SECTION #2**

**AWARD/BACKGROUND INFORMATION**

Award Date: June 1, 2017 Resolution/Agenda Item No.: N/A  
Insurance Required: Yes X No \_\_\_\_\_  
Performance Bond Required: Yes \_\_\_\_\_ No X

**SECTION #3**

**LEAD AGENCY**

Agency Name: City of Deerfield Beach  
Agency Address: 401 SW 4th Street, Deerfield Beach, FL 33441  
Agency Contact: Paul Collette, Buyer Email pcollette@deerfield-beach.com  
Telephone: 954-480-4418 Fax: 954-480-4388

Coast to Coast

City of Deerfield Beach  
 Purchase and Installation, Service and Repair of Overhead Roll-up Doors and Grills, and Hydraulic Bi-Fold Doors,  
 ITB #2016-17/31

**Exhibit 16  
 Annual Preventative Maintenance for City of Hollywood**

Offerors shall provide pricing for Annual Preventative Maintenance, includes (1) PM Service Call per year for each location listed below. (Example: 1 Door x 1 PM Service Call = Annual Unit Cost for 1 Door).

Location	Size (W x H)	Quantity	Annual Unit Cost	Total Annual Cost (Qty x Unit Cost)
Fire Station #5 1819 N. 21st Avenue Hollywood, FL 33020	All Electric/Hydraulic 14'W x 14'H Bi-fold	3 Each	\$ <u>37.00</u>	\$ <u>111.00</u>
	All Electric 14'W x 14'H Roll-up	3 Each	\$ <u>37.00</u>	\$ <u>111.00</u>
Fire Station #31 3401 Hollywood Blvd Hollywood, FL 33021	All Electric/Hydraulic 14'W x 14'H Bi-fold <u>Door Engineering</u>	3 Each	\$ <u>37.00</u>	\$ <u>111.00</u>
	All Electric 14'W x 14'H Roll-up (steel)	3 Each	\$ <u>37.00</u>	\$ <u>111.00</u>
Fire Station #40 707 S. Ocean Drive Hollywood, FL 33020	All Electric/Hydraulic 14'W x 14'H Bi-fold Door Engineering	3 Each	\$ <u>37.00</u>	\$ <u>111.00</u>
Fire Station #74 2741 Stirling Road Hollywood, FL 33020	All Electric 14'W x 14'H <u>Slide-up (glass)</u>	4 Each	\$ <u>37.00</u>	\$ <u>148.00</u>
	14'W x 14'H Roll-up (steel)	8 Each	\$ <u>37.00</u>	\$ <u>296.00</u>
Fire Station #105 1511 S. Federal Hwy Hollywood, FL 33020	All Electric 14'W x 14'H <u>Slide-up (glass)</u>	2 Each	\$ <u>37.00</u>	\$ <u>74.00</u>
	14'W x 14'H Roll-up (steel)	4 Each	\$ <u>37.00</u>	\$ <u>148.00</u>
Training 3400 N. 56th Avenue Hollywood, FL 33020	All Electric/Hydraulic 14'W x 14'H Bi-fold	2 Each	\$ <u>37.00</u>	\$ <u>74.00</u>
	All Electric 14'W x 14'H Roll-up	2 Each	\$ <u>37.00</u>	\$ <u>74.00</u>
Shop (rear) 3400 N. 56th Avenue Hollywood, FL 33020	All Electric 14'W x 14'H Roll-up	8 Each	\$ <u>37.00</u>	\$ <u>296.00</u>
<b>Total Annual Amount for All Locations:</b>				\$ <u>4,665.00</u>

**Exhibit 22**

**Semi-Annual Preventative Maintenance for City of Hollywood**

Offerors shall provide pricing for Semi-Annual Preventative Maintenance, includes (2) PM Service Calls per year for each location listed below. (Example: 1 Door x 2 PM Service Calls = Annual Unit Cost for 1 Door).

