

STATEMENT OF BUDGET IMPACT
(Policy Number 94-45)
Budgetary Review of Proposed Resolution &
Ordinances with Financial Implication.

Date: August 10, 2015

BIS 15-247

File: TMP-2015-00351

Proposed Legislation:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF HOLLYWOOD, FLORIDA, APPROVING AND AUTHORIZING THE ISSUANCE OF THE ATTACHED AMENDED BLANKET PURCHASE ORDER BETWEEN RAMAR ENTERPRISES OF BROWARD, INC. D/B/A L&L DISTRIBUTORS AND THE CITY OF HOLLYWOOD TO INCREASE THE ESTIMATED ANNUAL EXPENDITURE FROM \$21,000.00 TO \$65,000.00 FOR THE SUPPLY AND DELIVERY OF VARIOUS TRUCK PARTS, ACCESSORIES AND SUPPLIES FOR BOTH THE FIRE RESCUE & BEACH SAFETY DEPARTMENT AND THE DEPARTMENT OF PUBLIC WORKS.

Statement of Budget Impact:

1. ☐ No Budget Impact associated with this action;
2. ☒ Sufficient resources are identified /available;
3. ☐ Budgetary resources not identified/unavailable;
4. ☐ Potential revenue is possible with this action;
5. ☒ Will not increase the cost of Housing;
6. ☐ May increase the cost of Housing; (CDAB review required)

Explanation:

This Resolution seeks to authorize the issuance of Blanket Purchase Order B002409 to Ramar Enterprises of Broward, Inc. d/b/a/ L & L Distributors in an annual not to exceed amount of \$65,000.00 for the supply and delivery of various truck parts, accessories and supplies for the Fire Rescue & Beach Safety Department and the Department of Public Works.

On September 11, 2012, via memo PR-12-252, the City Manager approved Blanket Purchase Order number B002409 at the request of the Fire Rescue & Beach Safety Department to provide vehicle and truck parts, accessories and supplies for an estimated annual expenditure of \$21,000.00 based on the July 24, 1012 award of Bid Number 13-012R by the School Board of Broward County, acting as lead agency for the Southeast Florida Governmental Cooperative Purchasing Group, to Ramar Enterprises of Broward, Inc. d/b/a L & L Distributors for the purchase and supply of vehicle parts, supplies and

related items for and initial five (5) year term, effective October 1, 2012, with one optional five (5) year renewal term.

The Fire Rescue & Beach Safety Department has recently reviewed its vehicle and truck parts, and accessories inventory and determined that an additional \$9,000.00 is necessary to cover such expenditures bringing the Department's estimated annual expenditure to \$30,000.00.

The Fleet Maintenance Division of the Department of Public Works which performs maintenance and repairs on approximately 1,025 citywide departmental and Police vehicles that cannot be out of service for a long period of time, has determined a need and desire to benefit from utilization of B002409 discounts and delivery of required items in an annual amount estimated not to exceed \$35,000.00.

Pursuant to section 38.46 of the Purchasing Ordinance of the City of Hollywood, the Director shall have the authority to join with other governmental entities in cooperative purchasing plans when the best interests of the city would be served thereby. And, pursuant to section 38.42(E) (1) of the Purchasing Ordinance of the City of Hollywood, when any goods, supplies, materials or contractual services shall be purchased and the estimated annual amount to be paid therefor by the city shall be more than \$50,000.00, the Director shall have the authority to recommend the award of a contract to the City Manager for Commission action.

Funding is available in the Fiscal Year 2015 budget in the Department of Public Works Automotive Supplies Budget Account Number 57.5101.00102.590.005212, and in the Fire Rescue & Beach Safety Department Automotive Supplies Budget Account Number 01.2151.00000.522.005212.

Funding will be requested in subsequent fiscal years' operating budgets in the Automotive Supplies Budget Account Numbers 57.5101.00102.590.005212 and 57.5101.00109.590.005212 for the Department of Public Works, and 01.2151.00000.522.005212 for the Fire Rescue & Beach Safety Department for the remainder of the initial term of the agreement and any future renewal of said agreement, subject to the approval and adoption of the appropriate fiscal year's budget by the City Commission.

This award is subject to the City receiving all insurance required and approved by the City's Risk Manager, along with signed statements of Hold Harmless and Indemnity to the City, and other terms and conditions required by the agreement.

PREPARED BY: Hilde Johnson
Management & Budget Analyst

APPROVED BY: Mirtha Dziedzic
Assistant Director, Budget and Financial Services