

**CITY OF HOLLYWOOD
INTEROFFICE MEMORANDUM**

TO: Mayor and Commissioners **DATE:** November 24, 2014

FROM: Jeffrey P. Sheffel, City Attorney

SUBJECT: Ratifying the Purchase Between Verizon Wireless Services for Data Wireless Services from December 3, 2013 through September 30, 2014 consistent with State Contract DMS-10/11-008C; and Proposed Issuance of a Blanket Purchase Order with Verizon for continuation of the services commencing on December 3, 2013 and ending on January 19, 2017.

I have discussed the above Agreement with the participating Department/Office, and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Information Technology.
- 2) Type of Agreement – Blank Purchase Order
- 3) Method of Procurement (RFP, bid, etc.) – Piggyback – State Contract DMS-10/11-008C. Section 38.40(C)(5) of the City's Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.
- 4) Term of Contract
 - a) initial – Commencing December 3, 2013 through January 19, 2017
 - b) renewals (if any) – 5 year renewal
 - c) who exercises option to renew – mutual option of the parties.
- 5) Contract Amount – In annual estimated amount of \$225,000 for a total contract aggregate estimated amount of \$700,000.00.
- 6) Termination rights – Either party may terminate for convenience upon 180 days advanced written notice.
- 7) Indemnity/Insurance Requirements – pursuant to State Contract.
- 8) Scope of Services – Verizon shall provide data wireless services.

TERM SHEET CONTINUED FOR VERIZON WIRELESS SERVICES

9) City's prior experience with Vendor – Yes.

10) Other significant provisions – n/a

cc: Wazir Ishmael, Interim City Manager