

**CITY OF HOLLYWOOD  
INTEROFFICE MEMORANDUM**

**TO:** Mayor and Commissioners                      **DATE:** June 22, 2023

**FROM:** Douglas R. Gonzales, City Attorney

**SUBJECT:** Proposed Blanket Purchase Agreement with Sulphuric Acid Trading Company Inc. for the second renewal period in an annual amount up to \$504,000.00 for the supply and delivery of sulfuric acid

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I have reviewed the above referenced Agreement with the participating Department/Office(s), and the proposed general business terms and other significant provisions are as follows:

- 1) Department/Division involved – Public Utilities
- 2) Type of Agreement – Renewal of Blanket Purchase Agreement
- 3) Method of Procurement (RFP, bid, etc.) – Section 38.49(C)(1) of the Procurement Code states that when a contract entered into by the City pursuant to City Commission approval provides for one or more renewals by affirmative action of the City and the estimated annual cost of a renewal exceeds \$250,000, only the City Commission is authorized to approve such renewals, which includes this desired renewal.
- 4) Term of Contract:
  - a) initial – June 1, 2019 to May 31, 2022
  - b) renewals (if any) – Second Renewal June 1, 2023 through May 31, 2024
  - c) who exercises option to renew – City
- 5) Contract Amount – \$504,000.00
- 6) Termination Rights – City, acting through its City Manager or his/her designee, reserves the right to terminate the order in whole or in part for Cause.
- 7) Indemnity/Insurance Requirements – Contractor shall comply with applicable City requirements.
- 8) Scope of Services – Blanket Purchase Agreement with Sulphuric Acid Trading Company Inc. for the supply and delivery of sulfuric acid.
- 9) Other Significant Provisions: None

cc: George R. Keller, Jr. CPPT, City Manager