

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, AUTHORIZING THE APPROPRIATE CITY OFFICIALS TO EXECUTE AN AGREEMENT BETWEEN THE HIGHEST RANKED FIRM AND THE CITY OF HOLLYWOOD TO PROVIDE FINANCIAL AUDITING SERVICES IN AN ESTIMATED TOTAL AMOUNT OF \$695,000.00 OVER A THREE YEAR PERIOD.

WHEREAS, the Financial Services Department desires to contract with a certified public accounting firm to audit the City's financial statements for the fiscal years ending September 30, 2016 through 2018; and

WHEREAS, Florida Statute Section 218.391 establishes auditor selection procedures for local governments, including establishing an Audit Committee for the purpose of assisting the governing body in selecting an auditor to conduct the annual financial audit required by state statutes; and

WHEREAS, the Hollywood City Commission established an Audit Committee by Resolution R-2016-116 on May 4, 2016 and appointed members to said Audit Committee by Resolution R-2016-226 on July 6, 2016; and

WHEREAS, the Audit Committee approved Request for Proposals (RFP) Number 4505-16-RD to establish factors to use for the evaluation and selection of an auditor in compliance with state statutes; and

WHEREAS, on July 29, 2016, Request for Proposals (RFP) Number 4505-16-RD was electronically advertised via BidSync in accordance with the City's Purchasing Ordinance, Section 38.42(A); and

WHEREAS, RFP-4505-16-RD was opened at 3:00 p.m. on August 26, 2016, and resulted in the following five (5) responses:

BDO USA, LLP  
Miami, Florida

Keefe McCullough  
Fort Lauderdale, Florida

Marcum LLC  
Fort Lauderdale, Florida

Moore Stephens Lovelace, P.A.  
Orlando, Florida

RSM US LLP  
Fort Lauderdale, Florida ; and

WHEREAS, evaluation of the Proposals was based upon the criteria as established in the RFP: Expertise and Experience, Audit Approach and Price; and

WHEREAS, during the evaluation of the proposals, the Audit Committee determined that BDO USA, LLP modified the City's Hold Harmless and Indemnity Clause language, and they were deemed non-responsive; and

WHEREAS, the Audit Committee evaluated the remaining four (4) proposals and the scores were compiled to arrive at the following rankings, (highest score), first choice to fourth choice:

- |    |                               |     |       |
|----|-------------------------------|-----|-------|
| 1. | RSM US LLP                    | 460 |       |
| 2. | Marcum LLC                    | 431 |       |
| 3. | Moore Stephens Lovelace, P.A. | 417 |       |
| 4. | Keefe McCullough              | 335 | ; and |

WHEREAS, after the evaluation of the proposals, the Audit Committee requested to move forward with the award process with the rankings and agreed that no additional proposer information or presentations were required; and

WHEREAS, RSM US LLP f/k/a McGladrey & Pullen, LLP has performed these services for the City of Hollywood since 2009 with satisfactory results; and

WHEREAS, the Audit Committee unanimously recommended that the City Commission authorize the negotiation and execution of an agreement for a term of three (3) years, with an option to renew for two (2) additional two (2) year periods with the highest ranked firm to provide Financial Auditing Services; and

WHEREAS, award is subject to the City receiving all insurance required and approved by the City's Risk Manager, along with signed statements of Hold Harmless and Indemnity to the City; and

WHEREAS, funding for this agreement has been provided in the fiscal year 2017 audit services accounts appropriated in several City and CRA funds;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA:

Section 1: That it approves the ranking of the firms as follows:

1. RSM US LLP
2. Marcum LLC
3. Moore Stephens Lovelace, P.A.
4. Keefe McCullough

Section 2: That it hereby authorizes the appropriate City officials to negotiate and execute an agreement, embodying the terms and conditions approved by the City Commission this date, between the highest ranked firm and the City of Hollywood, in a form acceptable to the City Manager and approved as to form and legality by the City Attorney.

Section 3: That if the appropriate City officials are unable to negotiate an agreement with the highest ranked firm, they are hereby authorized to negotiate and execute an agreement with the next highest ranked firms, in order, until an agreement is reached.

Section 4: That this resolution shall be in full force and effect immediately upon its passage and adoption.

PASSED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
JOSH LEVY, MAYOR

ATTEST:

\_\_\_\_\_  
PATRICIA A. CERNY, MMC, CITY CLERK

APPROVED AS TO FORM AND LEGALITY  
for the use and reliance of the  
City of Hollywood, Florida, only.

\_\_\_\_\_  
JEFFREY P. SHEFFEL, CITY ATTORNEY