

RESOLUTION NO. R-CRA 2023-

A RESOLUTION OF THE HOLLYWOOD, FLORIDA  
COMMUNITY REDEVELOPMENT AGENCY ("CRA"),  
RANKING CONSULTING FIRMS TO PROVIDE VARIOUS  
ENGINEERING SERVICES FOR CAPITAL PROJECTS;  
AUTHORIZING THE APPROPRIATE CRA OFFICIALS TO  
EXECUTE CONTINUING SERVICES AGREEMENTS WITH  
EACH OF THE HIGHEST RANKED FIRMS BASED ON  
EACH FIRM'S ENGINEERING DISCIPLINE.

WHEREAS, the Community Redevelopment Agency ("CRA") desires to enter into Continuing Services Agreements ("CSAs") with multiple firms to provide various professional engineering services that may be required to implement future projects in the Beach and Downtown District; and

WHEREAS, services to be accomplished under the CSAs will include various future unidentified projects in which the estimated individual construction cost does not exceed \$4,000,000.00 or for study activity in which the fee for each individual study does not exceed \$500,000.00; and

WHEREAS, Section 38.43 of the Procurement Code states that when the estimated annual cost of goods, supplies, materials, equipment, or services exceeds \$50,000.00, a formal solicitation process shall be completed that may result in a written contract(s) and/or purchase order(s), after due public notice inviting bids or proposals; and

WHEREAS, consulting services will be requested on an "as needed – when needed" basis, and the initial term of the CSAs will be three years with two additional one-year terms based on satisfactory performance and mutual agreement; and

WHEREAS, on April 6, 2023, Request for Qualification Number RFQ-073-23-GJ ("RFQ") was electronically advertised on OpenGov to solicit the desired firms to provide various engineering services disciplines through continuing services contracts; and

WHEREAS, the following engineering disciplines were solicited in the RFQ:

- Coastal Marine Engineering
- Traffic Engineering and Transportation Planning

; and

WHEREAS, the RFQ resulted in Statements of Qualifications ("SOQs") from ten firms by the response due date of May 9, 2023; and

WHEREAS, the following ten firms submitted SOQs:

- APTIM Environmental & Infrastructure, LLC
  - CHA Consulting, Inc.
  - Choice Engineering Consultants
  - Cummins Cederberg, Inc.
  - EXP U.S. Services Inc.
  - Geosyntec Consultants, Inc.
  - Lakdas/Yohalem Engineering, Corp.
  - MARLIN Engineering, Inc.
  - Moffatt & Nichol, Inc.
  - R.J. Behar & Company, Inc.
- ; and

WHEREAS, on June 15, 2023, the Selection Committee consisting of staff from the Department of Design and Construction Management, Development Services and the CRA met to evaluate the SOQs based on the Evaluation Criteria; and

WHEREAS, the Evaluation Criteria was as follows: Firm Qualifications and Experience; Organizational Profile and Project Team Qualifications; Approach to Scope of Work; Knowledge of Site and Local Conditions; Past Performance and References; Financial Resources, and Location of Firm's Office; and

WHEREAS, upon review of the SOQs, the Selection Committee determined that oral interviews were not necessary; and

WHEREAS, based on the Evaluation Criteria, the Selection Committee ranked and qualified firms as described below, with the highest average score indicating the highest ranked for each of the engineering disciplines:

A. Coastal Marine Engineering (three firms qualified out of five submissions for this discipline):

- |    |                             |           |
|----|-----------------------------|-----------|
| 1. | Moffatt & Nichol, Inc.      | 93 Points |
| 2. | Geosyntec Consultants, Inc. | 92 Points |
| 3. | Cummins Cederberg, Inc.     | 91 Points |
- ; and

B. Traffic Engineering and Transportation Planning (four firms qualified out of six submissions for this discipline):

- |    |                          |           |
|----|--------------------------|-----------|
| 1. | MARLIN Engineering, Inc. | 92 Points |
| 2. | CHA Consulting, Inc.     | 88 Points |
| 3. | EXP U.S. Services Inc.   | 88 Points |
| 4. | Moffatt & Nichol, Inc.   | 86 Points |
- ; and

WHEREAS, the RFQ called for a minimum of the top three ranked firms to be selected to provide consulting services on as needed basis; and

WHEREAS, it is the desire of the CRA to work with all qualified highest ranked firms, as they provide a wide range of services; and

WHEREAS, the Executive Director recommends that the Board authorize appropriate CRA officials to execute the attached CSAs with each of the highest ranked firms based upon their disciplines to provide engineering services for capital projects in the Beach and Downtown Districts.

NOW, THEREFORE, BE IT RESOLVED BY THE HOLLYWOOD, FLORIDA, COMMUNITY REDEVELOPMENT AGENCY:

Section 1: That the foregoing "WHEREAS" clauses are ratified and confirmed as being true and correct and are incorporated in this Resolution.

Section 2: That the CRA Board ranks the professional engineering services firms as follows:

A. Coastal Marine Engineering (three firms qualified out of five submissions for this discipline):

- |    |                             |           |
|----|-----------------------------|-----------|
| 1. | Moffatt & Nichol, Inc.      | 93 Points |
| 2. | Geosyntec Consultants, Inc. | 92 Points |
| 3. | Cummins Cederberg, Inc.     | 91 Points |

; and

B. Traffic Engineering and Transportation Planning (four firms qualified out of six submissions for this discipline):

- |    |                          |           |
|----|--------------------------|-----------|
| 1. | MARLIN Engineering, Inc. | 92 Points |
| 2. | CHA Consulting, Inc.     | 88 Points |
| 3. | EXP U.S. Services Inc.   | 88 Points |
| 4. | Moffatt & Nichol, Inc.   | 86 Points |

Section 3: That it authorizes appropriate CRA Officials to negotiate and execute the attached Continuing Services Agreements with each of the highest ranked firms, based upon the engineering discipline, on an as needed basis to provide professional engineering services, in a form acceptable to the CRA Executive Director and approved as to form by the General Counsel.

Section 4: That this Resolution shall be in full force and effect immediately upon its passage and adoption.

RESOLUTION OF THE HOLLYWOOD, FLORIDA COMMUNITY REDEVELOPMENT AGENCY, RANKING CONSULTING FIRMS TO PROVIDE VARIOUS ENGINEERING SERVICES FOR CAPITAL PROJECTS; AUTHORIZING THE APPROPRIATE CRA OFFICIALS TO EXECUTE CONTINUING SERVICES AGREEMENTS WITH EACH OF THE HIGHEST RANKED FIRMS BASED ON EACH FIRM'S ENGINEERING DISCIPLINE.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

HOLLYWOOD, FLORIDA  
COMMUNITY REDEVELOPMENT  
AGENCY:

\_\_\_\_\_  
PHYLLIS LEWIS  
BOARD SECRETARY

\_\_\_\_\_  
JOSH LEVY, CHAIR

APPROVED AS TO FORM:

\_\_\_\_\_  
DOUGLAS R. GONZALES  
GENERAL COUNSEL