Location	Size (W x H)	Quantity	Annual Unit Cost	Total Annual Cost (Qty x Unit Cost)
Police Station 3250 Hollywood Blvd Hollywood, FL 33021	All Electric 7'W x 10'H	1 Each	\$ <u>37.00</u>	\$ <u>37.00</u>
	<u>Roll-up</u> 22'W x 10'H	2 Each	\$ <u>37.00</u>	\$ <u>74.00</u>
<b>Total Annual Amount for All Locations:</b>				\$ <u>111.00</u>



# Door Systems

City of Deerfield Beach  
Purchase and Installation, Service and Repair of Overhead Roll-up Doors and Grills, and Hydraulic Bi-Fold Doors,  
ITB #2016-17/31

## Exhibit 16 Annual Preventative Maintenance for City of Hollywood

Offerors shall provide pricing for Annual Preventative Maintenance, includes (1) PM Service Call per year for each location listed below. (Example: 1 Door x 1 PM Service Call = Annual Unit Cost for 1 Door).

Location	Size (W x H)	Quantity	Annual Unit Cost	Total Annual Cost (Qty x Unit Cost)
Fire Station #5 1819 N. 21st Avenue Hollywood, FL 33020	All Electric/Hydraulic 14'W x 14'H Bi-fold	3 Each	\$ <u>40-</u>	\$ <u>120-</u>
	All Electric 14'W x 14'H Roll-up	3 Each	\$ <u>40-</u>	\$ <u>120-</u>
Fire Station #31 3401 Hollywood Blvd Hollywood, FL 33021	All Electric/Hydraulic 14'W x 14'H Bi-fold Door Engineering	3 Each	\$ <u>40-</u>	\$ <u>120-</u>
	All Electric 14'W x 14'H Roll-up (steel)	3 Each	\$ <u>40-</u>	\$ <u>120-</u>
Fire Station #40 707 S. Ocean Drive Hollywood, FL 33020	All Electric/Hydraulic 14'W x 14'H Bi-fold Door Engineering	3 Each	\$ <u>40-</u>	\$ <u>120-</u>
Fire Station #74 2741 Stirling Road Hollywood, FL 33020	All Electric 14'W x 14'H Slide-up (glass)	4 Each	\$ <u>40-</u>	\$ <u>160-</u>
	14'W x 14'H Roll-up (steel)	8 Each	\$ <u>40-</u>	\$ <u>320-</u>
Fire Station #105 1511 S. Federal Hwy Hollywood, FL 33020	All Electric 14'W x 14'H Slide-up (glass)	2 Each	\$ <u>40-</u>	\$ <u>80-</u>
	14'W x 14'H Roll-up (steel)	4 Each	\$ <u>40-</u>	\$ <u>160-</u>
Training 3400 N. 56th Avenue Hollywood, FL 33020	All Electric/Hydraulic 14'W x 14'H Bi-fold	2 Each	\$ <u>40-</u>	\$ <u>80-</u>
	All Electric 14'W x 14'H Roll-up	2 Each	\$ <u>40-</u>	\$ <u>80-</u>
Shop (rear) 3400 N. 56th Avenue Hollywood, FL 33020	All Electric 14'W x 14'H Roll-up	8 Each	\$ <u>40-</u>	\$ <u>320-</u>
<b>Total Annual Amount for All Locations:</b>				\$ <u>1,800-</u>

**Exhibit 22**

**Semi-Annual Preventative Maintenance for City of Hollywood**

Offerors shall provide pricing for Semi-Annual Preventative Maintenance, includes (2) PM Service Calls per year for each location listed below. (Example: 1 Door x 2 PM Service Calls = Annual Unit Cost for 1 Door).

