



CITY OF HOLLYWOOD, FLORIDA

PROCUREMENT SERVICES DIVISION

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PROCUREMENT SERVICES
DIVISION

2018 MAY 31 PM 2:40

Piggybacking Request Form

(Use for purchase(s) over \$10,000, when piggybacking off other contracts)

Date 5/23/18

Department/Office Public Utilities

Division/Area WWTP

Contact Person Coy Mathis

Title Public Utilities Manager

Phone 954-921-3288

Email coymathis@hollywoodfl.org

1. Requested Vendor Polydyne, Inc.

Vendor Number 11838

Address 1 Chemical Plant Road, Riceboro, GA 31323

Contact Person Boyd Stanley

Title Vice President

Phone 800848-7659

Email Polybiddpt@snfhc.com

2. Contract title requesting to piggyback? Bid No CON-UT18-31/MC

Awarding Agency City of Cape Coral

Contract Expiration Date 4/8/19

Copy of Contract and Awarding Agency documentation is attached.

☒ Yes ☐ No

3. Product/Service being requested (be specific). Purchase of Liquid Polymer Clarifloc SE-1097

4. Detailed description of the products/services function and purpose. Needed for the coagulation of biosolids in the belt filter process for biosolids disposal..

Procurement Service Division use only

Requisition # R

Purchase Order # P

Blanket Purchase Order #

BPO

(As Applicable)

(As Applicable)

(As Applicable)

5. Please explain what process the Department/Office took to verify and/or identify this contract. Solicitation bid # CON- UT18-31/MC for the City of Cape Coral, Florida..

6. Were alternative contracts evaluated to determine that the City is obtaining the most advantageous contract pricing for the required product/service?

☐ Yes ☒ No

Please explain None found.

7. Total cost of the requested product/service. \$235,000.00.

8. Total estimated annual (fiscal year) cost of requested product/service. \$235,000.00.

Account Number(s) 42.4041.00000.536.005233

Chemical Supplies

9. Is this product/service covered by a warranty? ☐ Yes ☒ No

If yes, please attach a copy of the warranty details.

10. Would this purchase(s) result in the potential of future purchases for related products/services being restricted to a particular vendor or create a specific vendor as sole source provider for related items?

☐ Yes ☒ No

If yes, please describe the related products/services and estimated cost(s.) _____

11. Would this purchase(s) result in any future maintenance costs which are not included in the initial purchase?

☐ Yes ☒ No

If yes, please attach a draft maintenance plan which includes cost estimates and funding source(s.) _____

12. Is this a grant related purchase? ☐ Yes ☒ No

If yes, please provide details (timeline, expiration dates, milestones, special procurement requirements, etc.) _____

Will this require matching funds? ☐ Yes ☒ No

What is the grant source? _____

What is the grant (dollar) amount? _____

13. Please complete an advanced search of the vendor recommended for award on the Federal Government's Excluded Parties List System at www.epls.gov.

Date of Advanced Search _____

Company Name(s) Searched

Search Results

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)

REQUESTING DEPARTMENT RECOMMENDATION

Note: By signing and returning this form, you are verifying and acknowledging that you have reviewed all portions (scope, terms, conditions, pricing, etc.) of the requested contract and recommend its approval based on the contract complying with the City of Hollywood's scope and pricing requirements and to the best of your knowledge the contract does not violate any applicable policy, statute, governing rule or regulation.

Cay Mathis
Contact Person's Signature

5/23/18
Date

[Signature]
Supervisor's Signature

05/24/18
Date

[Signature]
Director's Signature

5/24/18
Date

APPROVAL (Procurement Service Division Use Only)			
Verified By:	<u>u 2</u>	Date	<u>6/5/18</u>
Approved By:	<u>[Signature]</u>	Date	<u>6/5/2018</u>

Procurement Service Division use only

Requisition # R _____
BPO _____
(As Applicable)

Purchase Order # P _____
(As Applicable)

Blanket Purchase Order # _____
(As Applicable)