

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: November 16, 2016

BIS 17 – 043

FILE: TMP-2016-580

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO ISSUE THE ATTACHED BLANKET PURCHASE ORDER BETWEEN CRAIG A. SMITH & ASSOCIATES, INC. AND THE CITY OF HOLLYWOOD FOR LOCATE/MARK UNDERGROUND UTILITIES IN AN ESTIMATED ANNUAL AMOUNT OF \$300,000.00.

Statement of Budget Impact:

1. No Budget Impact associated with this action;
2. Sufficient budgetary resources identified/available;
3. Budgetary resources not identified/unavailable;
4. Potential Revenue is possible with this action;
5. Will not increase the cost of Housing;
6. May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks authorization for the appropriate City Officials to issue the attached Blanket Purchase Order (BPO) agreement for locate/mark underground utilities to Craig A. Smith & Associates, Inc. in an estimated annual amount of \$300,000.00.

The Department of Public Utilities and the Department of Public Works require an agreement with a qualified contractor to provide utility locator services Citywide and the City of Cooper City, Florida's Bid Number 2015-5-UTL was opened on April 7, 2015 and was awarded to the lowest responsive, responsible bidder, Craig A. Smith & Associates, Inc. on April 28, 2015 for a three (3) year initial term with the option to renew for two (2) additional one (1) year periods. The term of the Blanket Purchase Order (BPO) for the City of Hollywood is December 18, 2016 through April 27, 2018.

Section 38.40 (C)(5) of the Purchasing Ordinance allows the Director to procure, without following formal procedures, all goods and services which are subject of contracts with the state, its political subdivisions, the United States government, other governmental entities, or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, provided however, the goods and services are: (i) the subject of a price schedule negotiated by the state or the United States government, or (ii) the subject of a contract with another governmental entity or a corporation not for profit whose members are governmental entities, public officers, or any combination thereof, which contract is based strictly on competitive bids or competitive proposals and not on any preference.

Funding for the attached blanket purchase order has been provided in the Fiscal Year 2017 Operating Budget in the Department of Public Utilities in Account Numbers 42.4012.00772.536.003117 – Contractual Services, 42.4012.00773.536.003117 – Contractual Services, 43.4031.00000.538.003117 – Contractual Services, 42.4000.76671.536.006301 – Construction Improvement – Water Main Small Project R-02-389, 42.4000.85889.536.006302 – Construction Ren – Small Sewer Infrastructure R10211, and in the Department of Public Works Account Number 01.5174.00475.541.003117 – Contractual Services and will be budgeted in subsequent fiscal years subject to the passage and adoption of each subsequent fiscal year's Operating Budget by the City Commission.

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