Location	Size (W x H)	Quantity	Annual Unit Cost	Total Annual Cost (Qty x Unit Cost)
Police Station 3250 Hollywood Blvd Hollywood, FL 33021	All Electric 7'W x 10'H Roll-up	1 Each	\$ <u>80</u>	\$ <u>80</u>
	22'W x 10'H Roll-up	2 Each	\$ <u>80</u>	\$ <u>160</u>
<b>Total Annual Amount for All Locations:</b>				\$ <u>240</u>

Above All

City of Deerfield Beach  
Purchase and Installation, Service and Repair of Overhead Roll-up Doors and Grills, and Hydraulic Bi-Fold Doors,  
ITB #2016-17/31

**Exhibit 16  
Annual Preventative Maintenance for City of Hollywood**

Offerors shall provide pricing for Annual Preventative Maintenance, includes (1) PM Service Call per year for each location listed below. (Example: 1 Door x 1 PM Service Call = Annual Unit Cost for 1 Door).

Location	Size (W x H)	Quantity	Annual Unit Cost	Total Annual Cost (Qty x Unit Cost)
Fire Station #5 1819 N. 21st Avenue Hollywood, FL 33020	All Electric/Hydraulic 14'W x 14'H Bi-fold	3 Each	\$ <u>55</u>	\$ <u>330</u>
	All Electric 14'W x 14'H Roll-up	3 Each	\$ <u>55</u>	\$ <u>330</u>
Fire Station #31 3401 Hollywood Blvd Hollywood, FL 33021	All Electric/Hydraulic 14'W x 14'H Bi-fold	3 Each	\$ <u>55</u>	\$ <u>330</u>
	<u>Door Engineering</u> All Electric 14'W x 14'H Roll-up (steel)	3 Each	\$ <u>55</u>	\$ <u>330</u>
Fire Station #40 707 S. Ocean Drive Hollywood, FL 33020	All Electric/Hydraulic 14'W x 14'H Bi-fold Door Engineering	3 Each	\$ <u>55</u>	\$ <u>330</u>
Fire Station #74 2741 Stirling Road Hollywood, FL 33020	All Electric 14'W x 14'H	4 Each	\$ <u>55</u>	\$ <u>440</u>
	<u>Slide-up (glass)</u> 14'W x 14'H Roll-up (steel)	8 Each	\$ <u>55</u>	\$ <u>880</u>
Fire Station #105 1511 S. Federal Hwy Hollywood, FL 33020	All Electric 14'W x 14'H	2 Each	\$ <u>55</u>	\$ <u>220</u>
	<u>Slide-up (glass)</u> 14'W x 14'H Roll-up (steel)	4 Each	\$ <u>55</u>	\$ <u>440</u>
Training 3400 N. 56th Avenue Hollywood, FL 33020	All Electric/Hydraulic 14'W x 14'H Bi-fold	2 Each	\$ <u>55</u>	\$ <u>220</u>
	All Electric 14'W x 14'H Roll-up	2 Each	\$ <u>55</u>	\$ <u>220</u>
Shop (rear) 3400 N. 56th Avenue Hollywood, FL 33020	All Electric 14'W x 14'H Roll-up	8 Each	\$ <u>55</u>	\$ <u>880</u>
<b>Total Annual Amount for All Locations:</b>				\$ <u>4,950.00</u>

**Exhibit 22**

**Semi-Annual Preventative Maintenance for City of Hollywood**

Offerors shall provide pricing for Semi-Annual Preventative Maintenance, includes (2) PM Service Calls per year for each location listed below. (Example: 1 Door x 2 PM Service Calls = Annual Unit Cost for 1 Door).

