

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AN AGREEMENT BETWEEN THE HIGHEST RANKED FIRM AND THE CITY OF HOLLYWOOD FOR CREDIT CARD ENABLED SINGLE SPACE METERS IN AN AMOUNT NOT TO EXCEED \$150,220.00.

WHEREAS, the Office of Parking and Intergovernmental Affairs desires a qualified firm to provide credit card enabled single space parking meter mechanisms and webhosting to upgrade and replace existing single space electronic parking meters; and

WHEREAS, the current single-space meters do not offer customers payment options as they only accept coins; and

WHEREAS, the credit card enabled single space meters will operate in a web-hosted environment using the manufacturer's software, thus, this requires payment of monthly web hosting fees which cover the cost for real time processing of credit card transactions and live communications with meter maintenance staff; and

WHEREAS, Notices of Request for Proposal Number RFP-4382-14-JE were mailed on October 9, 2013, and the RFP was electronically advertised in accordance with the City's Purchasing Ordinance, Section 38.42(A)(1); and

WHEREAS, RFP-4382-14-JE was opened at 3:00 P.M., Tuesday, November 12, 2013, and resulted in responses from the following three (3) firms:

◆ Duncan Solutions, Inc.	Milwaukee, Wisconsin
◆ IPS Group, Inc.	San Diego, California
◆ MacKay Meter, Inc.	New Glasgow, Canada

;and

WHEREAS, evaluation of the proposals was based upon the criteria as established in the RFP as follows: Experience; Project Organization and Technical Qualifications of the Persons Assigned to the Project; Project Understanding, Proposed Approach, Methodology; References and Successfully Completed Similar Projects and Total Cost; and

WHEREAS, each firm's proposal was evaluated by a committee comprised of the Office of Parking & Governmental Affairs staff and the Parking Operations Coordinator with the City of West Palm Beach; and

WHEREAS, after the proposals were evaluated the evaluation committee ranked the firms in the following order:

- IPS Group, Inc.
- Mackay Meters, Inc.
- Duncan Solutions,

; and

WHEREAS, the Director of Parking and Intergovernmental Affairs and the Director of Procurement Services recommend that the City Commission authorize the appropriate City Officials to negotiate and execute of an Agreement with the highest ranked firm, IPS Group, Inc. for Credit Card Enabled Single Space Meters in an amount not to exceed \$150,220.00; and

WHEREAS, funding for the acquisition and warranty for up to 200 credit card enabled single space meters are budgeted in the Equipment Meter Upgrade Acquisition & Installation Account Number 46.1100.14186.545.006453 in the amount of \$113,500.00; and

WHEREAS, funding for the webhosting and secure gateway fees for up to 200 credit card enabled single space meters are budgeted in the Other Contractual Webhosting Account Number 46.1150.00224.545.003498 in the amount of \$36,720 annually at (\$183.60 per meter per year); and

WHEREAS, the City reserves the right to cancel this agreement with or without cause; and

WHEREAS, award is subject to the City receiving all insurance required and approved by the City's Risk Manager and other terms and conditions required by the City Manager and the City Attorney;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it hereby authorizes the appropriate City Officials to negotiate and execute an agreement embodying the terms and conditions approved by the City Commission this date pursuant to the RFP between the highest ranked firm and the City of Hollywood, in a form acceptable to the City Manager and approved as to form and legality by the City Attorney.

A RESOLUTION AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO NEGOTIATE AND EXECUTE AN AGREEMENT BETWEEN THE HIGHEST RANKED FIRM AND THE CITY OF HOLLYWOOD FOR CREDIT CARD ENABLED SINGLE SPACE METERS IN AN AMOUNT NOT TO EXCEED \$150,220.00.

Section 2: That, if the appropriate City officials are unable to negotiate an agreement with the highest ranked firm, they are hereby authorized to commence contract negotiations with the next ranked firms, in order, until an agreement is reached.

Section 3: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this _____ day of _____, 2014.

PETER BOBER, MAYOR

ATTEST:

PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY
for the use and reliance of the
City of Hollywood, Florida, only.

JEFFREY P. SHEFFEL, CITY ATTORNEY