Location	Size (W x H)	Quantity	Annual Unit Cost	Total Annual Cost (Qty x Unit Cost)
Police Station 3250 Hollywood Blvd Hollywood, FL 33021	All Electric 7'W x 10'H	1 Each	\$ <u>55</u>	\$ <u>110</u>
	Roll-up 22'W x 10'H	2 Each	\$ <u>55</u>	\$ <u>220</u>
<b>Total Annual Amount for All Locations:</b>				\$ <u>330.00</u>



Best Garage

Purchase and Installation, Service and Repair of Overhead Roll-up Doors and Grills, and Hydraulic Bi-Fold Doors, ITB #2016-17/31  
 City of Deerfield Beach

**Exhibit 16  
 Annual Preventative Maintenance for City of Hollywood**

Offerors shall provide pricing for Annual Preventative Maintenance, includes (1) PM Service Call per year for each location listed below. (Example: 1 Door x 1 PM Service Call = Annual Unit Cost for 1 Door).

Location	Size (W x H)	Quantity	Annual Unit Cost	Total Annual Cost (Qty x Unit Cost)
Fire Station #5 1819 N. 21st Avenue Hollywood, FL 33020	All Electric/Hydraulic 14'W x 14'H Bi-fold	3 Each	\$ 19.	\$ 57.
	All Electric 14'W x 14'H Roll-up	3 Each	\$ 19.	\$ 57.
Fire Station #31 3401 Hollywood Blvd Hollywood, FL 33021	All Electric/Hydraulic 14'W x 14'H Bi-fold <u>Door Engineering</u>	3 Each	\$ 19.	\$ 57.
	All Electric 14'W x 14'H Roll-up (steel)	3 Each	\$ 19.	\$ 57.
Fire Station #40 707 S. Ocean Drive Hollywood, FL 33020	All Electric/Hydraulic 14'W x 14'H Bi-fold Door Engineering	3 Each	\$ 19.	\$ 57.
Fire Station #74 2741 Stirling Road Hollywood, FL 33020	All Electric 14'W x 14'H <u>Slide-up (glass)</u>	4 Each	\$ 19.	\$ 76.
	14'W x 14'H Roll-up (steel)	8 Each	\$ 19.	\$ 152.
Fire Station #105 1511 S. Federal Hwy Hollywood, FL 33020	All Electric 14'W x 14'H <u>Slide-up (glass)</u>	2 Each	\$ 19.	\$ 38.
	14'W x 14'H Roll-up (steel)	4 Each	\$ 19.	\$ 76.
Training 3400 N. 56th Avenue Hollywood, FL 33020	All Electric/Hydraulic 14'W x 14'H Bi-fold	2 Each	\$ 19.	\$ 38.
	All Electric 14'W x 14'H Roll-up	2 Each	\$ 19.	\$ 38.
Shop (rear) 3400 N. 56th Avenue Hollywood, FL 33020	All Electric 14'W x 14'H Roll-up	8 Each	\$ 19.	\$ 152.
<b>Total Annual Amount for All Locations:</b>				\$ 855.

**Exhibit 22**

**Semi-Annual Preventative Maintenance for City of Hollywood**

Offerors shall provide pricing for Semi-Annual Preventative Maintenance, includes (2) PM Service Calls per year for each location listed below. (Example: 1 Door x 2 PM Service Calls = Annual Unit Cost for 1 Door).

Location	Size (W x H)	Quantity	Annual Unit Cost	Total Annual Cost (Qty x Unit Cost)
Police Station 3250 Hollywood Blvd Hollywood, FL 33021	All Electric 7'W x 10'H <u>Roll-up</u>	1 Each	\$ <u>38.</u>	\$ <u>38.</u>
	22'W x 10'H Roll-up	2 Each	\$ <u>38.</u>	\$ <u>76.</u>
<b>Total Annual Amount for All Locations:</b>				\$ <u>114.</u>



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**DATE:** June 21, 2017

**FILE:** PR-17-199

**TO:** ~~Gus Zambrano, Assistant City Manager/Sustainable Development~~  
Christopher Pratt, Fire Chief, Fire Rescue and Beach Safety ✓  
Steve Joseph, Director, Public Utilities ✓  
Sylvia Glazer, Director, Public Works ✓

**FROM:** PAB  
6/22/2017 Paul A. Bassar, Director, Procurement Services & Contract Compliance

**SUBJECT:** Estimated annual expenditures needed for the Purchase, Installation, Service, and Repair of Overhead Roll-up Doors

**EXPLANATION:**

The current period of B002481 with Door Systems of South Florida, Inc. and B002482 with Above All Garage Doors of South Florida, which are both for the Purchase, Installation, Service, and Repair of Overhead Roll-up Doors, expired on May 31, 2017. This contract is in the process of being re-awarded by the SE Florida Cooperative Purchasing Group's Lead Agency, the City of Deerfield Beach, for ITB#2016-17/31.

Procurement Services requires the estimated annual expenditure amount from each City Department that utilizes these blanket purchase order to ensure they are renewed for the appropriate estimated annual expenditure.

**RECOMMENDATION:**

Please provide your Department's estimated annual total expenditure for the Purchase, Installation, Service, and Repair of Overhead Roll-up Doors utilizing B002481 with Door Systems of South Florida, Inc. or B002482 with Above All Garage Doors of South Florida below and return to Procurement Services.

Date: June 28, 2017

To: Paul A. Bassar, Procurement Services

The Director recommends the following:

X RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 42.4012.00772.536.003117-UU, \$5K.

42.4011.00762.536.005224-WTP, \$10K / 42.4041.00782.536.005224-WTP  
DO NOT renew this contract. See attached memo explaining the reason(s). \$8K

DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

Estimated annual usage/expenditure is \$23,000.00

By: Steve Joseph, P.E. *[Signature]* 7/5/17

Title: Director of Public Utilities

*[Handwritten initials]*  
7/31/17

2017 JUL -6 PM 4:36

CITY OF HOLLYWOOD  
PROCUREMENT SERVICES  
DIVISION





**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

<b>Date:</b> 6/28/17	
<b>Department/Office:</b> Public Utilities	<b>Division/Area:</b> Wastewater
<b>Contact Person:</b> Coy Mathis	<b>Title:</b> Public Utilities Manager
<b>Contact phone number:</b> 954-921-3288	<b>Contact Email:</b> cmathis@hollywoodfl.org
<b>Purchase Order/Blanket Purchase Order #:</b> BOO2481 and BOO2482	
<b>Contract Expiration Date:</b> 5/31/17	
<b>Vendor:</b> Door Systems and Above All Garage Doors of South Florida	<b>Contact Person:</b> Megan Guiles (Door Systems) and Mario Rodriguez (Above Garage Doors)
<b>Contact phone number:</b> 954-935-7000/305-556-6633	<b>Contact Email:</b> <a href="mailto:mnovy@doorsystemssf.com">mnovy@doorsystemssf.com</a> and <a href="mailto:aboveall2003@bellsouth.net">aboveall2003@bellsouth.net</a>
<b>Good/Service:</b> Purchase, Installation, Service and Repair of Overhead Roll-Up Doors	<b>Solicitation #:</b> Coop Deerfield Beach ITB # 2016-17/31

1. How would you rate the quality of goods/services? —

- Excellent       Good       Satisfactory       Poor

2. How would you rate the courteousness vendor's personnel?

- Excellent       Good       Satisfactory       Poor

3. With regards to the goods or services provided, how satisfied are you with the following items?  
**(Please check one per category)**

	Excellent	Good	Satisfactory	Poor
<b>Overall Quality</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Value</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Frequency of Contact</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Responsiveness to request</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. Are all goods/services on the contract being performed at the agreed upon time and manner?

- Yes     No

If no, please explain?

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5. If you contacted the vendor, were all your questions or any issues resolved to your complete satisfaction?

- Yes     No     Did not need to contact

If no, please explain?

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**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**Department/Office**  
**Contract Renewal Evaluation**

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6. Has the invoicing been timely, accurate and in accordance with the contract?

Yes  No

If no, please explain?

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7. Does the Department/Office recommend renewing a contract based upon the available renewal options when the current agreement expires?

Yes  No

If no, please explain?


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8. Please state any additional comments about your experience with this vendor and the goods/services provided:

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Department/Office Director's Name: Steve Joseph, P. E.

Department/Office Director's Signature: \_\_\_\_\_

 7/5/17

*COB*  
*by [signature]*  
7/31/17





**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**DATE:** June 21, 2017

**FILE:** PR-17-199

**TO:** Gus Zambrano, Assistant City Manager/Sustainable Development  
Christopher Pratt, Fire Chief, Fire Rescue and Beach Safety  
Steve Joseph, Director, Public Utilities  
Sylvia Glazer, Director, Public Works

**FROM:** Paul A. Bassar, Director, Procurement Services & Contract Compliance

**SUBJECT:** Estimated annual expenditures needed for the Purchase, Installation, Service, and Repair of Overhead Roll-up Doors

**EXPLANATION:**

The current period of B002481 with Door Systems of South Florida, Inc. and B002482 with Above All Garage Doors of South Florida, which are both for the Purchase, Installation, Service, and Repair of Overhead Roll-up Doors, expired on May 31, 2017. This contract is in the process of being re-awarded by the SE Florida Cooperative Purchasing Group's Lead Agency, the City of Deerfield Beach, for ITB#2016-17/31.

Procurement Services requires the estimated annual expenditure amount from each City Department that utilizes these blanket purchase order to ensure they are renewed for the appropriate estimated annual expenditure.

**RECOMMENDATION:**

Please provide your Department's estimated annual total expenditure for the Purchase, Installation, Service, and Repair of Overhead Roll-up Doors utilizing B002481 with Door Systems of South Florida, Inc. or B002482 with Above All Garage Doors of South Florida below and return to Procurement Services.

Date: 7/10/17 To: Paul A. Bassar, Procurement Services

The Director recommends the following:

RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 01.5174.00514.519.004635.

DO NOT renew this contract. See attached memo explaining the reason(s).

DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

FB Estimated annual usage/expenditure is \$20,000 7/10/17

By: FB Greg Gibson Sylvia Glazer 7/10/17

Title: Public Works Director

2017 JUL 11 PM 5:23  
CITY OF HOLLYWOOD  
PROCUREMENT SERVICES  
DIVISION



**CITY OF HOLLYWOOD, FLORIDA**  
**PROCUREMENT SERVICES DIVISION**

**DATE:** June 21, 2017 **FILE:** PR-17-199

**TO:** Gus Zambrano, Assistant City Manager/Sustainable Development  
Christopher Pratt, Fire Chief, Fire Rescue and Beach Safety  
Steve Joseph, Director, Public Utilities  
Sylvia Glazer, Director, Public Works

**FROM:** *PAB*  
*6/22/2017* Paul A. Bassar, Director, Procurement Services & Contract Compliance

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Procurement Services requires the estimated annual expenditure amount from each City Department that utilizes these blanket purchase order to ensure they are renewed for the appropriate estimated annual expenditure.

**RECOMMENDATION:**

Please provide your Department's estimated annual total expenditure for the Purchase, Installation, Service, and Repair of Overhead Roll-up Doors utilizing B002481 with Door Systems of South Florida, Inc. or B002482 with Above All Garage Doors of South Florida below and return to Procurement Services.

Date: 06/29/17 To: Paul A. Bassar, Procurement Services

The Director recommends the following:

\_\_\_\_\_ RENEW the contract under the same terms and conditions. The Budget Account Number to be charged is 01.2151.00000.522.004635.

\_\_\_\_\_ DO NOT renew this contract. See attached memo explaining the reason(s).

\_\_\_\_\_ DO NOT renew this contract. DO NOT prepare a replacement bid (items/services no longer needed).

\_\_\_\_\_ Estimated annual usage/expenditure is \$ 18,000.00

By: R. JURANO

Title: DEPUTY CHIEF